



WORKFORCE DEVELOPMENT BOARD MEETING

Thursday, June 20, 2024, 9:30 am

www.work2future.org

Location: Conference Rooms, 1608 Las Plumas Ave, San Jose

This meeting can also be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/97597855268?pwd=Vzc0c2R0anVvZTNub3NBSUMwaktXQT09>

PUBLIC COMMENT

To provide Spoken Public Comment *during* the meeting, please be present at the meeting location above. Fill in an available blue card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 8:00 am the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Daniel.Nguyen@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

WORKFORCE DEVELOPMENT BOARD MEMBERS

June 2024

Board Chair
Priya Smith, MPH*

Chief Employee Human Resources Officer
 The Permanente Medical Group, Inc.
 Kaiser Permanente Northern California

Board Vice Chair
Alan Takahashi*

Senior Vice President and General Manager
 Missile Systems
 CAES

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Louise Auerhahn*
 Director of Economic & Workforce Policy
 Working Partnerships USA 2. Rajiv Batra
 Head of Legal & Compliance
 Arc 3. Ricardo Benavidez
 Director of Social Infrastructure
 Google LLC 4. George Chao
 Director of Strategic Partnerships
 Manex 5. John (Jack) Estill, Youth Committee Chair*
 Partner
 Coactify 6. Joseph A. Flynn
 Vice President of Software Transformation
 CommScope 7. Michael Hill, Business Services Committee Chair*
 Senior Director, Talent & Organizational
 Development
 Applied Materials 8. Van T. Le*
 Agent
 State Farm Insurance
 Trustee and Clerk of the Board
 East Side Union High School District 9. Maria Lucero
 Deputy Division Chief, Region I
 Northern Division, Workforce Services Branch
 Employment Development Department, State of
 California 10. Brian N. Murphy
 Director of Training | <ol style="list-style-type: none"> Pipe Trades Training Center
 UA Local 393 11. Rafaela Perez
 Employment Services Director
 Social Services Agency
 County of Santa Clara 12. Steve Preminger
 Director, Civic and Community Engagement
 County of Santa Clara 13. Mitesh Shah
 Vice-President and Business Unit Head
 Tech Mahindra 14. Traci Williams*
 Co-chair
 South Bay Consortium for Adult Education
 Director
 East Side Adult Education <p><i>Ex officio</i>
 Sangeeta Durrall, Secretary
 work2future Director</p> |
|--|---|

*Members of the Executive Committee

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9:30 am

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MEETING AGENDA

- | | |
|---|--------------------------------------|
| I. CALL TO ORDER & ROLL CALL | <i>5 min</i>
<i>9:35 am end</i> |
| II. CONSENT ITEMS {ACTION}
Accept the following: | <i>5 min</i>
<i>9:40 am end</i> |
| A. Minutes of the March 21, 2024, Board meeting | |
| B. Preliminary Financial Status Report as of May 31, 2024 | |
| C. San José Works Report as of May 31, 2024 | |
| III. OPEN FORUM
Members of the public may address the committee on matters not on the agenda. | <i>5 min</i>
<i>9:45 am end</i> |
| IV. BUSINESS ITEMS | |
| A. Chair's Report {Information}
<i>Priya S. Smith, MPH, Board Chair</i>
Report on various matters of interest. | <i>5 min</i>
<i>9:50 am end</i> |
| B. Director's Report {Information}
<i>Sangeeta Durrall, Director</i>
Report on various matters of interest. | <i>5 min</i>
<i>9:55 am end</i> |
| C. FY2024-25 WIOA Program Operating Budget {ACTION}
<i>Lennette Maniaul, Finance Manager</i>
Approve the Proposed WIOA Budget for Fiscal Year (FY) 2024-25, including: | <i>15 min</i>
<i>10:10 am end</i> |
| 1. WIOA Program Operating Budget of \$7,987,053 | |
| 2. WIOA Administrative Budget in the amount of \$797,863 | |
| 3. Proposed WIOA estimated Rapid Response Funding of \$412,911 | |
| 4. Authorization for staff to transfer funds without additional Board approval, but with notification after the fact to the Executive Committee of any such transfers at the Committee's next available meeting: | |
| a) Between budget line items, if there is no change to the overall amount of the WIOA budget. | |
| b) Between the Adult and Dislocated Worker Programs, as needed to accommodate changes in the numbers of clients served by the two programs, if the total of the combined budgets is not changed. | |

- D. Pathway to Self-Sufficiency Grant {ACTION}** 10 min
Lawrence Thoo, Strategic Engagement Manager; Rafaela Perez, Employment Service Director, Santa Clara County Social Services Agency 10:20 am end
 Approve the acceptance of \$2,722,416 in revenue from the County of Santa Clara to establish the Subsidized Employment Pathway to Self-Sufficiency Project to be run by work2future for a span of two years.
- E. San José Works 2024-25 Funding {ACTION}** 5 min
Lennette Maniual, Finance Manager 10:25 am end
 Approve the following:
1. Acceptance of \$1,774,980 in City of San José funds to support the San José Works 10.0 program.
 2. Distribution of \$2,124,254 to work2future and \$95,000 to the City’s Parks, Recreation and Neighborhood Services Department.
- F. RFP for WIOA Service Providers {Information}** 10 min
Dat Luu, Contracts Manager 10:35 am end
 Report on the process and timeline for the procurement of WIOA Adult, Dislocated Worker and Youth program service providers for Program Years 2025 (2025-26) through 2030 (2030-31).
- G. WIOA Career Services Report {Information}** 15 min
Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, IRC San Jose 10:50 am end
 Report on WIOA career services activity and performance.
- H. Business Services Committee Chair’s Report {Information}** 5 min
Michael Hill, Business Services Committee Chairperson 10:55 am end
 Report on committee-related activity.
- I. Youth Committee Chair’s Report {Information}** 5 min
Jack Estill, Youth Committee Chairperson 11:00 am end
 Report on committee-related activity.
- J. Labor Market Update {Information}** 10 min
Lawrence Thoo, Strategic Engagement Manager 11:10 am end
 Update on the labor market in Santa Clara County and the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area.
- V. OTHER** 5 min
 Announcements, agenda suggestions for future meetings, other housekeeping. 11:15 am end
- VI. ADJOURNMENT**

Please note: *Times to the right of agenda items are estimates only of the duration of each item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following Board member(s) will attend the work2future Board meeting by teleconference from the indicated location(s):

Board member: George Chao

Location: 7908 Farina Ct., Sarasota, FL

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
- b. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
- c. The items cannot create a building maintenance problem or a fire or safety hazard.
- d. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- e. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection online at www.work2future.org and at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.
