WORKFORCE DEVELOPMENT BOARD

September 18, 2025

San Jose Job Center, 1608 Las Plumas Ave, San Jose

MINUTES

Staff: Carrasco, Durral, Hernandez, Luu, Morado, Sanchez, Thoo
Guests: Rick Robles, Project Director, Equus Workforce Solutions; Council Member Peter Ortiz, City of San Jose Council Liaison

I. CALL TO ORDER & ROLL CALL

The meeting was called to order at 9:35 am by Chairperson Priya Smith.

Roll Call

Present: Auerhahn, Estill, Gallagher, Hill, Le (Left 10:18 am), Perez, Shah (left 11:05 am), Smith, Williams
Late: Preminger (arrived 9:38 am)
Virtual: Batra, Ong (Counted for quorum, left 10:35am)
Absent: Chao, Dorsey, Flynn, Lucero, Mangan, Murphy, Takahashi

II. CONSENT ITEMS

ACTION: Mr. Estill moved, Ms. Perez seconded, and the Board voted unanimously to accept:

A. Minutes of the June 26, 2025, Board meeting
B. Financial Status Report as of June 30, 2025
C. San Jose Works Program Report as of August 31, 2025

III. OPEN FORUM

Ms. Smith opened the floor for public comment. There was no public comment.

IV. BUSINESS ITEMS

A. Chair's Report

Ms. Smith introduced new Board member Mr. Gallagher to the Board.

B. Director's Report

work2future Director Durral previewed the report on the customer satisfaction survey and reported on the turnout at the summer Job Fair held in August.

C. Customer Satisfaction Survey

Business Services and Marketing Analyst Hernandez discussed the implementation of the customer satisfaction survey and reported the results of the survey from April through June 2025. Ms. Hernandez and Ms. Durral answered questions from the Board and Councilman Ortiz.

D. Youth Committee Chair's Report

Youth Committee Chair Estill reported on the focus of the Youth Committee to have clients

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develop job readiness skills prior to being placed in youth work experience sites. Chair Estill addressed questions and suggestions from the Board.

E. Business Services Committee Chair's Report

Business Services Committee Chair Hill reported that the Committee has not officially met since 2024 but envisions that future discussions of the Committee will revolve around how to assist with work2future's Local Plan.

F. Labor Market Update

Strategic Engagement Manager Thoo reported on the labor market in and around Santa Clara County and answered questions from the Board and Council Member Ortiz.

V. OTHER

Ms. Smith opened the floor for announcements. There were none.

VI. ADJOURNMENT

Ms. Smith adjourned the meeting at 11:14 am.

Draft: H Morado; Review: D Luu

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