

EXECUTIVE COMMITTEE

July 16, 2020
11:30 am

Staff: K. Azevedo, M. Melchor, L. Thoo

MEETING MINUTES

Prepared by L. Thoo; reviewed/approved by M. Melchor

I. CALL TO ORDER & QUORUM VERIFICATION

Chair Flynn called the meeting via Zoom Webinar to order at 11:30 am.

Roll Call:

Present: L. Auerhahn, J. Flynn, G. Chao, S. Koepp-Baker, M. Lucero, R. Perez, S. Preminger (11:32 am)

Absent: None

II. OPENING REMARKS

Mr. Flynn offered general remarks

III. CONSENT ITEMS

Action: It was moved by Ms. Koepp-Baker, seconded by Ms. Perez and approved unanimously by roll call to accept the following:

A. Financial Status as of May 31, 2020

IV. BUSINESS ITEMS

A. Old Business

1. Minutes Approval

Action: On a motion by Mr. Preminger, seconded by Ms. Koepp-Baker, the committee unanimously by roll call approved minutes of the June 1, 2020 Special Meeting.

B. New Business

1. Director's Report

work2future Director Melchor reported on matters of interest, including the Bridge to Recovery Program, a countywide initiative led and coordinated by Catholic Charities of Santa Clara County aimed at achieving systemic change and improvement in the social services safety net and workforce development.

2. **Report on COVID-19 Career Services**

Director Melchor reported on WIOA services provided since Shelter-in-Place went into effect in Santa Clara County. The AJCCs and administrative and business services offices remain closed to the public. However, the full range of services is being delivered remotely, although occupational training has been hindered by limited information about on-line training opportunities in the ETPL. The business services team has responded to an unusually large number of WARNs (lay-off notices.) Enrollment of new clients has been minimal.
3. **Evaluating Performance and Outcomes**

Committee members and staff discussed the evaluation of organizational performance and outcomes. Items discussed included how the Board can be helpful in the ongoing evaluation process, reviewing Local/Regional Plan objectives and how well they're being met, having performance and outcome indicators be more transparent and widely shared, perhaps via the website, developing equity indicators and indicators of the extent to which there is active community engagement.
4. **Ad Hoc Committee on Youth Strategy**

Mr. Flynn reported that he will be reaching out to several Board members who've indicated an interest in serving on the ad hoc committee.
5. **Future of Work in a COVID-19 World**

Strategic Engagement Manager Thoo informed the committee that the project that began as an effort to guide the evolution of work2future's career assistance efforts in light of the changes in the nature of work resulting from the increasing application of automation and artificial intelligence to work was interrupted by the public health measures to slow the spread of the novel coronavirus. He reported that a plan had been developed to pivot the original project to account for the immediate impact of COVID-19 on work in the region and then follow the modified automation and artificial intelligence project with a deeper look at how COVID-19 is also contributing to changes in the future of work and identifying changes in strategy, policy, operations and services to support the achievement of better work-related related outcomes for communities that are underrepresented in higher paying work.

V. **PUBLIC COMMENT**

Mr. Chad Bojorquez offered information on the continuing availability of Destination:Home's emergency financial assistance program.

VI. SUGGESTIONS FOR FUTURE AGENDA ITEMS

- Provide updates on the Bridge to Recovery Program initiative in future Director's Reports
- Continue discussion on evaluating performance and outcomes
- Update on the ad hoc committee for youth strategy

VII. ANNOUNCEMENTS

- A. The next meeting of the Executive Committee is scheduled for Thursday, August 20, 2020, 11:30 am.
- B. The next meeting of the work2future Board is scheduled for Thursday, September 17, 2020, 9:30 am.
- C. A virtual job fair featuring South County employers is planned for July 23, 2020, 9 am – 12 pm.

VIII. ADJOURNMENT

Chair Flynn adjourned the meeting at 12:52 pm.