BUSINESS SERVICES COMMITTEE
Tuesday, May 14, 2024
3:00 pm

Almaden Room, Business and Administrative Services Center,
5730 Chambertin Dr, 2nd Floor, San Jose
www.work2future.org

This meeting can be viewed live on computer, smartphone, and tablet at
https://sanjoseca.zoom.us/j/99876466195?pwd=KzlIMVVNVJCUenJnRVRaWNxTktSdz09

PUBLIC COMMENT
To provide Spoken Public Comment during the meeting, please be present at the meeting location above. Fill in an available blue card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment before the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 12:30 pm the day of the meeting. The e-mails will be posted with the agenda as “Letters from the Public”. Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment during the meeting: Send e-mail during the meeting to Daniel.Nguyen@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.
BUSINESS SERVICES COMMITTEE

MEMBERS | May 2024

Alan Takahashi, *Committee Chair*
Senior Vice President and Division General Manager, Missile Systems
CAES

Ricardo Benavidez*
Director of Social Infrastructure
Google LLC

George Chao*
Director of Strategic Partnerships
Manex

Jayati Goel
Co-founder and CEO
Nidaan Systems, Inc

Mike Hill*
Senior Director, Talent and Organizational Development
Applied Materials

Andy Scott
Senior Learning and Development Specialist
Infinera

Mitesh Shah*
Vice-President and Business Unit Head
Tech Mahindra

Priya Smith, MPH*
Chief Administrative Officer
Kaiser Permanente—Greater San Jose Area

*work2future Board member
AGENDA

I. CALL TO ORDER & ROLL CALL

II. Chair’s Report {Information}
Alan Takahashi, Committee Chair
Information on various matters.

III. BUSINESS

A. Approval of Minutes {Action}
Alan Takahashi, Committee Chair
Approve minutes of the March 27, 2024, Business Services Committee meeting.

B. Election {Action}
Alan Takahashi, Committee Chair
Election of a new chairperson for the Business Services Committee.

C. Rapid Response Report {Information}
Huong Tran, Business Services Lead Analyst
Report on activity triggered by recent layoff announcements affecting the region.

D. Healthcare Sector Partnership {Information}
Priya Smith, Committee member; John Melville, CEO, Collaborative Economics
Update on first steps following the April launch meeting of the South Bay Healthcare Sector Partnership initiative sponsored by work2future.

E. Semiconductor Manufacturing Apprenticeships {Information}
Lawrence Thoo, Strategic Engagement Manager; Mike Hill, Committee member; Andy Scott, Committee member
Updates on first-in-the-state semiconductor technician apprenticeships as new talent gateways for South Bay manufacturers and high-road career opportunities for job seekers from historically under-resourced/underinvested/marginalized backgrounds.

F. Subsidized Employment Pathway to Self-Sufficiency {Information}
Lawrence Thoo, Strategic Engagement Manager; Lynn Lee, Program Services Manager
Information on a new project with the County of Santa Clara Social Services Agency to secure permanent employment using a contingent employment model.

G. Bay Area Jobs First {Information}
Lawrence Thoo, Strategic Engagement Manger; Neil Martin, Economic Justice Coordinator, Working Partnerships USA
Information on the South Bay-Peninsula High Roads Roundtable subregional convenings of Bay Area Jobs First, the regional initiative of the State’s California Jobs First project.
H. Miscellaneous Updates {Information}
   Staff, &c
   Information on job fairs and other employer/employment-related activity.

I. Labor Market Update {Information}
   Lawrence Thoo, Strategic Engagement Manager
   March 2024 employment and unemployment and other updates on the local labor market.

J. Members’ Roundtable
   Alan Takahashi, Committee Chair
   Member discussion on improving business engagement in workforce development.

IV. OPEN FORUM
   Members of the public can address the committee on matters not on the agenda.

V. OTHER
   Announcements, committee housekeeping

VI. ADJOURNMENT

Please note: Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following member(s) will attend the Business Services Committee meeting by teleconference from the indicated publicly accessible location(s):

Committee member: N/A
Location: N/A
The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:
   a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
   b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
   c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
   d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
   e. Persons in the audience will not place their feet on the seats in front of them.
   f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
   g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:
   a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
      i. No objects will be larger than 2 feet by 3 feet.
      ii. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
      iii. The items cannot create a building maintenance problem or a fire or safety hazard.
   b. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
   c. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.
3. Addressing the Council, Committee, Board or Commission:

a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.

b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.

c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.

d. Speakers’ comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.

e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.

f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.

g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.
I

Call to Order
&
Roll Call
II

Chair’s Report
III.A

Approval of Minutes

{Action}
I. CALL TO ORDER & ROLL CALL
In Committee Chair Takahashi’s absence, committee members present unanimously agreed to Ms. Smith serving as chair pro tempore for the meeting.

Chair Pro Tempore Smith called the meeting to order at 5:17 pm.

Roll Call
Present: Benavidez, Goel (attended via Zoom under the teleconferencing provisions in the Brown Act), Hill (attended via Zoom under the teleconferencing provisions in the Brown Act, left meeting at 5:51 pm), Scott (attended via Zoom under the teleconferencing provisions in the Brown Act), Shah, Smith (attended via Zoom under the teleconferencing provisions in the Brown Act)
Absent: Chao, Takahashi

All votes by roll call.

II. BUSINESS
A. Approval of Minutes
ACTION: Mr. Hill moved, Mr. Benavidez seconded, and the committee unanimously approved the acceptance of the January 16, 2024, Business Services Committee Special Meeting minutes.

B. Election
This item was deferred to a future meeting.

C. Non-Traditional Apprenticeships
Lawrence Thoo, Strategic Engagement Manager, reported that four participating South Bay companies have or are in the process of finalizing the hiring of about 30 individuals to fill first-in-the-state semiconductor manufacturing technician Registered Apprenticeships, including more than a dozen from San Jose. The apprenticeships are new talent gateways for South Bay manufacturers and high-road career opportunities for job seekers from historically under-resourced/underinvested/marginalized backgrounds, and Mr. Thoo shared that the City of San José has made a one-time investment of funds to support San Jose-resident apprentices.

Committee members Mike Hill and Andy Scott, representing Applied Materials and Infinera, shared the companies’ experiences and their vision for the apprenticeships.
D. Healthcare Sector Partnership Initiative
Board Chair and committee member Priya Smith and Collaborative Economics CEO John Melville reported on the scheduled April 16 launch meeting of a work2future initiative to convene South Bay healthcare leaders to agree workforce challenges and solutions. They shared the project’s vision and the Next Gen Sector Partnership approach being used.

E. RERP
Mr. Thoo briefed the committee on the California Workforce Development Board’s grant of $1.6 million to the Bay-Peninsula Regional Planning Unit, comprised of work2future, NOVAworks and the San Francisco Office of Economic and Workforce Development to support a Regional Equity and Recovery Partnership (RERP) collaboration with Gavilan College, Mission College, College of San Mateo and City College of San Francisco.

F. Miscellaneous Updates
Strategic Engagement Project Manager Deanna Walter reported on job fairs and other business services including a paid training and internship project in partnership with Goodwill of Silicon Valley and recent developments in Incumbent Worker Training.

G. Layoffs Report
Business Services Lead Analyst Huong Tran reported on year-to-date layoff activity in the region.

H. Labor Market Update
Mr. Thoo reported on regional labor market conditions. The unemployment rate in the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA) was 4.4 percent in February 2024, unchanged from a revised 4.4 percent in January 2024, and above the year-ago estimate of 3.2 percent, the California Employment Development Department announced March 22, 2024. The unemployment rate was 4.3 percent in Santa Clara County and 4.5 percent in San Jose. It was 7.9 percent in San Benito County which, together with Santa Clara County, makes up the MSA. Total employment in the MSA increased by 2,900 jobs between January 2024 and February 2024 to reach 1,154,200. However, it fell 0.5 percent between February 2023 and February 2024, losing 6,300 jobs.

I. Members’ Roundtable
No comments were noted.

III. OPEN FORUM
No comments were noted.

IV. OTHER
Mr. Thoo noted the scheduled committee meetings in 2024.

V. ADJOURNMENT
Chair Pro Tempore Smith adjourned the meeting at 6:21 p.m.

Draft minutes prepared by D. Walter, reviewed by L. Thoo.
III.B

Election

{Action}
TO: BUSINESS SERVICES COMMITTEE
SUBJECT: Election

FROM: Lawrence Thoo
DATE: May 11, 2024

RECOMMENDATION

As needed, direct staff to conduct immediately an election for Chairperson of the Business Services Committee.

BACKGROUND AND ANALYSIS

At its meeting on March 21, 2024, the Board elected Board Vice-Chairperson (Vice-Chair) Priya Smith to serve as Board Chairperson (Chair), as the office had been made vacant by the unexpected death of Susan Koepp-Baker in December. Ms. Koepp-Baker and Ms. Smith had been elected at the November 16, 2023, Board meeting to second two-year terms as Chair and Vice-Chair, respectively, effective January 1, 2024. Ms. Smith’s election to Chair made the office of Vice-Chair vacant and the Board then elected Business Services Committee Chairperson Alan Takahashi to serve as Board Vice-Chairperson.

The by-laws do not prohibit Mr. Takahashi from holding the office of Board Vice-Chairperson and the office of Business Services Committee Chairperson concurrently. However, he has informed staff of his intention to step down as Committee Chair as a result of his election to be Board Vice-Chair. Should he do so, the Business Services Committee should direct staff to conduct an election for committee chairperson.

The committee chair is presently elected to a one-year term, and the election for Mr. Takahashi’s successor would therefore be to a term that will run through December 31, 2024. However, the by-laws do not stipulate a term for committee chairpersons, and the Business Services Committee is free to redefine the length of the term.

/s/
LAWRENCE THOO
Strategic Engagement Manager
III.C

Rapid Response Report

{Information}
RAPID RESPONSE REPORT

Announcements of layoffs affecting jobs in Santa Clara County have continued since staff reported on the status of layoffs at the March 27, 2024, Business Services Committee meeting. Between July 1, 2023, and May 8, 2024, companies had announced nearly 11,900 layoffs in the county, 4,284 of which were in the San Jose-Silicon Valley Local Workforce Development Area, which work2future serves. They include recent WARN notices from Intel, SunPower, and The Health Trust. SunPower is closing its San Jose operations, resulting in the permanent loss of more than 60 jobs.

Staff will elaborate on these numbers and report on work2future activity triggered by the layoff announcements.

# # #
III.D

Healthcare Sector Partnership

{Information}
HEALTHCARE SECTOR PARTNERSHIP

The launch meeting of work2future’s Healthcare Sector Partnership initiative took place on April 16, 2024, when more than a dozen leaders from healthcare providers in Santa Clara County gathered at the Santa Clara County Medical Association offices to discuss the challenges they face, especially around workforce. They were joined by an equivalent number of representatives from community colleges, San Jose State University, non-profit training providers and other workforce development organizations who observed the employers’ discussions in anticipation of participating in future problem-solving as employers clarify and prioritize their needs.

The healthcare leaders wrapped up the launch meeting with an agreement to form action teams for three key areas: career awareness building, talent development, and care coordination. First action team meetings were held on May 9, 2024, with the goal of working towards proposed first deliverables for all the participating healthcare leaders to consider in July 2024.

The sector partnership initiative is co-chaired by work2future Board Chair Priya Smith, Chief Administrative Officer of Kaiser Permanente In the greater San Jose area, and Jo Coffaro, Regional Vice-President of the Hospital Council of Northern and Central California, and facilitated by consultant John Melville, CEO of Collaborative Economics and one of the founders of Next Gen Sector Partnerships (www.nextgensectorpartnerships.com).

# # #

Attachments:  Launch Summary
                      Landscape Paper
Santa Clara County Health Care Sector Partnership
Launch Summary

April 2024

Overview

On April 16, 2024, leaders from the region’s health care industry met to identify opportunities and actions needed to promote the growth of their sector. This approach is modeled after similar efforts across the country that are achieving real results for businesses, job seekers, and regional economies. To learn more visit: www.nextgensectorpartnerships.com.

At the launch meeting, industry leaders chose three priorities for action: Talent Preparation, Career Awareness-Building, and Care Coordination. Industry leaders volunteered as “champions” to work on 90-day deliverables in each priority area.

Opportunities and Drivers of Growth of the Region’s Health Care Sector

Industry leaders first identified key opportunities and drivers of growth for the industry in Santa Clara County. These forces include:

- **Growing markets and shifting demographics**, including an aging population overall, an aging population of patients in underserved areas specifically, and an increasingly diverse population.

- **New practices and treatments**, including care outside the hospital; home health, specifically “medical home” (acute care at home); broader acceptance and understanding of mental health; less stigma, greater acceptance and parity, and state funding for behavioral health; skilled care and rehabilitation; and alternative medicine (especially chronic pain management).

- **Emerging technologies**, including artificial intelligence supported care, growing role of AI in predicting care needs and portable monitoring care integration, AI to assist with outreach, and remote monitoring.

- **Other drivers**, including the regional concentration of AI and other technology companies as partners in innovation, expanded Medi-Cal eligibility, and growing and diverse career opportunities in health care.
Taken together, these and other drivers of growth mean that the health sector has great potential in Santa Clara County—if certain conditions are met. Accordingly, industry leaders next turned to the question of “what would be required to unleash the potential of the industry in the future,” choosing the three priorities for action described below.

1. Talent Development

(*Initial Industry Champions: Jay, Laurie, Mary Ellen, Paul, Priya, Sarita, Shanthi*)

**Focus (What is Our Priority)**

- *Focus on top talent preparation priorities:* Several candidates were identified at the launch meeting, focusing primarily on two priority areas:
  - *therapeutic services*—specifically the nursing continuum from CNAs to registered nurses to advanced practice/specialized nurses, behavioral health, social work, and workers trained to care for patients outside the hospital, including enhanced care managers supported with technology for remote work.
  - *health informatics*—IT support and expanded AI knowledge across many occupations.
  - support service occupations such as dietary technicians and maintenance were also suggested.

- *Focus on a range of strategic “levers” to increase the flow of talent in priority areas:* Ideas advanced included making career ladders more explicit (especially in recruiting and job descriptions), understanding and leveraging the range of different programs and projects tackling the health care workforce pipeline, expanding academic affiliations to grow the pipeline, tackling regulatory obstacles (e.g., OHCA, CDPH), identifying and pursuing diverse funding sources, and examining/adopting/expanding effective models for increasing the flow of health care talent.

**Potential Outcomes (What Success Looks Like)**

- A growing number of the region’s youth and adults enter and graduate from education and training programs to prepare for careers in our top priority areas, increasing the flow of talent into the industry in Santa Clara County.

**Potential First Actions (What Are Early Wins, 90-day deliverables)**
• Develop and conduct a survey of health care providers to establish need for talent in priority areas. Supplement survey results with public data and other sources. Combine results into a summary document with Action Team conclusions and recommendations for the full Partnership.

• Develop a “strategic framework” document, focusing on specific strategic “levers” (see above), concluding with Action Team recommendations to the full Partnership on next steps.

• Develop a recommended set of measurable goals and outcomes for Talent Development.

2. Career Awareness-Building

(Initial Industry Champions: Claire, Jo, Mary Ellen, Megan, Shanthi)

Focus (What is Our Priority)

• Focus on building awareness and interest in health care careers among the region’s middle and high school students.

• Focus also on potential career-changing adults who might be interested in shifting into the health care field.

• Focus on understanding the landscape of current efforts to build career awareness to inform our approach for moving forward.

Potential Outcomes (What Success Looks Like)

• Increase the number of middle- and high-school students who are made aware of, develop an interest in, and ultimately pursue health care careers in Santa Clara County.

• Increase the number of adults who are made aware of, develop an interest in, and ultimately pursue health care careers in Santa Clara County.

Potential First Actions (What Are Early Wins, 90-day deliverables)

• Develop a regional baseline of current health career awareness building efforts in Santa Clara County, supplemented by best practices in health career awareness building nationally and best practices in non-health fields. To do so, ask health care providers
and public partners to provide examples, supplemented by examples nationally from other Next Gen Partnerships and beyond.

- *Develop a recommended set of measurable goals and outcomes for Career Awareness-Building.*

3. Care Coordination

*(Initial Industry Champions: Marc, Steve)*

**Focus (What is Our Priority)**

- *Focus on the development of partnerships to serve patients through a continuum of care, including patient care coordination with specific diseases.*

**Potential Outcomes (What Success Looks Like)**

- *Increasing care coordination reduces costs and improves health outcomes.*

**Potential First Actions (What Are Early Wins, 90-day deliverables)**

- *Do a regional scan of current and potential care coordination practices and opportunities, including direct outreach to providers to identify examples. Make recommendations for next steps to the full Partnership.*

- *Develop a recommended set of measurable goals and outcomes for Care Coordination.*

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*Summary prepared by meeting facilitator John Melville, CEO, Collaborative Economics*
III.E

Semiconductor Manufacturing Apprenticeships

{Information}
SEMICONDUCTOR MANUFACTURING APPRENTICESHIPS

Staff and committee members will provide updates on California’s first semiconductor technician apprenticeships as new talent gateways for South Bay manufacturers and high-road career opportunities for job seekers from historically under-resourced/underinvested/marginalized backgrounds. Updates will include new numbers of apprentices hired and their status, as well as the status of On-the-Job Training support for the four companies in the Semiconductor and Nanotechnology Apprentices Partnership.

# # #
Subsidized Employment Pathway

{Information}
SUBSIDIZED-EMPLOYMENT PATHWAY TO SELF-SUFFICIENCY

Staff will provide information on a new project with the County of Santa Clara Social Services Agency to assist job seekers with a variety of barriers, including poverty, the lack of stable housing, prior convictions or other involvement with the justice system, and refugee status. The project aims to use the staffing industry’s contingent employment model, also known as “temp-to-perm” employment, as a primary framework, but offer employers full wage subsidies during the temporary employment period with the goal of converting participating employees to unsubsidized permanent employment at living-wage rates following a period of temporary employment.

# # #
III.G

Bay Area Jobs First

{Information}
BAY AREA JOBS FIRST

Staff and guest Neil Martin, Economic Justice Coordinator at Working Partnerships USA, will provide information on the South Bay-Peninsula High Roads Roundtable subregional convenings of Bay Area Jobs First, the regional collaborative of the State’s California Jobs First program.

Working Partnerships USA is one of five organizations serving as co-convenors of the South Bay-Peninsula High Roads Roundtable. The others are the San Mateo County Economic Development Alliance, the San Mateo County Labor Council, the South Bay Labor Council, and SOMOS Mayfair.

California Jobs First is the new iteration of a $600 million Regional Investment Initiative launched in 2021 by Governor. Gavin Newsom as the Community Economic Resilience Fund, or CERF. Bay Area Jobs First is one of 13 regional collaboratives—one in each of the economic regions defined for the project—awarded California Jobs First grants to reimagine economic development planning by placing at its center equitable worker well-being and boosting efforts to mitigate climate change while improving economic equity.

Given the complexity of the San Francisco Bay Area’s economy, the Bay Area Jobs First steering committee agreed to conduct the bulk of its community participation and input through six sub-regional ‘tables’, one of which is the South Bay-Peninsula High Roads Roundtable comprised of San Mateo County and Santa Clara County.

All Home is the regional convenor of Bay Area Jobs First, and Bay Area Good Jobs Partnership for Equity, a consortium of the Bay Area’s 10 workforce development boards, including work2future, is its fiscal agent.

# # #
III.H

Miscellaneous Updates

{Information}
MISCELLANEOUS UPDATES

A joint work2future-San Jose City College job fair on April 23, 2024, connected some 500 job seekers with more than 70 employers. Staff will report on this event and provide information on future job fairs and other employer/employment-related activities.

# # #
III.I

Labor Market Update

{Information}
The unemployment rate in the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA) was 4.2 percent in March 2024, down from a revised 4.5 percent in February 2024, and above the year-ago estimate of 3.2 percent, the California Employment Development Department announced April 19, 2024. This compares with an unadjusted unemployment rate of 5.3 percent for California and 3.9 percent for the nation during the same period. The unemployment rate was 4.1 percent in Santa Clara County and 4.5 percent in San Jose. It was 7.5 percent in San Benito County which, together with Santa Clara County, makes up the MSA.

Total employment in the MSA increased by 6,300 jobs between February 2024 and March 2024 to reach 1,160,700. It increased 0.3 percent between March 2023 and March 2024, picking up 3,100 jobs. For the year, private education and health services led job growth, gaining 11,900 jobs, 9,900 of which were in health care and social assistance. Gains were offset by steep losses in information (7,400 jobs for the year) and a smaller loss in manufacturing (3,900 fewer jobs).

Staff will provide further analysis of the local labor market.
III.J

Members’ Roundtable

{Information}
MEMBERS’ ROUNDTABLE

Committee Chair Alan Takahashi will lead members in a discussion on improving business engagement in workforce development.

# # #
IV
Open Forum

V
Other

VI
Adjournment