



YOUTH COMMITTEE

Thursday, August 8, 2024, 3:30 pm

**Almaden Room, Business and Administrative Services Center,
5730 Chambertin Dr, San Jose**

www.work2future.org

This meeting can be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/97024304125?pwd=Sk82MUpDTExlY1lTUEZERY9nZG14UT09>

PUBLIC COMMENT

To provide Spoken Public Comment *during* the meeting, please be present at the meeting location above. Fill in an available blue card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 12:30 pm the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Daniel.Nguyen@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

YOUTH COMMITTEE

MEMBERS | August 2024

Jack Estill,* *Committee Chair*
Partner
Coactify

Deryk Clark
Division Director of Youth Development
Bill Wilson Center

Joseph K. Herrity
Principal
Groundwork Social Sector Consulting

Sofia Jaquez
Youth Liberation Movement

Rafaela Perez*
Employment Services Director
Social Services Agency, County of Santa Clara

Steve Preminger*
Director, Civic & Community Engagement
County of Santa Clara

Maria Vans
Youth Liberation Movement

Traci Williams*
Co-chair
South Bay Consortium for Adult Education
Director
East Side Adult Education

*work2future Board member

YOUTH COMMITTEE MEETING

August 8, 2024, 3:30 pm

work2future Business Services & Administrative Services Center, Almaden Winery,
5730 Chambertin Dr, San Jose

View online at: <https://sanjoseca.zoom.us/j/97024304125?pwd=Sk82MUpDTExY1ITUEZERY9nZG14UT09>

AGENDA

- | | |
|---|-------------|
| I. CALL TO ORDER & ROLL CALL | 5 min |
| II. INTRODUCTIONS | 3:35 pm end |
| III. BUSINESS | |
| A. Approval of Minutes {Action} | 5 min |
| <i>Jack Estill, Committee Chair</i> | 3:40 pm end |
| Approve minutes of the May 9, 2024, Youth Committee special meeting. | |
| B. Chair's Report {Information} | 5 min |
| <i>Jack Estill, Committee Chair</i> | 3:45 pm end |
| Report on various matters of interest to the committee. | |
| C. WIOA Youth Program Update PY 2023-24 {Information} | 15 min |
| <i>Mirza Handzar, Program Analyst; Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, International Rescue Committee</i> | 4:00 pm end |
| Semi-annual report on metrics for the Workforce Innovation and Opportunity Act Youth Program for Program Year 2023, July 1, 2023–June 30, 2024. | |
| D. Progress Report: Youth Forum Issue A—Connect the Service Ecosystem {Information} | 10 min |
| <i>Jack Estill, Committee Chair</i> | 4:10 pm end |
| Current status update. | |
| E. Progress Report: Youth Forum Issue B—Build Earn-and-Learn Pathway System {Information} | 10 min |
| <i>Deryk Clark, Committee member; Sofia Jaquez, Committee member</i> | 4:20 pm end |
| Current status update. | |
| F. Progress Report: Youth Forum Issue C—Connect School and Work for Opportunity Youth {Information} | 10 min |
| <i>Joe Herrity, Committee member</i> | 4:30 pm end |
| Current status update. | |
| IV. OPEN FORUM | 5 min |
| Members of the public can address the committee on matters not on the agenda. | 4:35 pm end |
| V. OTHER | 5 min |
| <i>Announcements, committee housekeeping</i> | 4:40 pm end |
| VI. ADJOURNMENT | |

Please note: *Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following member will attend the Youth Committee meeting by teleconference from the indicated publicly accessible location:

Committee member: N/A

Location: N/A

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
- b. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
- c. The items cannot create a building maintenance problem or a fire or safety hazard.
- d. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- e. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection online at www.work2future.org and at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I

**Call to Order
& Roll Call**

II

Introductions

III

Business

III.A

Approval of Minutes

Approve the acceptance of:

Minutes of the May 9, 2024, Youth Committee meeting

{Action}

YOUTH COMMITTEE MEETING

May 9, 2024 MEETING MINUTES

STAFF: Galvez, Handzar, Lee, Nguyen, Thoo

GUESTS: Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, International Rescue Committee

I. CALL TO ORDER & ROLL CALL

Chair Estill called the meeting to order at 3:46 pm.

Roll Call

Present: Clark, Estill, Herrity (Zoom online), Perez, Preminger, Williams

Absent: Jacquez, McGrath, Vans

All votes were taken by roll call.

II. BUSINESS

A. Approval of Minutes

ACTION: Mr. Herrity moved, Ms. Williams seconded, and the committee unanimously approved the acceptance of the February 12, 2024, Youth Committee Special Meeting minutes.

B. Chair's Report

Chair Estill reminded the committee of the three action items adapted from recommendations of Youth Forum 2.0, which the committee had adopted at its February 12, 2024, special meeting.

C. WIOA Youth Program Update PY 2023-24

Program Services Manager Lynn Lee provided an overview of the status and activities in the Workforce Opportunities and Innovation Act (WIOA) Youth Program for Program Year 2023-24 (PY2023), and Analyst Mirza Handzar reported on enrollments to date and the status of youth service-focused partnerships.

Equus Workforce Solutions Project Director Rick Robles provided a year-to-date report on demographic characteristics and barriers to employment of out-of-school Youth clients. International Rescue Committee Youth Program Manager Kayla Nicholls did the same for in-school Youth clients.

Committee members and staff agreed that comprehensive client reports should be provided to committee semi-annually.

D. Progress Report: Youth Forum Issue A – Connect the Service Ecosystem

Chair Estill reported that San Jose Public Library team led by Amanda Otte, has been working to establish the framework for a services directory which they hope to have ready

for a “test drive” in October. They are asking a group of interested parties including staff to meet on Friday, May 10, to brainstorm how the directory should develop. Committee member Steve Preminger encouraged coordination of information with the 211 public information system.

E. Progress Report: Youth Forum Issue B – Build Earn-and-Learn Pathway System

On the building of an earn-and-learn pathway system, committee member Deryk Clark reported that discussions have focused on building a manageably scaled pilot with a dedicated group of young people. Discussions to date have centered on the Bill Wilson Center and the San Jose Conservation Corps.

F. Progress Report: Youth Forum Issue C – Connect School and Work for Opportunity Youth

Committee member Joe Herrity provided an update on the committee’s action goal to “connect school and work for opportunity youth and system-impacted youth, reporting that he has introduced work2future staff to the Santa Clara County Office of Education’s Opportunity Youth Academy to explore the possibility of developing a partnership with the aim of furthering the committee’s goal.

III. OPEN FORUM

There were no public comments.

IV. OTHER

Chair Estill proposed that a subgroup of the Youth Committee discuss the tension between effective case management and caseloads in order to inform the development of the next career services Request for Proposals.

V. ADJOURNMENT

Chair Estill adjourned the meeting at 4:48 p.m.

Draft minutes prepared by D. Nguyen, edited by L. Thoo

III.B

Chair's Report

{Information}

CHAIR'S REPORT

Youth Committee Chair Jack Estill will report on various matters of interest to the committee but not itemized in the agenda for this meeting, including a look ahead at committee membership.

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III.C

**WIOA Youth Program
PY 2023-24**

{Information}

WIOA YOUTH PROGRAM UPDATE PY 2023-24

Equus Workforce Solutions Project Director Rick Robles (out-of-school youth) and International Rescue Committee Youth Programs Manager Kayla Nicholls (in-school youth) will report on the Workforce Opportunities and Innovation Act (WIAO) Youth Program for Program Year (PY) 2023-24, which ended June 30, 2024.

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III.D

**Progress Report:
Youth Forum Issue A
Connect the Service
Ecosystem**

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE A

Youth Committee Chair Jack Estill will provide an update on the San Jose Public Library project to develop a website that would serve as a one-stop portal to inform the public about the variety of community services available to them. This project is the initial embodiment of Youth Forum Issue A adopted by the Youth Committee at its meeting February 12, 2024, namely, to connect the service ecosystem status.

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III.E

Progress Report: Youth Forum Issue B – Build Earn-and Learn Pathway System

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE B

Youth Committee members Deryk Clark and Sofia Jaquez will provide an update on developments since the committee's May 9, 2024, meeting in relation to building a more comprehensive earn-and-learn pathway for youth, which was Youth Forum Issue B adopted by the Youth Committee at its meeting February 12, 2024.

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III.F

Progress Report: Youth Forum Issue C – Connect School and Work for Opportunity Youth

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE C

Youth Committee members Joe Herrity will provide an update on the status of efforts to connect school and workforce development for “system-impacted” or opportunity youth, a reflection of Youth Forum Issue C adopted by the Youth Committee at its meeting February 12, 2024.

Reported at the committee’s meeting on May 9, 2024, were conversations with the Opportunity Youth Academy and the potential for partnerships with the Juvenile Court-aligned Network.

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IV

OPEN FORUM

V

Other

VI

Adjournment