

EXECUTIVE COMMITTEE

January 21, 2021

Staff: K. Azevedo, S. Durrall, L. Thoo

MEETING MINUTES

Unless otherwise stated, all votes were taken by roll call.

I. CALL TO ORDER & ROLL CALL.

Chair Flynn called the Zoom meeting to order at 11:31 am.

Roll Call

Present: L. Auerhahn, C. Bojorquez, S. Koepp-Baker, J. Flynn, M. Lucero, R. Perez

Absent: G. Chao

II. OPENING REMARKS

None

III. CONSENT ITEMS

ACTION: It was moved by Ms. Koepp-Baker, seconded by Ms. Lucero, and approved unanimously to accept:

A. Financial Status as of November 30, 2020 (Preliminary)

IV. BUSINESS ITEMS

A. Old Business

1. Minutes Approval

ACTION: On a motion by Ms. Koepp-Baker, seconded by Ms. Auerhahn, the committee unanimously approved the minutes of the October 22, 2020 meeting.

B. New Business

1. Director's Report

In the absence of Director Melchor, Mr. Thoo and Ms. Durrall reported on the upcoming February 1, 2021 Local & Regional Plan community partner meeting (over 70 registrations so far) and WIOA enrollment challenges. Mr. Thoo also noted that the February 18, 2021 Executive Committee meeting will include more information on how enhanced partnerships will help to increase WIOA enrollment.

2. Appointment of Emily McGrath to the Business Services Committee

ACTION: On a motion by Ms. Koepp-Baker, seconded by Ms. Perez, the committee unanimously approved the appointment of Emily McGrath, Director, Workforce Development, Education, and Training, NextFlex, to serve as a non-Board member of the Business Services Committee.

3. CARES WEX Project Report

Trish Dorsey, Vice President of Mission Services, Goodwill of Silicon Valley, reported on the CARES Work Experience and Training Project which began August 24, 2020 and concluded December 30, 2020. There were 545 applicants to the program; the goal was to serve 175 participants with 75 work experience and 100 training placements. A total of 173 placements were made (66 work experience and 107 training) by December 30, 2020. Ms. Dorsey answered questions regarding lessons learned and challenges faced during the four months of the project. Challenges included the short time frame, difficulty placing unqualified candidates, and the need to work in a virtual environment due to the pandemic.

4. Prison-to-Employment Project Report

Sr. Executive Analyst Durrall gave an update on the local and regional Prison-to-Employment project. A third cohort of 65 participants have completed their construction training; 85% of participants completed training and 80% have been placed in a construction related job. The success of the project thus far is due to outstanding case management and work readiness training which has been provided by work2future's service provider, Goodwill of Silicon Valley.

5. Follow-up on Ad Hoc Committee on Youth Strategy (*Heard after Item IV.B.1*)

Mr. Jack Estill, Ad Hoc Committee on Youth Strategy Chair, reported on his outreach activity to gather interest in a Youth Forum consisting of board members as well as community members, including Youth. He presented a list of 31 organizations that were interested in participating and asked for more community college and other referrals from the Committee. Mr. Estill thanked committee members for their support. At the next Executive Committee meeting on February 18, 2021 members will be asked to take specific action regarding the Youth Forum.

V. PUBLIC COMMENT

None

VI. SUGGESTIONS FOR FUTURE AGENDA ITEMS

- A. WIOA enrollment update
- B. Funding update
- C. CARES extension and/or other workforce development funding

VII. ANNOUNCEMENTS

- A. The next meeting of the work2future Board is scheduled for Thursday, March 18, 2021, 9:30 a.m.
- B. Executive Committee's next meeting is scheduled for Thursday, February 18, 2021, 11:30 a.m.

VIII. ADJOURNMENT

Chair Flynn adjourned the meeting at 12:28 p.m.