

## **SPECIAL EXECUTIVE COMMITTEE MEETING**

**September 10, 2021**

Staff: K. Azevedo, C. Brennan, M. Melchor L. Thoo

### **MINUTES**

Prepared by K. Azevedo; edited by L. Thoo

Unless otherwise stated, all votes were taken by roll call.

#### **I. CALL TO ORDER & ROLL CALL**

Chair Flynn called the Zoom meeting to order at 11:30 am.

##### **Roll Call**

**Present:** L. Auerhahn, C. Bojorquez, G. Chao, J. Flynn, S. Koepp-Baker, M. Lucero, R. Perez

#### **II. OPEN FORUM – None**

#### **III. BUSINESS ITEMS**

##### **A. Selection of Online Training Provider**

Contracts Manager Colleen Brennan requested the committee approve the recommendation to the Board for staff to negotiate with the selected provider, NY Wired for Education, to provide online training to WIOA Adults, Dislocated Workers, and Youth through June 30, 2022, with an option for up to four one-year extensions at the discretion of the City and dependent on various parameters. Ms. Brennan noted that the selected online training provider scored twelve points higher than the next highest provider across three different scoring categories. Discussion ensued among committee members regarding the value of offering courses in different languages, especially Vietnamese and Spanish. Committee members also discussed the feasibility of adding language capability to future contract negotiations and/or having a separate provider for career training in other languages.

**ACTION:** On a motion by Mr. Bojorquez, seconded by Ms. Auerhahn, the committee approved the recommendation unanimously.

#### **IV. ADJOURNMENT**

Chair Flynn adjourned the meeting at 11:53 p.m.