



WORKFORCE DEVELOPMENT BOARD MEETING

Thursday, June 18, 2026, 9:30 am

**San Jose Job Center Conference Rooms
1608 Las Plumas Avenue, San Jose**

www.work2future.org

This meeting can also be viewed live on computer, smartphone, and tablet at <https://sanjoseca.zoom.us/j/99936416367?pwd=Z8yxIjU3lu7YLx1HlcZsQxTaY0xkiH.1>

PUBLIC COMMENT

To provide spoken Public Comment *during* the meeting, please be present at the meeting location above. Complete an available Blue Card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to dat.luu@sanjoseca.gov by 8:00 am the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to henry.morado@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

LEVINE ACT

[The Levine Act](#) requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on [the Levine Act webpage](#).

WORKFORCE DEVELOPMENT BOARD MEMBERS

June 2026

Board Chair

Alan Takahashi*^

Senior Vice President and General Manager
Missile Systems
CAES

Board Vice Chair

Mitesh Shah*^

Vice-President and Business Unit Head
Tech Mahindra

1. **Louise Auerhahn***
Director of Economic & Workforce Policy
Working Partnerships USA
2. **Casey Gallagher**
California Regional Director
Machinists Institute
3. **Denise Dorsey**
Regional Director, San Jose District
Department of Rehabilitation, State of California
4. **John (Jack) Estill**
Partner
Coactify
5. **Eric Flint**
Senior Director, Global Operations Workforce of
the Future
Western Digital
6. **Joseph A. Flynn**
Vice President of Software Transformation
CommScope
7. **Michael Hill**
Principal
Uphill Workforce Consulting
8. **Van T. Le**
Agent
State Farm Insurance
Trustee and Clerk of the Board
East Side Union High School District
9. **Maria Lucero**
Deputy Division Chief, Region I
Northern Division, Workforce Services Branch
Employment Development Department, State of
California
10. **Daniel Mangan***
Local 483 Organizer
Sprinkler Fitters UA Local 483
11. **Teresa Ong**~
Vice President
Workforce & CTE Programs
Foothill College
12. **Rafaela Perez**, Youth Committee Chair*
Employment Services Director (retired Dec 31,
2024)
Social Services Agency
County of Santa Clara
13. **Steve Preminger**~
Director, Civic and Community Engagement
County of Santa Clara
14. **Priya Smith**, MPH*^
Chief Employee Human Resources Officer
The Permanente Medical Group, Inc.
Kaiser Permanente Northern California
15. **Traci Williams**~
Co-chair
South Bay Consortium for Adult Education
Director
East Side Adult Education

Ex officio

Sangeeta Durrall, Secretary
work2future Director

*Executive Committee member

^Business Services Committee member

~Youth Committee member

WORKFORCE DEVELOPMENT BOARD

**June 18, 2026
9:30 am**

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1608 Las Plumas Avenue, San Jose

Online at <https://sanjoseca.zoom.us/j/99936416367?pwd=Z8yxIjU3lu7YLx1HlcZsQxTaY0xkiH.1>

AGENDA

- | | |
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| I. CALL TO ORDER & ROLL CALL | <i>5 min
9:35 am end</i> |
| II. CONSENT ITEMS {ACTION}
Approval of the acceptance of:
A. Minutes of the December 11, 2025, Board meeting
B. Financial Status Report as of April 30, 2026 | <i>5 min
9:40 am end</i> |
| III. OPEN FORUM
Members of the public can address the committee on matters not on the agenda. Comment is limited to two minutes unless modified by the Chair. | <i>5 min
9:45 am end</i> |
| IV. BUSINESS ITEMS | |
| A. Chair’s Report {Information}
<i>Alan Takahashi, Board Chair</i>
Introductions, if any, and reports on matters of interest. | <i>5 min
9:50 am end</i> |
| B. Director’s Report {Information}
<i>Sangeeta Durrall, work2future Director</i>
Reports on matters of interest. | <i>5 min
9:55 am end</i> |
| C. Workforce Development Board (WDB) FY 2026-2027 Program Operating Budget (Action)
<i>Tram Luu, work2future Senior Accountant</i>
Recommend Board approval of the WIOA program operating budget as follows:

<ol style="list-style-type: none">1. WIOA Program Operating Budget of \$10,235,5612. WIOA Administrative Budget in the amount of \$969,2323. Proposed WIOA estimated Rapid Response Funding of \$713,735, which includes \$172,000 of FY2025-26 carryover.4. Authorization for staff to transfer funds without additional Board approval, but with notification after the fact to the Executive Committee of any such transfers at the Committee’s next available meeting:<ol style="list-style-type: none">a. Between budget line items, as long as there is no change to the overall amount of the program operating budget. | <i>30 min
10:25 am end</i> |

- b. Between the Adult and Dislocated Worker Programs, as needed to accommodate changes in the numbers of clients served by the two programs, if the total of the combined budgets is not changed.

- D. San Jose Works Program Report {Information}** 15 min
Ruby Carrasco, San Jose Works Program Manager 10:40 am end
Report on San Jose Works Program.
- E. WIOA Youth and Adult Program Report {Information}** 15 min
Rick Robles, Project Director Equus 10:55 am end
Report on WIOA Youth and Adult Program from July 2025 through March 2026.
- F. Open Government, Conflict of Interest and Training Requirements {Information}** 30 min
Annette Brennan, Deputy City Attorney 11:25 am end
Annual refresher on Board and committee members' obligations under state law, the City of San José municipal code, and others.
- V. OTHER** 5 min
Announcements, suggested business for future meetings, other housekeeping. 11:30 am end
- VI. ADJOURNMENT**
The next meeting of the work2future Board is scheduled for September 2026.

Please note: *Times to the right of agenda items are estimates, only, of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following members will attend the Executive Committee meeting by teleconference from the indicated publicly accessible location:

Board member: Alan Takahashi, 5300 Hellyer Avenue, San Jose, CA 95138

Board member: Mitesh Shah, 1735 Technology Dr, San Jose, CA 95110

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
 - i. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - ii. The items cannot create a building maintenance problem or a fire or safety hazard.
 - iii. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- b. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.