



EXECUTIVE COMMITTEE MEETING

Thursday, April 2, 2026, 10:00 am

San Jose Job Center Conference Rooms
1608 Las Plumas Avenue, San Jose

www.work2future.org

This meeting can also be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/92499548539?pwd=iSIRe1WuioNHuaxPHco2XI2xCuwwck.1>

PUBLIC COMMENT

To provide spoken Public Comment *during* the meeting, please be present at the meeting location above. Complete an available Blue Card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Dat.luu@sanjoseca.gov by 9:00 am the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Dat.luu@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

LEVINE ACT

[The Levine Act](#) requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on [the Levine Act webpage](#).

EXECUTIVE COMMITTEE

MEMBERS | April 2026

Alan Takahashi, *Board Chair, Executive Committee Chair*
Senior Vice President and General Manager
Missile Systems
CAES

Mitesh Shah, *Board Vice-Chair*
Vice-President and Business Unit Head
Tech Mahindra

Louise Auerhahn
Director of Economic & Workforce Policy
Working Partnerships USA

Danny Mangan
Organizer
Sprinkler Fitters UA Local 483

Rafaela Perez, *Youth Committee Chair*
Employment Services Director (retired Dec 31, 2024)
Social Services Agency
County of Santa Clara

Priya Smith, MPH
Chief Employee Human Resources Officer
The Permanente Medical Group, Inc.
Kaiser Permanente Northern California

ex officio

Sangeeta Durrall, *Secretary*
work2future Director

EXECUTIVE COMMITTEE MEETING

April 2, 2026
10:00 am

San Jose Job Center Conference Rooms, 1608 Las Plumas Avenue, San Jose

View online at

<https://sanjoseca.zoom.us/j/92499548539?pwd=iSIRe1WuioNHuaxPHco2XI2xCuWvck.1>

AGENDA

- | | |
|---|---------------------|
| I. CALL TO ORDER & ROLL CALL | <i>5 min</i> |
| | <i>10:05 am end</i> |
| II. CONSENT ITEMS {ACTION} | <i>5 min</i> |
| Approval of the acceptance of: | <i>10:10 am end</i> |
| A. Minutes of the November 20, 2025, Executive Committee meeting | |
| B. Financial Status Report as of January 31, 2026 | |
| III. OPEN FORUM | <i>5 min</i> |
| Members of the public can address the committee on matters not on the agenda. Comment is limited to two minutes unless modified by the Chair. | <i>10:15 am end</i> |
| IV. BUSINESS ITEMS | |
| A. Chair's Report {Information} | <i>5 min</i> |
| <i>Alan Takahashi, Board Chair</i> | <i>10:20 am end</i> |
| Reports on various matters of interest. | |
| B. Director's Report {Information} | <i>5 min</i> |
| <i>Sangeeta Durrall, work2future Director</i> | <i>10:25 am end</i> |
| Reports on various matters of interest. | |
| C. Preliminary Scenarios for the Workforce Development Board (WDB) FY 2026-2027 Program Operating Budget (Action) | <i>15 min</i> |
| <i>Sangeeta Durrall, Director</i> | <i>10:40 am end</i> |
| Recommend Board approval of staff's three preliminary budget scenarios for Fiscal Year 2026-27, as follows: | |
| 1. Scenario One: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$8,827,100 (No Change) | |
| 2. Scenario Two: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$8,385,745 (5% Decrease) | |
| 3. Scenario Three: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$7,944,390 (10% Decrease) | |

V. OTHER

Announcements, suggested business for future meetings, other housekeeping.

5 min

10:45 am end

VI. ADJOURNMENT

Please note: Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
 - i. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - ii. The items cannot create a building maintenance problem or a fire or safety hazard.
 - iii. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- b. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

I

**Call to Order
& Roll Call**

II

Consent Items

Approve the acceptance of:

- A. Minutes of the November 20, 2025, Executive Committee meeting
- B. Financial Status Report as of January 31, 2026

{ACTION}

EXECUTIVE COMMITTEE MEETING**November 20, 2025**

Almaden Room, Business and Administrative Services Center, Almaden Winery,
5730 Chambertin Dr, San Jose

MINUTES

Staff: Durrall, Handzar, D. Luu, T. Luu, Morado, Thoo

I. CALL TO ORDER & ROLL CALL

Secretary Durrall called the meeting to order at 11:31 am. Mr. Estill was elected Chair Pro Tem for this meeting.

Roll Call

Present: Estill, Hill, Le, Mangan, Williams

Absent: Smith, Takahashi

II. CONSENT ITEMS {ACTION}

Mr. Hill moved, Ms. Williams seconded, and the committee voted unanimously to approve the acceptance of:

A. Minutes of the August 21, 2025, Executive Committee meeting

Mr. Estill pulled Item **II. B Financial Status Report as of September 30, 2025** and this item was moved as item IV. D.

III. OPEN FORUM

None.

IV. BUSINESS ITEMS**A. Chair's Report {Information}**

No report given as both Chair and Vice Chair were not in attendance.

B. Director's Report {Information}

work2future Director Sangeeta Durrall discuss various items not on agenda and address questions from the Committee regarding having one service provider in Program Year 25-26.

C. FY2024-2025 Results of State Monitoring of work2future {Information}

Director Durrall discussed the results of the State of California's PY24-25 WIOA Annual Review of work2future.

D. Financial Status Report as of September 30, 2025

Mr. Hill moved, and Ms. Le seconded, and the committee voted unanimously to recommend that the Board approve the report on the financial status of work2future as of September 30, 2025.

E. FY 2025-2026 Program Operating Budget Reconciliation {ACTION}

Mr. Hill moved, and Mr. Mangan seconded, and the committee voted unanimously to recommend that the Board approve the following adjustments to the Fiscal Year 2025–26 Program Operating Budget as follows: i) Adjust the Program Operating Budget to reflect a \$472,621 increase in the funding due to the actual savings being more than the projected carry-over amount incorporated in the June 2025 Board-approved budget; ii) Adjust the Administrative Budget to reflect a \$244,889 increase in the funding due to the actual savings being more than projected carry-over amount; iii) Adjust the WIOA Rapid Response Budget to reflect a \$61,141 decrease in funding due to the actual FY2025-2026 formula allocation being less than the projected allocation incorporated in the June 2025 Board-approved budget; iv) Approve the Summary of Discretionary funding sources of \$3,755,143, including carry over amount of \$2,386,926 from Fiscal Year 2024-25.

F. Appointments to Standing Committees {ACTION}

Ms. Le moved, and Ms. Williams seconded, and the committee voted unanimously to recommend that the Board approve the appointment of Mr. Thomas Baity to the Business Services Committee and the appointments of Mr. Deryk Clark and Mr. Joseph Herry to an additional term as members of the Youth Committee.

G. Election of Board Officers and Executive Committee Members {Information}

Strategic Engagment Manager Lawrence Thoo reported on elections needed at the December 11, 2025, Board meeting to fill January 2026 through December 2027 terms for the Board Chair, the Board Vice-Chair and two at-large members of the Executive Committee.

H. 2026 Schedule of Meetings {ACTION}

Mr. Mangan moved, and Mr. Hill seconded, and the committee voted unanimously to recommend that the Board approve recommendation of the proposed schedule of Board and Executive Committee meetings for 2026.

I. Business Services Committee Report (Information)

Business Services Committee Chair Mike Hill reported on the business of the committee and addressed questions from other Executive Committee members.

J. Youth Committee Report (Information)

Youth Committee Chair Jack Estill reported on the business of the committee and addressed questions from other Executive Committee members.

V. OTHER

Committee Member Le announced she will be running for the District 7 seat for the City Council of San Jose.

VI. ADJOURNMENT

Chair Pro Tem Estill adjourned the meeting at 12:30 pm

Minutes drafted by D. Luu, H. Morado

DRAFT

FINANCIAL STATUS REPORT AS OF JANUARY 31, 2026

Key Highlights

- WIOA FY24-25 formula (carry-over amount of \$2,353,456) and FY24-25 Rapid Response (carry-over amount of \$160,477) is projected to be fully spent by June 30, 2026.
- As of January 31, 2026, work2future has estimated \$3.9 million from the current FY2025-26 Adult, Dislocated Worker and Youth allocation to be carried over to FY2026-27 representing:
 1. Board-mandated Reserve Account: \$1,324,065
 2. Adjusted Unallocated Reserve Account of \$1,299,138
 3. Projected savings of \$1,330,264 which comprised of the following:
 - a. Savings from One Stop Operator: \$19,000
 - b. Savings from unspent clients’ training and supportive services costs: \$1,311,264

Other Discretionary Funding

- work2future received an allocation from the City’s General Fund of \$1,398,100 for San Jose Works 11.0 program, with a carryover funding of \$1,135,501 from FY 2023-24, a total funding of \$2,533,601 is available for FY 2025-26. As of January 31, 2026, \$1,304,067 has been expended. Besides recruitment, placement and onboarding services, youth participants also have access to career counseling, supportive services (e.g., bus passes), and entrepreneurship training. Workshops provided included communication etiquette, anti-sexual harassment, anti-discrimination, emotional intelligence, and job readiness.
- work2future foundation awarded us \$427,000 of grants and contributions from various sources to support the San Jose Works Program, up \$34,000 compared to previous year, with the contribution of Wells Fargo Bank. Below is the list of the funding sources and amounts.

Funding Source	Sponsorship/Contributions	Sub grants
Bank of America		\$153,000
Wells Fargo	\$147,750	
Amazon	\$100,000	
Flagship	\$5,000	
Shipt	\$21,250	

- Google’s Downtown West Mixed-Use Plan approved by the City Council on May 25, 2021, includes a Development Agreement citing a total of \$200 million Community Benefits Payment that will be used for investments that go beyond the City’s baseline requirements to address the community’s top priorities. The City of San Jose has then received \$4.5 million early payment which are allocated to various programs. Out of the \$4.5 million funding, work2future was allocated \$625,000 for paid work experience and occupational skills training program. An “Earn and Learn” approach has been implemented in this program with a focus on high growth, high wage careers in advanced manufacturing, information technology, health care, or construction and trades. As of January 31, 2026, \$516,972 has been expended. Additionally, \$600,000 was allocated to work2future to provide subsidies for participants of workforce development programs to cover childcare costs required for their participation in the program. As of January 31, 2026, \$67,328 has been expended.

**WORK2FUTURE
 FINANCIAL STATUS REPORT AS OF 2/27/2026**

WIOA FORMULA FUNDS	Adult Appn 2505	Dislocated Worker Appn 2530	Youth Appn 2364	RR Appn 2983	TOTAL WIOA FUNDS
I. FUND BALANCE AS OF 6/30/25					
ALLOCATION FOR FY2024/2025 PD 14 Stat 3	2,529,234	1,658,676	1,984,670	753,703	6,926,283
<i>Less: Actual Expenditures as of 6/30/25</i>	<i>(1,660,666)</i>	<i>(977,209)</i>	<i>(1,181,249)</i>	<i>(593,226)</i>	<i>(4,412,350)</i>
<i>Less: Encumbrances/Spending Plan as of 6/30/25</i>	<i>(144,555)</i>	<i>(186,046)</i>	<i>(135,557)</i>	<i>0</i>	<i>(466,158)</i>
Total Actual Expenditures (with Encumbrances) as of 6/30/25	(1,805,221)	(1,163,256)	(1,316,806)	(593,226)	(4,878,509)
Remaining Funds as of 6/30/25 (\$) - Allocation minus (Actuals + Encumbrances)	724,013	495,420	667,864	160,477	2,047,774
Remaining Funds as of 6/30/25 (%)	29%	30%	34%	21%	30%
II. Actual Expenditures/Encumbrances (Funded with balance from FY24/25)					
(a) Remaining Funds for FY24/25 (Include Encumbrance)	868,568	681,467	803,421	160,477	2,513,933
Transfer between Adult and Dislocated Worker		0	0	0	0
Rescission				0	0
<i>Less: Actual Expenditures as of 1/31/2026</i>	<i>(868,568)</i>	<i>(673,772)</i>	<i>(739,609)</i>	<i>(124,857)</i>	<i>(2,406,806)</i>
<i>Less: Actual Encumbrances as of 1/31/2026</i>		<i>(7,695)</i>		<i>0</i>	<i>(7,695)</i>
Total Actual Expenditures/Encumbrances as of 1/31/2026	(868,568)	(681,467)	(739,609)	(124,857)	(2,414,501)
Actual Remaining Funds (\$) from FY24/25 Allocation	(0)	(0)	63,812	35,620	99,432
Actual Remaining Funds (%)	0%	0%	8%	22%	4%
(b) ALLOCATION FOR FY2025/2026	2,621,094	3,320,677	2,885,329	601,928	9,429,028
Additional Funding	800,000	(800,000)	0	0	0
Transfer between Adult and Dislocated Worker	0	0	0	0	0
Rescission	0	0	0	0	0
Adjusted Allocation for FY 2025-2026	3,421,094	2,520,677	2,885,329	601,928	9,429,028
<i>Less: Actual Expenditures as of 1/31/2026</i>	<i>(603,249)</i>	<i>(132,936)</i>	<i>(119,194)</i>	<i>(188,028)</i>	<i>(1,043,407)</i>
<i>Less: Actual Encumbrances as of 1/31/2026</i>	<i>(2,156,861)</i>	<i>(1,012,372)</i>	<i>(1,509,543)</i>	<i>0</i>	<i>(4,678,776)</i>
Total Actual Expenditures/Encumbrances as of 1/31/2026	(2,760,110)	(1,145,308)	(1,628,737)	(188,028)	(5,722,183)
Actual Remaining Funds (\$) from FY25/26 Allocation	660,984	1,375,369	1,256,592	413,900	3,706,845
Actual Remaining Funds (%)	19%	55%	44%	69%	39%
FISCAL YEAR 24/25 & FY25/26:					
Total Available Funds (FY24/25 balance + FY25/26 Adjusted Allocation)	4,289,662	3,202,144	3,688,750	762,405	11,942,961
<i>Less: Total Cumulative Expenditures/Encumbrance as of 1/31/2026</i>	<i>(3,628,678)</i>	<i>(1,826,775)</i>	<i>(2,368,346)</i>	<i>(312,885)</i>	<i>(8,136,684)</i>
REMAINING FUNDS (\$) (Exclude Encumbrance)	2,817,845	2,395,436	2,829,947	449,520	3,806,277
REMAINING FUNDS (%)	66%	75%	77%	59%	32%
III. Projected Expenditures/Carry Over through June 30, 2026					
<i>Projected Expenditures through 6/30/26</i>	<i>(1,904,848)</i>	<i>(1,424,715)</i>	<i>(1,615,578)</i>	<i>(465,548)</i>	<i>(5,410,688)</i>
<i>Projected Carry Over through June 2026 (\$)</i>	<i>1,516,247</i>	<i>1,103,657</i>	<i>1,333,563</i>	<i>172,000</i>	<i>4,125,467</i>
<i>Projected Carry Over through June 2026 (%) with Rapid Response</i>	<i>44%</i>	<i>44%</i>	<i>46%</i>	<i>29%</i>	<i>44%</i>

WORK2FUTURE
FINANCIAL STATUS REPORT AS OF 2/28/2026

Other Discretionary Funds	City of San Jose Youth Summer Program Initiative	San Jose Works (CFE)***	w2f - San Jose Works (Bank of America)	w2f - San Jose Works (Wells Fargo)	w2f - San Jose Works (Wells Fargo)	w2f - San Jose Works (Wells Fargo)	w2f - San Jose Works (Shipt)	w2f - San Jose Works (Amazon)	w2f - San Jose Works (Flagship)	Total
I. Actual as of June 30, 2025	General Fund	Contributions	Contributions	Contribution	Contribution	Contribution	Contribution	Contribution	Contribution	
	APPN 203W	APPN 209E	APPN 212G	APPN 219B	APPN 219B	APPN 219B	APPN 226J	APPN 217J	APPN 217K	
Grant Period	5/1/25-4/30/26	Execution - 12/31/25	Execution - 10/19/23-8/30/26	Execution - 7/1/22 - 6/30/22 & 1/1/23-8/30/26 (extended)	Execution 7/1/24 - 8/30/26 (extended)	Execution 8/30/25-8/30/28	Execution 1/1/23-8/30/26	No Agreement	No Agreement	
Original Allocation/Available Funds for FY24-25	2,917,908	47,500	153,000	28,750	85,000		21,250	100,000	5,000	3,358,408
Increase/(Decrease)	0		0		0		0	0	0	0
Adjusted Allocation	2,917,908	47,500	153,000	28,750	85,000		21,250	100,000	5,000	3,358,408
Less: Expenditures as of 6/30/25	(1,782,407)	(7,500)	0	0	0		0	0	0	(1,789,907)
Less: Encumbrance as of 6/30/25	(1,135,501)	0	0	0	0		0	0	0	(1,135,501)
Total Actual Expenditures/Encumbrances as of June 2025	(2,917,908)	(7,500)	0	0	0		0	0	0	(2,925,408)
Available Funds for FY 2024-2025	0	40,000	153,000	28,750	85,000		21,250	100,000	5,000	433,000
% Remaining	0%	84%	100%	100%	100%	#DIV/0!	100%	100%	100%	13%
II. Actual Expenditures/Encumbrances										
Available Funds for FY2025-2026	1,135,501	40,000	153,000	28,750	85,000	34,000	21,250	100,000	5,000	1,602,501
Funding 25-26	1,398,100	0		0	0	0	0	0	0	1,398,100
Adjustments	0	0		0	0	0	0	0	0	0
Total Available Funding for FY 2025-2026	2,533,601	40,000	153,000	28,750	85,000	34,000	21,250	100,000	5,000	3,000,601
Less: Expenditures as of 01/31/2026	(1,304,067)	(318)	0	0	0	0	0	0	0	(1,304,385)
Less: Encumbrances as of 01/31/2026	(129,240)	0	0	0	0	0	0	0	0	(129,240)
Cumulative Expen/Encumb as of 01/31/26	(1,433,307)	(318)	0	0	0	0	0	0	0	(1,433,625)
\$ Remaining	1,100,294	39,682	153,000	28,750	85,000	34,000	21,250	100,000	5,000	1,566,976
% Remaining	43%	99%	100%	100%	100%	100%	100%	100%	100%	52%

**WORK2FUTURE
 FINANCIAL STATUS REPORT AS OF 2/28/2026**

Other Funds	Google	Google	Total
	Goodwill	Child Care	Total
I. Actual as of June 30, 2025	APPN 222A	APPN 222A	
Grant Period	N/A	N/A	
Original Allocation/Available Funds for FY24-25	281,233	600,000	881,233
<i>Less: Expenditure/Encumbrances as of 6/30/25</i>	<i>(73,118)</i>	<i>0</i>	<i>(73,118)</i>
<i>Less: Encumbrance</i>	<i>(53,718)</i>	<i>(600,000)</i>	<i>(653,718)</i>
<i>Total Actual Expenditures/Encumbrances as of June 2025</i>	<i>(126,836)</i>	<i>(600,000)</i>	<i>(726,836)</i>
Available Funds for FY 2024-2025	154,397	0	154,397
% Remaining	55%	0%	18%
II. Actual Expenditures/Encumbrances			
Available Funds for FY 2025-2026	208,115	600,000	808,115
<i>Less: Expenditures as of 01/31/2026</i>	<i>(100,087)</i>	<i>(67,328)</i>	<i>(167,415)</i>
<i>Less: Encumbrances as of 01/31/2026</i>	<i>(82,880)</i>	<i>(532,672)</i>	<i>(615,552)</i>
Cumulative Expenditures as of 01/31/26	(182,968)	(600,000)	(782,968)
\$ Remaining	25,148	0	25,148
% Remaining	12%	0%	3%
III. Expenditures/Carry Over			
<i>Projected Carry Over through 6/30/25</i>	25,148	0	25,148
<i>Projected Carry Over (%) through 6/30/25</i>	12%	0%	3%

**WORK2FUTURE
FINANCIAL STATUS REPORT AS OF 2/28/2026**

Other Funds				
	Pathway to Self Sufficiency	Gilroy Foundations	RERP	Emerging Needs - Local Assistance Funds
I. Actual as of June 30, 2025	APPN 229C	APPN 230V	APPN 232F	APPN 217I
Grant Period	7/1/2024- 4/30/2026	N/A	7/1/2025- 12/31/2026	N/A
Original Allocation/Available Funds for FY24-25	2,949,157	1,000	5,000	
<i>Less: Expenditure/Encumbrances as of 6/30/25</i>	<i>(976,563)</i>	<i>0</i>	<i>0</i>	
<i>Less: Encumbrance</i>	<i>(1,165,512)</i>	<i>0</i>	<i>0</i>	
<i>Total Actual Expenditures/Encumbrances as of 6/30/25</i>	<i>(2,142,075)</i>	<i>0</i>	<i>0</i>	
Available Funds for FY 2025-2025	807,082	1,000		5,000
% Remaining	27%	0%		100%
II. Actual Expenditures/Encumbrances				
Available Funds for FY 2025-2026	1,972,594	1,000	350,000	5,000
<i>Adjustments</i>				<i>0</i>
Total Available Funds	1,972,594	1,000	350,000	5,000
<i>Less: Expenditures as of 01/31/2026</i>	<i>(888,675)</i>	<i>(680)</i>	<i>(4,617)</i>	<i>0</i>
<i>Less: Encumbrances as of 01/31/2026</i>	<i>(1,083,919)</i>	<i>0</i>	<i>0</i>	<i>0</i>
Cumulative Expenditures as of 01/31/26	(1,972,594)	(680)	(4,617)	0
\$ Remaining	(0)	320	345,383	5,000
% Remaining	0%	32%	99%	100%

**WORK2FUTURE
 FINANCIAL STATUS REPORT AS OF 2/28/2026**

Other Funds	California Workforce Assoc	Business Owners Space.com network	Total
I. Actual as of June 30, 2025	APPN 3903	APPN 3620	
Grant Period	N/A	N/A	
Original Allocation/Available Funds for FY24-25	4,042	2,334	6,376
<i>Less: Expenditure/Encumbrances as of June 2025</i>	<i>0</i>	<i>(999)</i>	<i>(999)</i>
Total Actual Expenditures/Encumbrances as of June 2025	0	(999)	(999)
Available Funds for FY 2024-2025	4,042	1,335	5,377
% Remaining	100%	57%	84%
II. Actual Expenditures/Encumbrances			
Available Funds for FY 2025-2026	4,042	1,335	5,377
<i>Less: Expenditures as of 01/31/2026</i>	<i>0</i>	<i>(429)</i>	<i>(429)</i>
<i>Less: Encumbrances as of 01/31/2026</i>	<i>0</i>	<i>0</i>	<i>(429)</i>
Cumulative Expenditures as of 01/31/26	0	(429)	4,518
\$ Remaining	4,042	906	4,949
% Remaining	100%	68%	92%

III

Open Forum

IV

Business Items

Each of the following items will be taken up separately. Each is an Action item (to be voted on) or an Information item (discussion only), as indicated.

- A. Chair's Report {Information}
- B. Director's Report {Information}
- C. Preliminary Scenarios for the Workforce Development Board (WDB) FY 2026-2027 Program Operating Budget (Action)

CHAIR'S REPORT

Board Chair will report on matters of interest to the committee but not on the agenda.

###

DIRECTOR'S REPORT

work2future Director Sangeeta Durrall will report on matters of interest to the committee but not itemized on the agenda.

#



TO: EXECUTIVE COMMITTEE

FROM: Sangeeta Durrall/Tram Luu

SUBJECT: See Below

DATE: April 2, 2026

Approved

Date

SUBJECT: Preliminary Scenarios for the Workforce Development Board (WDB) Program Operating Budget for FY 2026-2027

RECOMMENDATION

Recommend Board approval of staff’s three preliminary budget scenarios for Fiscal Year 2025-26, as follows:

1. Scenario One: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$8,827,100 (No Change)
2. Scenario Two: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$8,385,745 (5% Decrease)
3. Scenario Three: Proposed FY 2026–27 WDB Program Budget based on a projected allocation of \$7,944,390 (10% Decrease)

The three Budget Scenarios above are based on early estimates of WIOA funding allocations. The California Employment Development Department (EDD) is expected to convey final allocations in April/May 2026. Staff will return with a balanced Program Operating Budget for Board approval.

If approved, the Executive Committee’s recommendation regarding the preliminary budget scenarios will be presented to the Board at its meeting in late April 2026.

BACKGROUND AND ANALYSIS

Funding Allocations:

Based on current circumstances and preliminary State planning estimates, staff developed the scenarios as follows: AS IS or no change in allocation; 5% funding reduction (**base**), and 10% funding reduction compared to the WIOA Adult, Dislocated Worker, and Youth final funding allocation for FY 2025-26.

Proposed Sources	FY25-26 Adjusted Budget	FY26-27 Budget (10% Decrease)	FY26-27 Budget (5% Decrease)	FY26-27 Budget (No Change)
Formula Allocation WIOA	\$8,827,100	\$7,944,390	\$8,385,745	\$8,827,100
15% Board Mandated Reserve from prior year allocation	\$925,887	\$1,324,065	\$1,324,065	\$1,324,065
Projected Savings (includes carryover and unallocated contingency reserve)	\$1,182,680	\$2,629,402	\$2,629,402	\$2,629,402
Proposed Total Source	\$10,935,667	\$11,897,857	\$12,339,212	\$12,780,567

Approval of the proposed budgets includes re-budgeting of prior-year resources and savings to support program continuity:

- a. 15% Board-mandated Reserve carry-over funding from FY 2025-26 of \$1,324,065
- b. Unallocated Contingency Reserves and Projected Carryover Savings: \$2,629,402
 - a. The increase reflects an increase in prior-year allocation and will continue to allow for expanded investment in program services and staffing across all scenarios.

Proposed Use	FY25-26 Adjusted Budget	FY26-27 Budget (10% Decrease)	FY26-27 Budget (5% Decrease)	FY26-27 Budget (No Change)
15% Board Mandated Reserve	\$1,324,065	\$1,191,659	\$1,257,862	\$1,324,065
Administrative Funding	\$882,710	\$794,439	\$838,575	\$882,710
Proposed Program Budget	\$8,728,892	\$9,911,760	\$10,242,776	\$10,573,792
Personnel Costs	\$1,463,872	\$1,984,696	\$1,984,696	\$1,984,696
Non-Personnel Costs	\$441,264	\$414,533	\$414,533	\$414,533
Adult Training-Related Services (ETPL/OJT/Cohort/SUS)	\$2,135,900	\$1,684,278	\$1,773,405	\$1,862,531
Youth Training-Related Services (WEX)	\$1,048,718	\$467,423	\$493,391	\$519,359
Other Client-Related Services (One-Stop Operator)	\$30,000	\$30,000	\$30,000	\$30,000
Adult Client-Related Services	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000
Youth Client-Related Services	\$700,000	\$700,000	\$700,000	\$700,000

Additional Client Services and Staffing/Savings	N/A	\$3,020,829	\$3,236,751	\$3,452,672
Unallocated Contingency Reserve	\$1,299,138	N/A	N/A	N/A
Proposed Total Use	\$10,935,667	\$11,897,857	\$12,339,212	\$12,780,567

Total Proposed Budget

Fiscal Year	Total Proposed Budget	Projected Surplus/(Deficit)
FY25/26 (Adjusted Budget)	\$10,935,667	\$(0)
FY26/27 10% Decrease	\$11,897,857	\$(0)
FY26/27 5% Decrease	\$12,339,212	\$(0)
FY26/27 No Change	\$12,780,567	\$0

Assumptions:

- Personnel Costs: Maintain current staffing levels with standard COLA and step increases
- Administrative Funding: Maintained within WIOA limits
- Program Services
 - Adult Training: Scaled at 30% based on available funding levels
 - Youth WEX: Maintained at 20% proportionally across scenarios
 - Client Services: Maintained at baseline levels to ensure continuity
 - Additional Client Services/Staffing/Savings: Represents reinvestment of available funds for client services, staffing, and savings

Recommended Strategies:

- Prioritize training and work-based learning outcomes
- Expand client services and staffing capacity using available savings
- Maintain flexibility through structured reinvestment
- Allow internal reallocations as needed
- Allow Adult/Dislocated Worker fund transfers
- Align spending with performance and enrollment goals

Fiscal Flexibility and Risk Mitigation

This budget structure ensures:

- Full utilization of available resources to maximize service delivery
- Stability in staffing and program operations
- Flexibility to adjust based on final State allocations

Executive Committee

Date: April 2, 2026

Subject: Prelim Budget Scenarios for FY 2026-27

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- Continued ability to respond to economic and workforce demands

Next Steps

Staff will return to the Board in June 2026 with a final Program Operating Budget upon receipt of final allocation from the State, including updates to Rapid Response, Administration, and other funding streams.

/s/
Sangeeta Durrall
Director

V

Other

VI

Adjournment