

EXECUTIVE COMMITTEE

April 21, 2022
11:30 am

MINUTES

STAFF: Azevedo, Luu, Mallari, Thoo

GUESTS: Jack Estill

NOTE: All votes were by roll call, unless otherwise indicated.

I. CALL TO ORDER & ROLL CALL

Chair Sue Koepp-Baker called the Zoom meeting to order at 11:30 am

Roll Call

Present: Koepp-Baker, Auerhahn, Batra (joined at 11:33am), Bojorquez, Perez

Absent: Chao, Smith

II. CONSENT ITEMS

ACTION: Ms. Perez moved, Ms. Auerhahn seconded, and the Executive Committee members present at the time, unanimously approved the acceptance of:

A. Financial Status Report as of February 28, 2022

B. Minutes of the February 24, 2022, meeting.

III. OPEN FORUM

Ms. Koepp-Baker asked for any public comments. None were noted.

IV. BUSINESS ITEMS

A. Director's Report

In the absence of Director Melchor, Strategic Engagement Manager Thoo reported on the Manufacturing Career Fair held on Wednesday, 4/20/2022. Fifteen employers, six resource providers and approximately one hundred-forty job seekers attended the in-person event held at the new AJCC job center, 1608 Las Plumas Rd. He also reported on several more job fairs being planned for May and June 2022. Program Services Manager Sangeeta Durrall reported on meetings with work2future Youth Services providers and the enrollment challenges they face which may impact contract renewal for next program year. In response to a question from Ms. Auerhahn, Ms. Durrall reported the International Rescue Committee (IRC), operating in the South County area, is currently at 35% of their enrollment goal while Equus, operating in the San Jose area, is at 15% of their goal.

B. Pending Request for Proposal

Mr. Thoo introduced Contracts Manager Dat Luu to discuss a pending Request for Proposal

for WIOA Youth Program services for out-of-school youth due to the challenges with youth enrollment, particularly the 19% of goal in the San Jose area. Mr. Luu explained that the board staff was taking a proactive approach and may amend the service provider agreement. The new RFP would be for services that would begin in January 2023, if agreed to and executed.

C. Community Youth Forum

Board Member Estill gave an update on recommendations from the Community Youth Forum, comprised of 30 organizations and 60 individuals, which met over the last 14 months. These recommendations include having the work2future Board form a standing Youth committee, include lived experience Youth on the standing committee, and provide support & education for Youth leaders.

D. Ad Hoc RFP Committee

Mr. Bojorquez gave an update on the activities of the Ad Hoc RFP Committee. He reported the ad hoc committee would be meeting two more times and was still gathering information before presenting recommendations regarding the Request for Proposals (RFP) process for the May Executive Committee meeting.

E. Business Services Committee

In the absence of Chair Chao, Ms. Koepp-Baker reported on the Business Services Committee April 12, 2022, meeting. That meeting had an update on: Facebook/Resilience Corp, layoff activity at SunPower and ARM, the WAF 9.0 grant and Incumbent Worker Training (IWT).

F. Labor Market Update

Strategic Engagement Manager Thoo reported on the status of the labor market in Santa Clara County and the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA). He noted that the unemployment rate continues its downward trend; for Santa Clara County and our MSA the rate was 2.5% in March 2022. Mr. Thoo also pointed out the MSA added 62,300 jobs (5.8% increase between March 2021 and March 2022). Not all industry sectors have recovered; Financial Services and Manufacturing have not reached their prepandemic employment levels. Overall, the size of the labor force in Santa Clara County, at 1.47 million, is about the same as before the pandemic. However, there are about 7, 000 more individuals in the county that are disengaged from the labor force because of the high cost of childcare, COVID concerns, and other reasons, than before the pandemic.

V. OTHER

1. Agenda item for next meeting: Overview of policy for WIOA enrollment (by contractors)

VI. ADJOURNMENT

Chair Sue Koepp-Baker adjourned the Zoom meeting at 12:38 pm