

EXECUTIVE COMMITTEE

**December 15, 2022
11:30 am**

MINUTES

STAFF: Melchor, Thoo, Luu, Walter

GUEST: Deryk Clark, nominee for Youth Committee; Jack Estill, Chair Pro Tem, Youth Committee

NOTE: All votes were by roll call unless otherwise indicated.

I. CALL TO ORDER & ROLL CALL

Chair Koepp-Baker called the Zoom meeting to order at 11:32 am.

Roll Call

Present: Auerhahn, Batra (joined at 11:35), Bojorquez, Chao, Koepp-Baker, Perez, and Smith

II. CONSENT ITEMS

ACTION: Ms. Auerhahn moved, Ms. Perez seconded, and the committee unanimously approved the acceptance of:

A. Financial Status Report as of October 31, 2022

B. Minutes of October 20, 2022, Executive Committee meeting

III. OPEN FORUM

Chair Koepp-Baker asked for any public comments. None were noted.

IV. BUSINESS ITEMS

A. Director's Report

Director Melchor gave a general update about work2future programs, noting that improvement projects at the San Jose Career Center (Las Plumas Ave) are ongoing.

B. Appointment of Youth Committee Members

Chair Koepp-Baker asked for nominations for four individuals who are not work2future Board members to be appointed to the Youth Committee, including two who are within the youth demographic. Mr. Estill, on behalf of members of the Youth Committee, nominated four individuals for the Executive Committee's consideration: Deryk Clark, Joseph K. Herrity, Sofia Jaquez, and Maria Vans. There were no other nominations. Mr. Clark briefly addressed the Committee regarding his experience working with youth in San Jose. A discussion ensued among the Committee members.

In order to enable the staggering of terms, Executive Committee members were asked to vote first for two persons to fill initial two-year terms on the Youth Committee, and then to vote a second time for two persons to fill initial one-year terms. All votes were submitted via text message to Strategic Engagement Manager Thoo.

ACTION: Committee members cast six of seven votes for Sofia Jaquez and five of seven votes for Maria Vans to serve initial two-year terms on the Youth Committee for the period January 1, 2022, through December 31, 2024.

ACTION: Committee members voted unanimously for Deryk Clark and Joseph K. Herrity to serve one-year terms on the Youth Committee for the period January 1, 2023, through December 31, 2023.

C. Appointment of Lydia Mahr-Chan to the Business Services Committee

Strategic Engagement Manager Thoo recommended that the Executive Committee appoint Lydia Mahr-Chan, Vice President of Human Relations, Regional Medical Center, as a community member of the Business Services Committee effective January 1, 2023, through December 31, 2024. He also recommended that the Committee amend the end date of Mitesh Shah's appointment to December 31, 2024.

ACTION: Mr. Chao moved, Mr. Bojorquez seconded, and the committee unanimously approved the appointment of Ms. Mahr-Chan to the Business Services Committee, and the amendment of Mr. Shah's term.

D. 2023 Board Retreat

Strategic Engagement Manager Thoo recommended that the Committee identify two or three members to coordinate with staff to plan the 2023 Board Retreat. Mr. Bojorquez volunteered to be part of the effort. Per the Committee's suggestion, Chair Koepp-Baker will identify at least one non-Executive Committee member of the Board to participate in the retreat planning.

E. RFP Process Recommendations Report

Contract Manager Dat Luu reported on the status of the staff review of the ad hoc committee's recommendations for improving the RFP process. A brief discussion ensued among the committee members. Per the Committee's suggestion, an update on this process will be added to the February 16, 2022, Executive Committee meeting.

F. Labor Market Update

Strategic Engagement Manager Thoo reported on the status of the labor market in Santa Clara County and the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA). He noted many mixed signals about the overall national economy. Unemployment rates remained stable in the MSA, along with a modest month-over-month increase for the County, moving from 2.1% in September to 2.2% in October. In the same timeframe, the MSA added over 17,000 jobs, with notable hiring numbers in private education and health

services, professional and business services, government, as well as trade, transportation, and utilities. Over the last year, the MSA has added over 56,000 jobs. Mr. Thoo discussed employment numbers within work2future's priority industry sectors and noted that employment has surpassed pre-pandemic levels in all sector categories, with an exception in the Financial Activities subsector. Regarding employer demand, Mr. Thoo detailed statistics comparing unique job postings in 2021 and 2022. He noted a continued decrease in unique job postings over the second half of the year, suggesting a softening of demand.

V. OTHER

Chair Koepp-Baker asked for any announcements or housekeeping items. None were noted.

VI. ADJOURNMENT

Chair Koepp-Baker adjourned the Zoom meeting at 12:35 pm.

Drafted: D. Walter. Reviewed: L. Thoo.