YOUTH COMMITTEE
Thursday, October 12, 2023, 3:30 pm
www.work2future.org

HYBRID MEETING

Committee members will meet in person at the work2future Business Services & Administrative Services Center, Almaden Winery, 5730 Chambertin Dr, San Jose.

Members of the public can attend the meeting at the location above or by computer, smartphone and smart tablet at https://zoom.us/j/98835648785?pwd=dFI2T3FtU1ZEMUJ2TU0ckdScGw4UT09

If attending virtually, to provide Spoken Public Comment during the meeting:

a) Phone (669) 219-2599, Meeting ID 988 3564 8785. Press *9 to Raise a Hand to let the Chair know that you’d like to speak. Press *6 to Mute and Unmute yourself.

b) Online using the Zoom link above: 1) Use an up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. (Certain functionality may be disabled in older browsers, including Internet Explorer.) Mute all other audio before speaking. Using multiple devices can cause audio feedback. 2) Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak. 3) When the Chair calls for the Agenda Item to which you wish to speak, click on the "Raise Hand" icon or command. Speakers will be notified shortly before they are called on to speak.

Please limit remarks to the time limit allotted by the meeting chair, usually two minutes.

To submit written Public Comment before the committee meeting: Send by e-mail to Lawrence.Thoo@sanjoseca.gov by 1:00 pm the day of the meeting. The e-mails will be posted with the agenda as “Letters from the Public”. Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment during the meeting: Send e-mail during the meeting to Deanna.Walter@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line, to have the comments verbally read into the record, with a maximum of 250 words, which corresponds to approximately 2 minutes per individual comment, subject to the Chair’s discretion. Comments received after the agenda item is heard but before the close of the meeting will be included as a part of the meeting record but will not be read into the record.
YOUTH COMMITTEE
MEMBERS | 2023

Jack Estill, *Committee Chair
  Partner
  Coactify

Deryk Clark
Division Director of Youth Development
  Bill Wilson Center

Joseph K. Herrity
Principal
  Groundwork Social Sector Consulting

Sofia Jaquez
Youth Liberation Movement

Emily McGrath*
  Senior Fellow, Director of Workforce Policy
  The Century Foundation

Rafaela Perez*
  Employment Services Director
  Social Services Agency, County of Santa Clara

Steve Preminger*
  Director, Office of Strategic & Intergovernmental Affairs
  County of Santa Clara

Maria Vans
Youth Liberation Movement

Traci Williams*
  Co-chair
  South Bay Consortium for Adult Education
    Director
    East Side Adult Education

  ex officio
Susan Koepp-Baker, *Board Chair
  Principal
  Enviro-Tech Services

*work2future Board member
MEETING AGENDA

I. CALL TO ORDER & ROLL CALL

II. BUSINESS

A. Approval of Minutes {Action}
   Jack Estill, Committee Chair
   Approve the August 10, 2023, Youth Committee meeting minutes.

B. Chair’s Report {Information}
   Jack Estill, Committee Chair
   Report on matters of interest to the committee.

C. Youth Forum Update {Information}
   Joseph K. Herrity, Principal, Groundwork Social Sector Consulting
   Report on convenings of the Youth Forum since the Committee’s August 10, 2023, meeting.

D. WIOA Youth Program Update PY 2023-24 {Information}
   Sangeeta Durral, WIOA Programs Manager
   Year-to-date report on enrollments and other metrics in the Workforce Innovation and Opportunity Act Youth Program for Program Year 2023, which began July 1, 2023.

E. WIOA Youth Program Report PY 2022-23 {Information}
   Sangeeta Durral, WIOA Programs Manager
   Year-end review of the WIOA Youth Program for Program Year 2022, which ended June 30, 2023.

III. OPEN FORUM
   Members of the public can address the committee on matters not on the agenda.

IV. OTHER
   Announcements, committee housekeeping

V. ADJOURNMENT

Please note: Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.

Teleconferencing Notice

Pursuant to provisions of the Ralph M. Brown Act, the following committee member will attend the October 12, 2023, Youth Committee meeting by teleconference from the indicated location:

Committee member: Rafaela Perez
Location: Anaheim Marriott Hotel, 700 West Convention Way, Anaheim, CA 92802
CITY OF SAN JOSE CODE OF CONDUCT
FOR PUBLIC MEETINGS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

Novel Coronavirus (COVID-19) Precautions

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the meeting will not be physically open to the public. Instead, the meeting will be conducted via video teleconference open to the public. The Code of Conduct will apply to the extent possible in a video teleconference setting.

1. Public Meeting Decorum:
   a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
   b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
   c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
   d. Appropriate attire, including shoes and shirts are always required in the meeting room.
   e. Persons in the audience will not place their feet on the seats in front of them.
   f. No food, drink (other than bottled water with a cap) or chewing gum will be allowed in the meeting room, except as otherwise pre-approved by City staff.
   g. All persons entering the meeting room, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:
   a. Objects and symbolic materials, such as signs or banners, will be allowed in the meeting room, with the following restrictions:
      i. No objects will be larger than 2 feet by 3 feet.
      ii. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
      iii. The items cannot create a building maintenance problem or a fire or safety hazard.
   b. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
   c. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the meeting room if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools;
letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Board or Committee:
   a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the administrative staff at the meeting.
   b. Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
   c. Speakers should discuss topics related to work2future business on the agenda, unless they are speaking during open forum.
   d. Speakers’ comments should be addressed to the full body. Requests to engage Board or Committee Members or Staff in conversation will not be honored. Abusive language is inappropriate.
   e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
   f. If an individual wishes to submit written information, he or she may give it to the administrative staff at the meeting.
   g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at work2future’s Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.
I

Call to Order
& Roll Call
II.A

Approval of Minutes

{ACTION}
YOUTH COMMITTEE SPECIAL MEETING

August 10, 2023
MEETING MINUTES

STAFF: Durral, Handzar, Melchor, Thoo, Walter

I. CALL TO ORDER & ROLL CALL
Chair Estill called the meeting to order at 3:37 pm.

Roll Call
Present: Estill, Clark, Herrity, Jaquez, McGrath, Preminger (arrived 4:17), Vans (arrived 4:02), Williams (arrived 3:43)
Absent: Perez

II. BUSINESS
A. Approval of Minutes
ACTION: Mr. Herrity moved, Mr. Clark seconded, and the committee unanimously approved the acceptance of the May 11, 2023, Youth Committee Special Meeting minutes.

B. Chair’s Report
Chair Estill greeted the Committee and deferred his comments.

C. Youth Forum Update
Mr. Herrity provided a report about the Youth Forum 2.0 meeting held in June of 2023, including his key takeaways from the various presentations. He shared examples of grants paired with educational programs to support at-risk youth.

Ms. Jaquez noted the upcoming August meeting will feature a youth success panel. Mr. Estill commended Ms. Jaquez for her efforts on behalf of the Youth Forum.

D. Youth Program Report
WIOA Programs Manager Sangeeta Durral gave a year-end report on enrollments and other metrics in the WIOA Youth Program for Program Year 2022-23. Youth and Training Project Manager Mirza Handzar detailed three key partnerships that supported the Youth Program and highlighted efforts to grow and expand the network of partners. Ms. Durral informed the Committee about a planned impact study to be delivered at the end of the year.

A larger discussion ensued around the matter of referrals between work2future and other youth programs in the area.

E. State Performance Reports for Prior Years
Ms. Melchor reviewed the State of California’s annual reports on work2future’s WIOA Youth Programs in Program Years 2019, 2020, and 2021. Her presentation included a 5-year review of the employment barriers most reported by Youth clients as well as a discussion around program eligibility guidelines and work2future’s documentation requirements.
Committee members discussed the needs of at-risk and justice-impacted youth as well as the role the Youth Committee can play in advising the work2future Board in these matters.

**F. Youth Dashboard**
Chair Estill led a discussion of possible data for a new youth dashboard report. A larger conversation ensued around existing data sources as well as data collection efforts. work2future Director Monique Melchor told the Committee that staff will try to provide its impact analysis to the Committee one week in advance of the scheduled October 12, 2023, Committee meeting.

**III. OPEN FORUM**
No public comments were noted.

**IV. OTHER**
Strategic Engagement Manager Lawrence Thoo reminded the committee that the next meeting for the Youth Committee is scheduled for October 12, 2023. There were no additional announcements or housekeeping comments.

**V. ADJOURNMENT**
Chair Estill adjourned the meeting at 5:16 p.m.

*Draft minutes prepared by D. Walter, reviewed by L. Thoo.*
II.B

Chair’s Report

{INFORMATION}
CHAIR’S REPORT

Youth Committee Chair Jack Estill will share information about matters of interest to the committee but not itemized in the agenda for this meeting.

# # #
II.C

Youth Forum Update

{INFORMATION}
YOUTH FORUM UPDATE

Report on activities of the Youth Forum since Youth Committee member Joseph K. Herrity provided the committee information at its August 10, 2023, meeting on the Youth Forum’s fourth meeting, held on June 16, 2023, including the Youth Forum meeting on August 18, 2023.

###
II.D

WIOA Youth Program Update PY 2023-24

{INFORMATION}
WIOA YOUTH PROGRAM UPDATE PY 2023-24

WIOA Programs Manager Sangeeta Dural will provide a year-to-date report on enrollments and other metrics in the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2023, which began July 1, 2023.

# # #
II.E

WIOA Youth Program Report PY 2022-23

{INFORMATION}
WIOA Youth Program Report PY 2022-23

WIOA Programs Manager Sangeeta Durral will provide a year-end review of the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2022, which ended June 30, 2023.

# # #

Attachment: Youth Program Dashboard — PY 2022-23
### Youth Participants (Program Enroll)

<table>
<thead>
<tr>
<th></th>
<th>OSY Equus New</th>
<th>OSY Equus Goals</th>
<th>OSY IRC Enrollment</th>
<th>OSY IRC Goals</th>
<th>ISY IRC Enrollment</th>
<th>ISY IRC Goals</th>
<th>OSY Equus C/O 21-22</th>
<th>OSY IRC C/O 21-22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Enrollments for 22-23</td>
<td>124</td>
<td>100</td>
<td>23</td>
<td>40</td>
<td>68</td>
<td>60</td>
<td>61</td>
<td>18</td>
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<tr>
<td>Q1</td>
<td>10</td>
<td>8</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>3</td>
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<tr>
<td>Q2</td>
<td>10</td>
<td>8</td>
<td>6</td>
<td>8</td>
<td>15</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Q3</td>
<td>57</td>
<td>46</td>
<td>10</td>
<td>21</td>
<td>53</td>
<td>53</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Q4</td>
<td>47</td>
<td>38</td>
<td>5</td>
<td>7</td>
<td>0</td>
<td>4</td>
<td>49</td>
<td></td>
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</tbody>
</table>

### Youth Participants (Barriers)

<table>
<thead>
<tr>
<th></th>
<th>OSY Equus</th>
<th>OSY IRC</th>
<th>ISY IRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 barrier or more</td>
<td>124</td>
<td>23</td>
<td>68</td>
</tr>
<tr>
<td>2 barriers or more</td>
<td>114</td>
<td>23</td>
<td>68</td>
</tr>
<tr>
<td>3 barriers or more</td>
<td>45</td>
<td>7</td>
<td>41</td>
</tr>
<tr>
<td>4 barriers</td>
<td>15</td>
<td>0</td>
<td>7</td>
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</table>

### Youth Participants (Categories)

<table>
<thead>
<tr>
<th></th>
<th>OSY Equus</th>
<th>OSY IRC</th>
<th>ISY IRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Needs additional assistance</td>
<td>63</td>
<td>14</td>
<td>38</td>
</tr>
<tr>
<td>Foster</td>
<td>23</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Justice Involved</td>
<td>12</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Homeless</td>
<td>23</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Pregnant/Parenting</td>
<td>24</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>Disabled</td>
<td>14</td>
<td>13</td>
<td>10</td>
</tr>
<tr>
<td>(Low Income)</td>
<td>124</td>
<td>23</td>
<td>68</td>
</tr>
<tr>
<td>(Basic Skills Deficient)</td>
<td>24</td>
<td>5</td>
<td>28</td>
</tr>
<tr>
<td>(ELL)</td>
<td>6</td>
<td>7</td>
<td>26</td>
</tr>
</tbody>
</table>

### Youth Participants (Case Manager)

<table>
<thead>
<tr>
<th></th>
<th>OSY Equus</th>
<th>OSY IRC</th>
<th>ISY IRC</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Total Contacts</td>
<td>4524</td>
<td>491</td>
<td>1850</td>
</tr>
<tr>
<td># of Total Contacts Per Client (average)</td>
<td>36</td>
<td>21</td>
<td>27</td>
</tr>
<tr>
<td>Average Time - Contact to Enroller</td>
<td>3 days</td>
<td>3 days</td>
<td>3 days</td>
</tr>
<tr>
<td>Active Clients from FY 21-22</td>
<td>66</td>
<td>32</td>
<td>58</td>
</tr>
<tr>
<td>Youth Participants - Work</td>
<td>OSY Equus</td>
<td>OSY IRC</td>
<td>ISY IRC</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>Construction &amp; Trades</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Advanced Manufacturing</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Healthcare</td>
<td>4</td>
<td>3</td>
<td>39</td>
</tr>
<tr>
<td>Accounting/Business</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Information Technology</td>
<td>30</td>
<td>0</td>
<td>16</td>
</tr>
<tr>
<td>In-demand (non-profits)</td>
<td>2</td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>Other</td>
<td>7</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Youth Participants - Education</td>
<td>OSY Equus</td>
<td>OSY IRC</td>
<td>ISY IRC</td>
</tr>
<tr>
<td>Traditional (Post Secondary)</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>(Traditional (HS or GED))</td>
<td>0</td>
<td>0</td>
<td>TBD</td>
</tr>
<tr>
<td>Non-Traditional (ETPL)</td>
<td>16</td>
<td>2</td>
<td>16</td>
</tr>
<tr>
<td>Pre-Apprenticeship</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Apprenticeship</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Earn and Learn (WEX)</td>
<td>47</td>
<td>8</td>
<td>38</td>
</tr>
<tr>
<td>Follow Up after Exit</td>
<td>OSY Equus</td>
<td>OSY IRC</td>
<td>ISY IRC</td>
</tr>
<tr>
<td>Contact 3 months after exit</td>
<td>83</td>
<td>9</td>
<td>5</td>
</tr>
<tr>
<td>Contact 6 months after exit</td>
<td>10</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Contact 9 months after exit</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Contact 12 months after exit</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>State Performance (Generated by)</td>
<td>Goal</td>
<td>Actuals</td>
<td>Percent of Goal</td>
</tr>
<tr>
<td>Placement in</td>
<td>71%</td>
<td>82%</td>
<td>116.00%</td>
</tr>
<tr>
<td>Entered Employment Rate Q4</td>
<td>67.50%</td>
<td>70%</td>
<td>106.00%</td>
</tr>
<tr>
<td>Median Earnings</td>
<td>$3,390</td>
<td>$6,871</td>
<td>171.80%</td>
</tr>
<tr>
<td>Attainment of a credential or</td>
<td>57.60%</td>
<td>75%</td>
<td>124.20%</td>
</tr>
<tr>
<td>Measurable Skills Gain</td>
<td>57.80%</td>
<td>79%</td>
<td>137.00%</td>
</tr>
<tr>
<td>Co-enrolls/Referrals</td>
<td>OSY Equus</td>
<td>OSY IRC</td>
<td>ISY IRC</td>
</tr>
<tr>
<td>Metro Ed</td>
<td>10</td>
<td>0</td>
<td>38</td>
</tr>
<tr>
<td>Conservation Corps</td>
<td>13</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Job Corps</td>
<td>27</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SJ Works/PRNS</td>
<td>0</td>
<td>7</td>
<td>23</td>
</tr>
</tbody>
</table>
III

Open Forum
IV

Other

V

Adjournment