

BUSINESS SERVICES COMMITTEE

Special Meeting

February 9, 2021

Staff: K. Azevedo, L. Thoo, F. Sanchez, N. Hupman, H. Tran, D. Woodworth

MINUTES

Prepared: K. Azevedo; reviewed: L. Thoo

Unless otherwise stated, all votes were taken by roll call.

I. CALL TO ORDER & ROLL CALL

Chair Chao called the Zoom meeting to order at 3:31 p.m.

Roll Call

Present: R. Batra (arr. 3:34 pm), G. Chao, B. Gomez, S. Koepp-Baker, E. McGrath, A. Takahashi

Note: P. Smith arrived at 4:05 pm

Absent: J. Flynn

II. INTRODUCTIONS

Committee members introduced themselves and shared brief updates on how their businesses and business sectors were able to pivot in order to mitigate the effects of the pandemic-related recession.

III. PUBLIC COMMENT

None

IV. BUSINESS ITEMS

A. Election of Committee Chair

ACTION: Mr. Batra nominated Mr. George Chao for a second one-year term as committee chair. Ms. Koepp-Baker seconded the nomination. There were no other nominations. By acclamation, the committee agreed Mr. Chao's re-election to serve as committee chair through the first committee meeting of 2022.

B. Staff Reports

Strategic Engagement Manager Thoo presented a Labor Market Update for the local area. Ms. Tran updated the committee on layoff and furlough activity since the beginning of the pandemic. Mr. Sanchez reported on the four virtual job fairs offered since last March. Ms. Hupman reported on the CARES WEX and the Ohlone College/Evolve Manufacturing Earn and Learn Pilot Projects. Mr. Woodworth gave an update on small business support and activities. Mr. Takahashi asked about the similarities of the Ohlone/Evolve project with the Evergreen/Cobham earn and learn project. Mr. Thoo will follow up with Mr. Takahashi. Ms. Koepp-Baker asked about expanding opportunities for training with colleges.

C. The Committee in 2021

Committee members agreed by consensus to meet next on March 9 and then on April 13, 2021, to

discuss priorities and develop a workplan. Subsequent meetings would be scheduled afterwards. Mr. Thoo asked committee members to consider how they can advise on regional business intelligence, their workplan, and also think about how they may take a strategic approach to their work.

V. OTHER

None

VI. ADJOURNMENT

Chair Chao adjourned the meeting at 4:39 p.m.