



YOUTH COMMITTEE

Thursday, February 13, 3:30 pm

**Almaden Room, Business and Administrative Services Center,
5730 Chambertin Dr, San Jose**

www.work2future.org

This meeting can be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/96733497253?pwd=OUUp9tnHHWrzqBp18SoccoemkVuToQp.1>

PUBLIC COMMENT

To provide spoken Public Comment *during* the meeting, please be present at the meeting location above. Complete an available Blue Card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 12:00 pm the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to JenniferL.Hernandez@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

LEVINE ACT

[The Levine Act](#) requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on [the Levine Act webpage](#).

YOUTH COMMITTEE

MEMBERS | February 2025

Jack Estill, * *Committee Chair*

Partner
Coactify

Deryk Clark

Division Director of Youth Development
Bill Wilson Center

Joseph K. Herrity

Principal
Groundwork Social Sector Consulting

Teresa Ong*

Associate Vice President, Workforce & CTE Programs
Foothill College

Rafaela Perez*

Employment Services Director (*retired as of Jan 1, 2025*)
Social Services Agency, County of Santa Clara

Steve Preminger*

Director, Civic & Community Engagement
County of Santa Clara

Traci Williams*

Co-chair
South Bay Consortium for Adult Education
Director
East Side Adult Education

*work2future Board member

YOUTH COMMITTEE MEETING

February 13, 2025, 3:30 pm

work2future Business Services & Administrative Services Center, Almaden Winery,
5730 Chambertin Dr, San Jose

View online at: <https://sanjoseca.zoom.us/j/96733497253?pwd=OU99tnHHWrzqBp18SoccoemkVuToQp.1>

AGENDA (corrected)

- | | |
|---|-----------------------|
| I. CALL TO ORDER & ROLL CALL | |
| II. INTRODUCTIONS | 5 min |
| III. BUSINESS | 3:40 pm end |
| A. Approval of Minutes {Action}
<i>Jack Estill, Committee Chair</i>
Approve minutes of the December 9, 2024, Youth Committee meeting. | 5 min
3:45 pm end |
| B. Chair's Report {Information}
<i>Jack Estill, Committee Chair</i>
Report on various matters of interest to the committee. | 5 min
3:50 pm end |
| C. WIOA Youth Program PY 2024-25 Update {Information}
<i>Mirza Handzar, Youth Program & Training Project Manager; Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, International Rescue Committee</i>
Mid-year report on metrics for the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2024, which began July 1, 2024, and will end June 30, 2025. | 15 min
4:05 pm end |
| D. Progress Report: Initiatives from 2024 {Information}
<i>Jack Estill, Committee Chair; committee members Deryk Clark, Joseph K. Herrity</i>
Report on changes, if any, to the resource website of the San Jose Public Library, earn-and-learn pathways, and connecting school and work for opportunity youth. | 10 min
4:15 pm end |
| E. Goals for 2025 {Information}
<i>Jack Estill, Committee Chair, and others</i>
Discussion of Youth Committee goals for 2025. | 20 min
4:35 pm end |
| IV. OPEN FORUM
Members of the public can address the committee on matters not on the agenda. | 5 min
4:40 pm end |
| V. OTHER
<i>Announcements, committee housekeeping</i> | 5 min
4:45 pm end |
| A. Next Youth Committee meeting is scheduled for Thursday, May 1, 2025, 3:30 pm. | |
| B. Other | |
| VI. ADJOURNMENT | |

Please note: *Times to the right of agenda items are estimates of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following members will attend the Youth Committee meeting by teleconference from the indicated publicly accessible location:

Committee member: Teresa Ong

Location: Foothill College Sunnyvale Center, 1070 Innovation Way, Sunnyvale

Committee member: Traci Williams

Location: Independence Adult Center, 625 Educational Park Dr, San Jose

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
- b. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
- c. The items cannot create a building maintenance problem or a fire or safety hazard.
- d. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- e. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection online at www.work2future.org and at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I

**Call to Order
& Roll Call**

II

Introductions

III

Business

Each of the following items will be taken up separately. Unless otherwise indicated, each is an information and discussion item:

- A. Approval of Minutes {Action}**
- B. Chair's Report**
- C. WIOA Youth Program PY 2024-25 Update**
- D. Progress Report: Initiatives from 2024**
- E. Goals for 2025**

YOUTH COMMITTEE MEETING

Dec 9, 2024 MEETING MINUTES

STAFF: Handzar, Nguyen, Thoo

GUESTS: Kayla Nicholls, Youth Programs Manager, International Rescue Committee (IRC)

I. CALL TO ORDER & ROLL CALL

Chair Estill called the meeting to order at 3:07 pm.

Roll Call

Present: Estill, Herrity, Perez, Preminger, Vans, Williams (via Zoom)

Absent: Clark, Jaquez

II. INTRODUCTIONS

Chair Estill introduced Alyssa Beltran, a staff member of the Office of Research and Evaluation at the Santa Clara County Social Services Agency, who is interested in learning more about the Youth Committee.

III. BUSINESS

A. Approval of Minutes

ACTION: Mr. Herrity moved, Ms. Perez seconded, and the committee unanimously approved the acceptance of the August 8, 2024, Youth Committee Meeting minutes.

B. Chair's Report

At Chair Estill's request following up on a question asked at the committee's previous meeting, IRC Youth Programs Manager Kayla Nichols shared that service provider staff do work after hours, as needed, with clients and employers. Mr. Estill also informed the committee on the status of congressional efforts to pass the A Stronger Workforce for America Act, a reauthorization, with changes, of the Workforce Innovation and Opportunities Act.

C. WIOA Youth Program Report PY 2023-24

Program Analyst Mirza Handzar reported on the Youth Program for the year ended June 30, 2024, and responded to questions. Discussion followed.

D. Progress Report: Youth Forum Issue A – Connect the Service Ecosystem

Chair Estill reported on the progress of the San Jose Public Library project to develop a website that would serve as a one-stop portal for information about the variety of community services available to the public. Mr. Estill observed that the "Community Resources for Job Seekers" is more narrowly focused than he had expected.

E. Progress Report: Youth Forum Issue B – Build Earn-and-Learn Pathway System

Committee member Deryk Clark reported on the effort to build a more comprehensive earn-and-learn pathway for youth.

F. Progress Report: Youth Forum Issue C – Connect School and Work for Opportunity Youth

Committee member Joe Herrity reported that the initiative is still proceeding and that he had had an initial conversation with the new director of the Opportunity Youth Academy. Mr. Handzar and IRC Youth Programs Manager Kayla Nicholls provided additional information and discussion followed.

G. Review of Accomplishments in 2024 to Date.

Chair Estill observed that the year's accomplishments had been covered in the earlier agenda items and proposed that the committee consider what it would like to accomplish next year.

H. 2025 Meeting Schedule

Lawrence Thoo, Strategic Engagement Manager, recommended the Youth Committee to approve the following meeting schedule for 2025:

1. Thursday, February 13
2. Thursday, May 8
3. Thursday, August 14
4. Thursday, November 13.

ACTION: Chair Estill announced that he has a scheduling conflict on May 8, and, by consensus, the committee agreed to substitute May 1 for May 8.

ACTION: Mr. Herrity moved, Ms. Perez seconded, and the committee unanimously approved the acceptance of the amended meeting schedule for 2025 (February 13, May 1, August 14, November 13.)

I. Committee Membership

Chair Estill noted that Ms. Jaquez's and Ms. Vans's terms on the committee will expire at the end of December. Both fill seats that are limited to community members no older than 24 years at the time of appointment. However, he expected that the Board will amend the age limit to 28 years at its December 12, 2024, meeting, which will offer more opportunity to retain a measure of committee experience even among its 'youth' members.

IV. OPEN FORUM

There were no public comments.

I. OTHER

II. ADJOURNMENT

Chair Estill adjourned the meeting at 4:07 p.m.

Draft minutes were prepared by D. Nguyen, reviewed by L. Thoo

CHAIR'S REPORT

Youth Committee Chair Jack Estill will report on various matters, as appropriate.

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WIOA Youth Program PY 2024-25 Update

Mid-year staff report on the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2024, which began July 1, 2024, and continues through June 30, 2025.

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PROGRESS REPORT: INITIATIVES FROM 2024

Committee Chair Jack Estill, other committee members and staff, as appropriate, will provide updates, if any, on the following initiatives:

- San Jose Public Library’s project to establish a one-stop community services information Web portal.
- Efforts to build a more comprehensive earn-and-learn pathway for youth, including a Bill Wilson Center project to open a potential employment center in San Jose in cooperation with work2future.
- Efforts to connect school and workforce development for “system-impacted” or opportunity youth.

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GOALS FOR 2025

Committee Chair Jack Estill will lead the committee in a discussion of Youth Committee goals for 2025.

###

IV
Open Forum

V
Other

VI
Adjournment