

work2future
WORKFORCE DEVELOPMENT BOARD

June 18, 2026

San Jose Job Center Conference Rooms, 1608 Las Plumas Avenue, San Jose

MINUTES

Staff: Carrasco, Gillepsie, D. Luu, T. Luu, Morado

Guests: G. Granados (Equus Program Supervisor) P. Ortiz, R. Robles (Equus Project Director), S. Sotelo (Equus Program Supervisor)

I. CALL TO ORDER & ROLL CALL

Board Vice-Chair Mitesh Shall called the meeting to order at 9:51 am.

Present: Auerhahn, Dorsey, Estill, Flint, Gallagher, Lucero, Preminger, Shah, Williams

Absent: Flynn, Hill (medical leave of absence), Le, Mangan, Ong, Perez, Smith, Takahashi

II. CONSENT ITEMS

ACTION: Mr. Preminger moved, Mr. Gallagher seconded, and the Board voted unanimously to approve the acceptance of:

A. Minutes of the December 11, 2025, Board meeting

B. Financial Status Report as of April 30, 2026

III. OPEN FORUM

No public comment.

IV. BUSINESS ITEMS

A. Chair's Report

Vice-Chair Shah did not have matters of interest to report.

B. Director's Report

work2future Director Durrall spoke briefly on matters on various matters of interest including the WIOA allocation for Fiscal Year 2026-2027.

C. Workforce Development Board (WDB) FY 2026-2027 Program Operating Budget

work2future Senior Accountant Tram Luu reported on the 2026-2027 proposed program operating budget and answered questions from the Board.

ACTION: Following Board member questions and discussion, Mr. Estill moved, Ms. Williams seconded, and the Board voted unanimously to approve proposed operating budget for Fiscal Year 2026–27 Program Operating Budget as follows:

1. WIOA Program Operating Budget of \$10,235,561
2. WIOA Administrative Budget in the amount of \$969,232

3. Proposed WIOA estimated Rapid Response Funding of \$713,735, which includes \$172,000 of FY2025-26 carryover.
4. Authorization for staff to transfer funds without additional Board approval, but with notification after the fact to the Executive Committee of any such transfers at the Committee's next available meeting:
 - a. Between budget line items, as long as there is no change to the overall amount of the program operating budget.
 - b. Between the Adult and Dislocated Worker Programs, as needed to accommodate changes in the numbers of clients served by the two programs, if the total of the combined budgets is not changed.

D. San Jose Works Program Report

San Jose Works Program Manager Ruby Carrasco reported that on program year 2025-26 and addressed questions from the Board.

E. WIOA Youth and Adult Program Report

Rick Robles and Equus Staff reported on the WIOA Youth and Adult Program from July 2025 through March 2026.

F. Open Government, Conflict of Interest and Training Requirements

Deputy City Attorney Annette Brennan presented on Open Government, Conflict of Interest, and Training Requirements to the Board and addressed their questions.

V. OTHER

No other announcements.

VI. ADJOURNMENT

Vice-Chair Shah adjourned the meeting at 11:20 am

Prepared by D. Luu.