

**EXECUTIVE COMMITTEE
SPECIAL MEETING**

Monday, March 16, 2020

Staff present: Monique Melchor, Colleen Brennan, Lawrence Thoo, Kathryn Azevedo

ACTION MINUTES

Prepared by D. Walter; approved by L. Thoo

I. CALL TO ORDER & QUORUM VERIFICATION

Acting Chair Maria Lucero called the meeting to order at 2:35 pm. Prior to taking roll, Mr. Thoo confirmed that Ms. Koepp-Baker and Mr. Preminger were on the telephone and able to hear and be heard, and, in keeping with the Ralph Brown Act, had posted the agenda at their remote locations, and were in locations accessible to members of the public if so desired.

Present: Louise Auerhahn, Maria Lucero, Susan Koepp-Baker (telephone), Steve Preminger (telephone)

Absent: George Chao, Joe Flynn, Rafaela Perez

II. OPENING REMARKS

Ms. Lucero read the opening remarks.

III. PUBLIC COMMENT

Four public comments were noted: 1) Ron Lopez, Eckerd; 2) Russell Halliday, Eckerd; 3) Sean Guess, Eckerd; and 4) Joe Herrity, Opportunity Youth Partnership.

IV. BUSINESS ITEMS

A. New Business

1. Career Services RFP Recommendation

Contracts Manager Colleen Brennan recommended that the Board authorize staff to negotiate and execute agreements for WIOA services for Program Year (PY) 2020-21, with up to four one-year extensions through PY 2024-25, based on successful performance and funds availability, as follows:

1. Adult and Dislocated Worker Program, San Jose area, with Arbor E&T, LLC dba ResCare Workforce Services for an amount not to exceed \$2,160,000 to provide individualized career services to no fewer than 800 eligible individuals;
2. Adult and Dislocated Worker Program, South County area, with Eckerd Youth Alternatives, Inc. for an amount not to exceed \$483,000 to provide individualized career services to no fewer than 200 eligible individuals;
3. Youth Program, San Jose area, with Arbor E&T, LLC dba ResCare Workforce Services for an amount not to exceed \$1,120,000 to provide individualized career services to no fewer than 160 eligible individuals;
4. Youth Program, South County area, with Eckerd Youth Alternatives, Inc. for an amount not to exceed \$250,000 to provide individualized career services to no fewer than 40 eligible individuals.

The recommendation above is based on a public Request for Proposals (RFP), which provided the maximum cost per participant and the number of participants for each population in each area.

If approved, the recommendation will go to the Board at its March 26, 2020 meeting.

ACTION: Ms. Koepp-Baker moved, Mr. Preminger seconded, and the committee—with Ms. Auerhahn abstaining—unanimously approved by roll call vote the recommendation that the Board authorize staff to negotiate and execute agreements for WIOA services for Program Year (PY) 2020-21, with up to four one-year extensions through PY 2024-25, based on successful performance and funds availability.

V. ANNOUNCEMENTS

- A. The work2future Board is scheduled to meet next on March 26, 2020.
- B. Discussion about arrangements for virtual meetings because of the COVID 19 shelter-in-place public health order. Mr. Preminger noted the recent County public health order to shelter in place and will distribute the details to the work2future community.

VI. ADJOURNMENT

Ms. Lucero adjourned the meeting at 3:27 pm