

EXECUTIVE COMMITTEE

August 18, 2022
11:30 am

MINUTES

STAFF: Melchor, Thoo, Walter

NOTE: All votes were by roll call unless otherwise indicated.

I. CALL TO ORDER & ROLL CALL

Chair Koepp-Baker called the Zoom meeting to order at 11:33 am.

Roll Call

Present: Koepp-Baker, Auerhahn, Bojorquez, and Smith

II. CONSENT ITEMS

ACTION: Ms. Smith moved, Ms. Auerhahn seconded, and the committee unanimously approved the acceptance of:

A. Financial Status Report as of June 30, 2022

B. Minutes of July 21, 2022, Executive Committee special meeting

III. OPEN FORUM

Chair Koepp-Baker asked for any public comments. None were noted.

IV. BUSINESS ITEMS

A. Director's Report

Director Melchor gave a general update about work2future programs, including an announcement that in-person classes and workshops will reopen at the San Jose Career Center (Las Plumas Ave) computer lab. She also highlighted two upcoming job fairs: a targeted event for workers impacted by a recent layoff at Amy's Kitchen scheduled for August 24, 2022 and plans for a larger event with 75+ employers scheduled for September 23, 2022. Ms. Melchor noted that recent in-person events have had higher than expected attendance and she anticipates this trend to continue.

B. Amendment to the Committee Provisions of the By-laws

Strategic Engagement Manager Thoo detailed three proposed amendments to Article VI (Committees) of the Board By-laws that will enable the formation of a Youth Committee as a standing committee of the Board. Mr. Thoo presented two pathways forward in the amendment process: bringing the approved amendments back to the Executive Committee for additional review or bringing them directly to the Board for discussion and approval.

ACTION: Mr. Bojorquez moved, Ms. Smith seconded, and the committee unanimously approved a motion to move the amendments directly to the work2future Board for discussion and approval.

C. Labor Market Update

Strategic Engagement Manager Thoo reported that the unemployment rate in June showed a slight increase, moving from 1.8% to 2.2% for Santa Clara County. Mr. Thoo also pointed out that total employment numbers for the MSA increased by over 10,000 jobs, marking a return to pre-pandemic employment levels. Mr. Thoo reviewed recent job posting data to highlight increased demand for employment and a disparity between the number of job postings and unemployed workers.

V. OTHER

Chair Koepp-Baker asked for any announcements or housekeeping items. None were noted.

VI. ADJOURNMENT

Chair Koepp-Baker adjourned the Zoom meeting at 12:04 pm.

Drafted: D. Walter. Reviewed: L. Thoo.