



YOUTH COMMITTEE

Thursday, May 9, 2024, 3:30 pm

**Almaden Room, Business and Administrative Services Center,
5730 Chambertin Dr, San Jose, CA 95118**

www.work2future.org

This meeting can be viewed live on computer, smartphone, and tablet at
<https://sanjoseca.zoom.us/j/97024304125?pwd=Sk82MUpDTExlY1lTUEZERY9nZG14UT09>

PUBLIC COMMENT

To provide Spoken Public Comment *during* the meeting, please be present at the meeting location above. Fill in an available blue card and provide it to a meeting staff person.

Please limit remarks to the time limit allotted by the meeting chair, normally two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 12:30 pm the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Daniel.Nguyen@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line. Comments received will be included as a part of the meeting record but will not be read into the record.

YOUTH COMMITTEE

MEMBERS | May 2024

Jack Estill,* *Committee Chair*
Partner
Coactify

Deryk Clark
Division Director of Youth Development
Bill Wilson Center

Joseph K. Herrity
Principal
Groundwork Social Sector Consulting

Sofia Jaquez
Youth Liberation Movement

Emily McGrath*
Senior Fellow, Director of Workforce Policy
The Century Foundation

Rafaela Perez*
Employment Services Director
Social Services Agency, County of Santa Clara

Steve Preminger*
Director, Civic & Community Engagement
County of Santa Clara

Maria Vans
Youth Liberation Movement

Traci Williams*
Co-chair
South Bay Consortium for Adult Education
Director
East Side Adult Education

*work2future Board member

YOUTH COMMITTEE MEETING

May 9, 2024, 3:30 pm

work2future Business Services & Administrative Services Center, Almaden Winery,
5730 Chambertin Dr, San Jose

View online at: <https://sanjoseca.zoom.us/j/97024304125?pwd=Sk82MUpDTExY1ITUEZERY9nZG14UT09>

AGENDA

- | | |
|--|-----------------------|
| I. CALL TO ORDER & ROLL CALL | 5 min |
| II. INTRODUCTIONS | 3:35 pm end |
| III. BUSINESS | |
| A. Approval of Minutes {Action}
<i>Jack Estill, Committee Chair</i>
Approve minutes of the February 12, 2024, Youth Committee special meeting. | 5 min
3:40 pm end |
| B. Chair's Report {Information}
<i>Jack Estill, Committee Chair</i>
Report on various matters of interest to the committee. | 5 min
3:45 pm end |
| C. WIOA Youth Program Update PY 2023-24 {Information}
<i>Lynn Lee, Program Services Manager; Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, International Rescue Committee</i>
Year-to-date report on enrollments and other metrics in the Workforce Innovation and Opportunity Act Youth Program for Program Year 2023, July 1, 2023–June 30, 2024. | 15 min
4:00 pm end |
| D. Progress Report: Youth Forum Issue A—Connect the Service Ecosystem {Information}
<i>Jack Estill, Committee Chair</i>
Current status update. | 15 min
4:15 pm end |
| E. Progress Report: Youth Forum Issue B—Build Earn-and-Learn Pathway System {Information}
<i>Deryk Clark, Committee member; Sofia Jaquez, Committee member</i>
Current status update. | 15 min
4:30 pm end |
| F. Progress Report: Youth Forum Issue C—Connect School and Work for Opportunity Youth {Information}
<i>Joe Herrity, Committee member</i>
Current status update. | 15 min
4:45 pm end |
| IV. OPEN FORUM
Members of the public can address the committee on matters not on the agenda. | 5 min
4:50 pm end |
| V. OTHER
<i>Announcements, committee housekeeping</i> | 5 min
4:55 pm end |
| VI. ADJOURNMENT | |

Please note: *Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following member will attend the Youth Committee meeting by teleconference from the indicated publicly accessible location:

Committee member: Joseph K. Herrity

Location: Lobby of the Hyatt Centric Hotel, 75 Wall St, New York, NY

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
- b. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
- c. The items cannot create a building maintenance problem or a fire or safety hazard.
- d. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- e. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
- c. Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt, or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection online at www.work2future.org and at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I

**Call to Order
& Roll Call**

II

Introductions

III.A

Approval of Minutes

February 12, 2024,

Youth Committee meeting

{Action}

YOUTH COMMITTEE MEETING

February 12, 2024
3:30 pm
MINUTES

STAFF: Handzar, Thoo, Walter

GUESTS: Amanda Otte, College and Careers Pathway Coordinator, San José Public Library; Rick Robles, Project Director, Equus Workforce Solutions; Kayla Nicholls, Youth Programs Manager, International Rescue Committee

I. CALL TO ORDER & ROLL CALL

Chair Estill called the meeting to order at 3:36 pm.

Roll Call

Present: Clark (arrived 3:38 pm), Estill, Herrity, Jaquez, Perez (arrived 3:37 pm, left 4:00 pm), Preminger, Vans, Williams

Absent: McGrath

All votes were taken by voice vote.

II. BUSINESS

A. Approval of Minutes

ACTION: Ms. Williams moved, Mr. Herrity seconded, and the committee unanimously approved the acceptance of the November 29, 2023, Youth Committee Special Meeting minutes.

B. Chair's Report

Chair Estill introduced the meeting's guests and briefly discussed his vision for committee member efforts in 2024.

C. Youth Forum Update and Recommendation Letter

Amanda Otte, Co-Chair of the Youth Forum 2.0 and San Jose Public Library College and Careers Pathway Coordinator, reported on the conclusion of the Youth Forum and presented a letter of recommendations to the committee. She highlighted three actionable community-generated recommendations to strengthen the youth and young adult workplace development field in the region. Committee members and staff held a robust discussion about these matters.

D. WIOA Youth Program Update PY 2023-24

Youth and Training Project Manager Mirza Handzar highlighted recent successes within the Youth Program. Equus Workforce Solutions Project Director Rick Robles provided a year-to-date report on enrollments and other metrics for out-of-school youth for the program year. International Rescue Committee Youth Programs Manager Kayla Nicholls provided a year-to-date report on enrollments and other metrics for in-school youth for the program year.

Both partners discussed efforts to support a growing number of youth participants who are unhoused or have unstable housing, as well as new partnerships with community groups and educational organizations that will allow them to expand their reach into various youth populations in the region.

E. Report on CWA Youth Summit

Youth Committee members Sofia Jaquez and Maria Vans shared insights from their recent participation in the California Workforce Association's 2024 Annual Youth Summit.

F. Discussion of 2024 Youth Committee Goals

Chair Estill led an interactive discussion among committee members, guests, and staff around measurable goals and potential collaborative projects for 2024. Three action items were determined reflecting Youth Forum 2.0 recommendations, including connecting the ecosystem of youth-oriented services, the building of an earn-and-learn pathway system, and a demonstration project focused on the recommendation to "connect school and work for Opportunity Youth and system-impacted youth" i.e., foster youth, justice-involved youth, or youth experiencing some form of homelessness.

III. OPEN FORUM

There were no public comments.

IV. OTHER

Strategic Engagement Manager Lawrence Thoo reminded the committee of Brown Act guidelines surrounding meetings and conversations that take place between members outside of the public committee meetings. He also noted that the next meeting of the Youth Committee is scheduled for May 9, 2024. There were no additional announcements or housekeeping comments.

V. ADJOURNMENT

Chair Estill adjourned the meeting at 5:02 p.m.

Draft minutes prepared by D. Walter, reviewed by L. Thoo.

III.B

Chair's Report

{Information}

CHAIR'S REPORT

Youth Committee Chair Jack Estill will report on various matters of interest to the committee but not itemized in the agenda for this meeting.

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III.C

**WIOA Youth Program
PY 2023-24**

{Information}

WIOA YOUTH PROGRAM UPDATE PY 2023-24

Program Services Manager Lynn Lee will provide an overview of the status of and activities in the Workforce Opportunities and Innovation Act Youth Program for Program Year 2023-24 (PY2023), which began on July 1, 2023, and continues through June 30, 2024.

Equus Workforce Solutions Project Director Rick Robles will provide a year-to-date report on enrollments and other metrics for out-of-school youth in the Workforce Innovation and Opportunity Act (WIOA) Youth Program for PY2023.

International Rescue Committee Youth Programs Manager Kayla Nicholls will provide a year-to-date report on enrollments and other metrics for in-school youth in the Workforce Innovation and Opportunity Act (WIOA) Youth Program for PY2023.

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III.D

Progress Report: Youth Forum Issue A Connect the Service Ecosystem

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE A

Youth Committee Chair Jack Estill will provide a report on the status of Youth Forum Issue A adopted by the Youth Committee at its meeting February 12, 2024, viz., to connect the service ecosystem.

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III.E

Progress Report: Youth Forum Issue B – Build Earn-and Learn Pathway System

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE B

Youth Committee members Deryk Clark and Sofia Jaquez will provide a report on the status of Youth Forum Issue B adopted by the Youth Committee at its meeting February 12, 2024, viz., to build an earn-and-learn pathway system.

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III.F

Progress Report: Youth Forum Issue C – Connect School and Work for Opportunity Youth

{Information}

PROGRESS REPORT: YOUTH FORUM ISSUE C

Youth Committee members Joe (Joseph K.) Herrity will provide a report on the status of Youth Forum Issue C adopted by the Youth Committee at its meeting February 12, 2024, viz., to connect school and work for Opportunity Youth.

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IV

OPEN FORUM

V

Other

VI

Adjournment