

YOUTH COMMITTEE MEETING

May 1, 2025, 3:30 pm

Meeting Minutes

Staff: Handzar, Luu, Morado, Thoo

Guests: Kayla Nicholls, Youth Program Manager, International Rescue Committee, Rick Robles, Project Director, Equus Workforce Solutions

I. CALL TO ORDER & ROLL CALL

Chair Estill called the meeting to order at 3:41 pm.

Roll Call

Present: Clark, Estill, Perez, Pham, Williams. The following arrived after roll call: Preminger (3:43 pm), Herrity (3:44 pm), Vans (3:44 pm),

Absent: Ong. (Ms. Ong observed the meeting via Zoom but could not participate as she had not made teleconferencing arrangements in advance of the meeting.)

II. INTRODUCTIONS

None

III. BUSINESS

A. Approval of Minutes

ACTION: Ms. Perez moved, Ms. Williams seconded, and the committee voted unanimously to approve the minutes of the February 13, 2025, meeting.

B. Chair's Report

Mr. Estill noted that there have been no reported developments with respect to WIOA reauthorization and drew attention to the Presidential Executive Order signed April 23, 2025, regarding skilled trade jobs and noted that the United States is the world's second-largest manufacturer.

C. WIOA Youth Program PY 2024-25 Update

Mr. Handzar gave update on the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2024, which began on July 1, 2024, and will end on June 30, 2025. Mr. Handzar discussed the success of a new tracking system for Youth Program partnerships. Ms. Nicholls and Mr. Robles provided additional information and answered questions from the committee.

Following discussion, Mr. Estill said he would draft a request to Board Chair for the appointment of an ad hoc committee to discuss client caseloads.

D. Proposed WIOA Local Plan

Mr. Luu and Mr. Handzar presented and discussed the WIOA Local Plan for Program Years 2025 through 2028. Mr. Handzar answered questions from the committee about basic skill tests to youth.

E. Progress Report: Goals for 2025 {Information}

Mr. Estill proposed goal for setting out a structure where career exploration, job readiness, financial literacy can be integrated into youth K-12 years. Key elements include provide

youths with continuous case management with personal handoffs, continuing supportive services, exit and return services is explained.

IV. OPEN FORUM

No public comments

V. OTHER

A. Next Youth Committee meeting is scheduled for Thursday, August 14, 2025, 3:30 pm. It and future Youth Committee meetings will be held at 1608 Las Plumas Ave, San Jose, CA.

VI. ADJOURNMENT

Chair Estill adjourned the meeting 4:47 p.m.

Draft minute prepared by D. Luu, H. Morado; reviewed by L. Thoo