



YOUTH COMMITTEE

Thursday, October 12, 2023, 3:30 pm

www.work2future.org

HYBRID MEETING

Committee members will meet in person at the work2future Business Services & Administrative Services Center, Almaden Winery, 5730 Chambertin Dr, San Jose.

Members of the public can attend the meeting at the location above or by computer, smartphone and smart tablet at <https://zoom.us/j/98835648785?pwd=dFI2T3FtU1ZEMUJ2TlJ0ckdScGw4UT09>

If attending virtually, to provide Spoken Public Comment *during* the meeting:

a) **Phone** (669) 219-2599, Meeting ID 988 3564 8785. **Press *9** to Raise a Hand to let the Chair know that you'd like to speak. **Press *6** to Mute and Unmute yourself.

b) **Online** using the [Zoom link](#) above: 1) Use an up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. (Certain functionality may be disabled in older browsers, including Internet Explorer.) Mute all other audio before speaking. Using multiple devices can cause audio feedback. 2) Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak. 3) When the Chair calls for the Agenda Item to which you wish to speak, click on the "Raise Hand" icon or command. Speakers will be notified shortly before they are called on to speak.

Please limit remarks to the time limit allotted by the meeting chair, usually two minutes.

To submit written Public Comment *before* the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 1:00 pm the day of the meeting. The e-mails will be posted with the agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment *during* the meeting: Send e-mail during the meeting to Deanna.Walter@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line, to have the comments verbally read into the record, with a maximum of 250 words, which corresponds to approximately 2 minutes per individual comment, subject to the Chair's discretion. Comments received after the agenda item is heard but before the close of the meeting will be included as a part of the meeting record but will not be read into the record.

YOUTH COMMITTEE

MEMBERS | 2023

Jack Estill,* *Committee Chair*

Partner

Coactify

Deryk Clark

Division Director of Youth Development

Bill Wilson Center

Joseph K. Herrity

Principal

Groundwork Social Sector Consulting

Sofia Jaquez

Youth Liberation Movement

Emily McGrath*

Senior Fellow, Director of Workforce Policy

The Century Foundation

Rafaela Perez*

Employment Services Director

Social Services Agency, County of Santa Clara

Steve Preminger*

Director, Office of Strategic & Intergovernmental Affairs

County of Santa Clara

Maria Vans

Youth Liberation Movement

Traci Williams*

Co-chair

South Bay Consortium for Adult Education

Director

East Side Adult Education

ex officio

Susan Koepp-Baker,* *Board Chair*

Principal

Enviro-Tech Services

*work2future Board member

YOUTH COMMITTEE

October 12, 2023, 3:30 pm

work2future Business Services & Administrative Services Center, 5730 Chambertin Dr, San Jose

Online at: <https://zoom.us/j/98835648785?pwd=dFI2T3FtU1ZEMUJ2TlJ0ckdScGw4UT09>

MEETING AGENDA

- | | |
|---|-------------------------------------|
| I. CALL TO ORDER & ROLL CALL | <i>5 min</i> |
| II. BUSINESS | <i>3:35 pm end</i> |
| A. Approval of Minutes {Action}
<i>Jack Estill, Committee Chair</i>
Approve the August 10, 2023, Youth Committee meeting minutes. | <i>5 min</i>
<i>3:40 pm end</i> |
| B. Chair's Report {Information}
<i>Jack Estill, Committee Chair</i>
Report on matters of interest to the committee. | <i>5 min</i>
<i>3:45 pm end</i> |
| C. Youth Forum Update {Information}
<i>Joseph K. Herrity, Principal, Groundwork Social Sector Consulting</i>
Report on convenings of the Youth Forum since the Committee's August 10, 2023, meeting. | <i>15 min</i>
<i>4:00 pm end</i> |
| D. WIOA Youth Program Update PY 2023-24 {Information}
<i>Sangeeta Durrall, WIOA Programs Manager</i>
Year-to-date report on enrollments and other metrics in the Workforce Innovation and Opportunity Act Youth Program for Program Year 2023, which began July 1, 2023. | <i>10 min</i>
<i>4:10 pm end</i> |
| E. WIOA Youth Program Report PY 2022-23 {Information}
<i>Sangeeta Durrall, WIOA Programs Manager</i>
Year-end review of the WIOA Youth Program for Program Year 2022, which ended June 30, 2023. | <i>30 min</i>
<i>4:40 pm end</i> |
| III. OPEN FORUM
Members of the public can address the committee on matters not on the agenda. | <i>5 min</i>
<i>4:45 pm end</i> |
| IV. OTHER
<i>Announcements, committee housekeeping</i> | <i>5 min</i>
<i>4:50 pm end</i> |
| V. ADJOURNMENT | |

Please note: *Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following committee member will attend the October 12, 2023, Youth Committee meeting by teleconference from the indicated location:

Committee member: Rafaela Perez

Location: Anaheim Marriott Hotel, 700 West Convention Way, Anaheim, CA 92802

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

Novel Coronavirus (COVID-19) Precautions

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the meeting will not be physically open to the public. Instead, the meeting will be conducted via video teleconference open to the public. The Code of Conduct will apply to the extent possible in a video teleconference setting.

1. Public Meeting Decorum:
 - a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
 - b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
 - c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
 - d. Appropriate attire, including shoes and shirts are always required in the meeting room.
 - e. Persons in the audience will not place their feet on the seats in front of them.
 - f. No food, drink (other than bottled water with a cap) or chewing gum will be allowed in the meeting room, except as otherwise pre-approved by City staff.
 - g. All persons entering the meeting room, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.
2. Signs, Objects or Symbolic Material:
 - a. Objects and symbolic materials, such as signs or banners, will be allowed in the meeting room, with the following restrictions:
 - i. No objects will be larger than 2 feet by 3 feet.
 - ii. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - iii. The items cannot create a building maintenance problem or a fire or safety hazard.
 - b. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
 - c. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the meeting room if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools;

letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Board or Committee:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c. Speakers should discuss topics related to work2future business on the agenda, unless they are speaking during open forum.
- d. Speakers' comments should be addressed to the full body. Requests to engage Board or Committee Members or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I

Call to Order & Roll Call

II.A

Approval of Minutes

{ACTION}

YOUTH COMMITTEE SPECIAL MEETING

**August 10, 2023
MEETING MINUTES**

STAFF: Durrall, Handzar, Melchor, Thoo, Walter

I. CALL TO ORDER & ROLL CALL

Chair Estill called the meeting to order at 3:37 pm.

Roll Call

Present: Estill, Clark, Herrity, Jaquez, McGrath, Preminger (arrived 4:17), Vans (arrived 4:02), Williams (arrived 3:43)

Absent: Perez

II. BUSINESS

A. Approval of Minutes

ACTION: Mr. Herrity moved, Mr. Clark seconded, and the committee unanimously approved the acceptance of the May 11, 2023, Youth Committee Special Meeting minutes.

B. Chair's Report

Chair Estill greeted the Committee and deferred his comments.

C. Youth Forum Update

Mr. Herrity provided a report about the Youth Forum 2.0 meeting held in June of 2023, including his key takeaways from the various presentations. He shared examples of grants paired with educational programs to support at-risk youth.

Ms. Jaquez noted the upcoming August meeting will feature a youth success panel. Mr. Estill commended Ms. Jaquez for her efforts on behalf of the Youth Forum.

D. Youth Program Report

WIOA Programs Manager Sangeeta Durrall gave a year-end report on enrollments and other metrics in the WIOA Youth Program for Program Year 2022-23. Youth and Training Project Manager Mirza Handzar detailed three key partnerships that supported the Youth Program and highlighted efforts to grow and expand the network of partners. Ms. Durrall informed the Committee about a planned impact study to be delivered at the end of the year.

A larger discussion ensued around the matter of referrals between work2future and other youth programs in the area.

E. State Performance Reports for Prior Years

Ms. Melchor reviewed the State of California's annual reports on work2future's WIOA Youth Programs in Program Years 2019, 2020, and 2021. Her presentation included a 5-year review of the employment barriers most reported by Youth clients as well as a discussion around program eligibility guidelines and work2future's documentation requirements.

Committee members discussed the needs of at-risk and justice-impacted youth as well as the role the Youth Committee can play in advising the work2future Board in these matters.

F. Youth Dashboard

Chair Estill led a discussion of possible data for a new youth dashboard report. A larger conversation ensued around existing data sources as well as data collection efforts. work2future Director Monique Melchor told the Committee that staff will try to provide its impact analysis to the Committee one week in advance of the scheduled October 12, 2023, Committee meeting.

III. OPEN FORUM

No public comments were noted.

IV. OTHER

Strategic Engagement Manager Lawrence Thoo reminded the committee that the next meeting for the Youth Committee is scheduled for October 12, 2023. There were no additional announcements or housekeeping comments.

V. ADJOURNMENT

Chair Estill adjourned the meeting at 5:16 p.m.

Draft minutes prepared by D. Walter, reviewed by L. Thoo.

II.B

Chair's Report

{INFORMATION}

CHAIR'S REPORT

Youth Committee Chair Jack Estill will share information about matters of interest to the committee but not itemized in the agenda for this meeting.

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II.C

Youth Forum Update

{INFORMATION}

YOUTH FORUM UPDATE

Report on activities of the Youth Forum since Youth Committee member Joseph K. Herrity provided the committee information at its August 10, 2023, meeting on the Youth Forum's fourth meeting, held on June 16, 2023, including the Youth Forum meeting on August 18, 2023.

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II.D

**WIOA Youth Program
Update PY 2023-24**

{INFORMATION}

WIOA YOUTH PROGRAM UPDATE PY 2023-24

WIOA Programs Manager Sangeeta Durrall will provide a year-to-date report on enrollments and other metrics in the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2023, which began July 1, 2023.

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II.E

**WIOA Youth Program
Report PY 2022-23**

{INFORMATION}

WIOA Youth Program Report PY 2022-23

WIOA Programs Manager Sangeeta Durrall will provide a year-end review of the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2022, which ended June 30, 2023.

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Attachment: Youth Program Dashboard — PY 2022-23

YOUTH PROGRAM DASHBOARD PY 2022

Youth Participants (Program Enro	OSY Equus New Enrollment	OSY Equus Goals	OSY IRC Enrollment	OSY IRC Goals	ISY IRC Enrollment	ISY IRC Goals	OSY Equus C/O 21-22	OSY IRC C/O 21-22
Total Enrollments for 22-23	124	100	23	40	68	60	61	18
Q1	10	8	2	4	0	0	3	
Q2	10	8	6	8	15	3	0	
Q3	57	46	10	21	53	53	9	
Q4	47	38	5	7	0	4	49	
Youth Participants (Barriers)	OSY Equus		OSY IRC		ISY IRC		OSY Equus C/O	OSY IRC C/O 21-22
1 barrier or more	124		23		68		61	18
2 barriers or more	114		23		68		36	18
3 barriers or more	45		7		41		7	11
4 barriers	15		0		7		1	
Youth Participants (Categories)	OSY Equus		OSY IRC		ISY IRC		OSY Equus C/O	OSY IRC C/O 21-22
Needs additional assistance	63		14		38		19	13
Foster	23		1		0		2	0
Justice Involved	12		2		2		1	6
Homeless	23		3		6		4	0
Pregnant/Parenting	24		3		7		6	3
Disabled	14		13		10		17	3
(Low Income)	124		23		68		61	18
(Basic Skills Deficient)	24		5		28		4	12
(ELL)	6		7		26		2	0
Youth Participants (Case Manager	OSY Equus		OSY IRC		ISY IRC			
# of Total Contacts	4524		491		1850			
# of Total Contacts Per Client (avera	36		21		27			
Average Time - Contact to Enrollmer	3 days		3 days		3 days			
Active Clients from FY 21-22	66		32		58			

OUTCOMES					
Youth Participants - Work	OSY Equus	OSY IRC	ISY IRC	OSY Equus C/O	OSY IRC C/O 21-22
Construction & Trades	2	0	0	0	0
Advanced Manufacturing	2	0	0	0	0
Healthcare	4	3	39	9	15
Accounting/Business	1	2	0	1	0
Information Technology	30	0	16	0	3
In-demand (non-profits)	2	8	12	6	0
Other	7	0	0	18	0
Youth Participants - Education	OSY Equus	OSY IRC	ISY IRC	OSY Equus C/O	OSY IRC C/O 21-22
Traditional (Post Secondary)	4	0	0	0	0
(Traditional (HS or GED))	0	0	TBD	0	0
Non-Traditional (ETPL)	16	2	16	0	0
Pre-Apprenticeship	0	0	0	0	0
Apprenticeship	0	0	0	0	0
Earn and Learn (WEX)	47	8	38	0	0
Follow Up after Exit	OSY Equus	OSY IRC	ISY IRC		
	Contacts	Contacts	Contacts		
Contact 3 months after exit	83	9	5		
Contact 6 months after exit	10	0	0		
Contact 9 months after exit	0	0	0		
Contact 12 months after exit	0	0	0		
State Performance (Generated by	Goal	Actuals	Percent of Goal		
Placement in	71%	82%	116.00%		
Entered Employment Rate Q4	67.50%	70%	106.00%		
Median Earnings	\$3,390	\$6,871	171.80%		
Attainment of a credential or	57.60%	75%	124.20%		
Measurable Skills Gain	57.80%	79%	137.00%		
Co-enrolls/Referrals	OSY Equus	OSY IRC	ISY IRC		
Metro Ed	10	0	38		
Conservation Corps	13	0	0		
Job Corps	27	0	0		
SJ Works/PRNS	0	7	23		

III

Open Forum

IV

Other

V

Adjournment