

**WORKFORCE DEVELOPMENT BOARD****June 26, 2025****San Jose Job Center, 1608 Las Plumas Ave, San Jose****MINUTES**

Staff: Carrasco, Durrall, Hernandez, D. Luu, T. Luu, Thoo, Walter

Guests: Rick Robles, Project Director, Equus Workforce Solutions; Council Member Peter Ortiz, City of San Jose Council Liaison

**I. CALL TO ORDER & ROLL CALL**

The meeting was called to order at 9:40 am by Vice-Chairperson Alan Takahashi.

**Roll Call**

Present: Auerhahn, Dorsey, Estill, Le, Lucero, Perez, Preminger, Shah, Takahashi, Williams

Absent: Batra, Chao, Flynn, Hill, Mangan, Murphy, Ong, Smith

**II. CONSENT ITEMS**

**ACTION:** Mr. Estill moved, Ms. Perez seconded, and the Board voted unanimously to accept:

**A. Minutes of the March 20, 2025, Board meeting**

**B. Financial Status Report as of April 30, 2025**

**C. Labor Market Update**

**III. OPEN FORUM**

Mr. Takahashi opened the floor for public comment. There was one written public comment, but the member of the public did not appear.

**IV. BUSINESS ITEMS****A. Chair's Report**

Mr. Takahashi reported that the Executive Committee had reviewed the proposed WIOA program operating budget reflecting increased program fund allocations from the state for the new fiscal year and voted to recommend Board approval.

**B. Director's Report**

work2future Director Durrall reported that staff had been working hard behind the scenes to close the 2024-25 fiscal year and prepare a budget for 2025-26 after receiving notification of increased program fund allocations less than a month before the Board meeting

**C. FY2025-26 WIOA Program Operating Budget**

work2future Director Durrall presented the recommended WIOA program operating budget for Fiscal Year 2025-26, including an approximately 43 percent increase overall in the funding allocations from the state for the Adult, Dislocated Worker and Youth Programs. She reported that the budget focused the increased funding on work2future's training services and addressed questions from the Board.

**ACTION:** Ms. Auerhahn moved, Mr. Estill seconded, and the Board voted unanimously to approve the proposed PY 2025-2026 WIOA Operating Budget and its additional stipulations regarding the transfer of funds.

**D. Youth Committee Chair's Report**

Youth Committee Chair Estill reported that a subcommittee of the Youth Committee has agreed to discuss the matter of client caseloads with several youth service providers and report its findings to the committee. He also said the committee has discussed the delivery of youth services as a pathway and suggested this would be a long-term undertaking.

**E. Business Services Committee Chair's Report**

The regular report was deferred as Business Services Committee Chair Hill was attending an ETP meeting in Sacramento.

**F. Staff Reports**

1. Equus Project Director Robles provided performance end of the year updates on the Adult, Dislocated Worker, and Youth Programs, discussed training successes, and active partnerships, and responded to questions from the Board. Ms. Hernandez presented video recordings of two work2future clients discussing their own two success stories.
2. San José Works Program Manager Carrasco reported on the 2025 San José Works Program, and the kickoff of the 11<sup>th</sup> Summer Program. Ms. Carrasco highlighted the popularity of program including full enrollment with a waitlist of 105 people. Ms. Carrasco also addressed questions from the Board and Councilmember Ortiz.
3. Mr. Thoo provided an update on the Pathway to Self-Sufficiency Initiative, which launched in October 2024. The program currently has 38 individuals enrolled, with 25 placed in subsidized employment and 3 individuals in unsubsidized employment. Mr. Thoo also addressed questions from the Board.

**V. OTHER**

Mr. Takahashi opened the floor for announcements. There were none.

**VI. ADJOURNMENT**

Mr. Takahashi adjourned the meeting at 11:11 am.