

work2future Board Meeting
Thursday, November 21, 2019
ACTION MINUTES
CTO: 11:39 AM

Prepared by Nguyen Pham and Kathryn Azevedo; reviewed by Lawrence Thoo; approved by Monique Melchor

WDB STAFF: Kathryn Azevedo, Monique Melchor, Joy Salandanan, Nguyen Pham, Lawrence Thoo,.

I. CALL TO ORDER & INTRODUCTIONS

Chair Joe Flynn called the meeting to order, read opening remarks and introduced new Board members Chad Bojorquez, Priya Smith and Alan Takahashi, who have been appointed to four-year terms ending October 31, 2023.

II. QUORUM VERIFICATION

Present: Louise Auerhahn, Chad Bojorquez, Jack Estill, Joe Flynn, Leslie Gilroy, Blanca Gomez, Susan Koepp-Baker, Maria Lucero, Pamela Moore, Rafaela Perez, Steve Preminger, Priya Smith, Alan Takahashi, Henri Villalovoz, Kishan Vujjeni.

Van Le arrived at 11:55 AM.

Absent: Rose Amador-Le Beau, Rajiv Batra, George Chao, Juan Gutierrez,

III. PUBLIC COMMENTS:

None

IV. CONSENT ITEMS

ACTION: It was moved by Mr. Preminger, seconded by Ms. Koepp-Baker, and approved unanimously to accept the following:

- A. Fiscal Year 2019 Year-End (June 30) Financial Status Report
- B. Financial Status as September 30, 2019
- C. FY 2019-20 Program Operating Budget Reconciliation
- D. Performance and Service Delivery as of September 30, 2019
- E. Completion Report on work2future Foundation Services & Lessons Learned
- F. Labor Market Review

V. BUSINESS ITEMS

A. Old Business

1. Minutes Approval

ACTION: Upon a motion by Mr. Estill, seconded by Mr. Villalovoz, the minutes of the June 20, 2019 Board meeting were approved, with Mr. Takahashi abstaining.

B. New Business

1. Director's Report

work2future Director Monique Melchor apprised the Board that a new and completely redesigned work2future website is nearing completion and would soon be launched. She informed the Board of the reappointment of four board members—Mr. Flynn, Ms. Gilroy, Ms. Gomez and Mr. Villalovoz—and of a pending new research project on the on the likely impact of Automation and Artificial Intelligence on occupations in Silicon Valley in the coming years.

2. Amendments to the Board By-Laws

Staff Liaison to the Board Lawrence Thoo provided a summary of proposed amendments to the Board by-laws, which had been unanimously recommended for Board approval by the Executive Committee at a special meeting on November 8, 2019. The amendments comply with requirements of the California Unemployment Insurance Code, add the June 16, 2016 Board approved delegation of certain approval authority to the Executive Committee, and clarify and streamline standing committees. In response to questions, staff noted that in lieu of a Youth standing committee, the Board Chair could appoint an ad hoc committee to consider youth-related matters if and as the need arises.

ACTION: Upon a motion by Mr. Preminger, seconded by Ms. Koepp-Baker, the Amendments to the Board By-Laws were approved unanimously.

3. Elections

Officers:

Mr. Flynn was elected by acclamation to a new term as Chair.

Ms. Koepp-Baker was elected by acclamation to a new term as Vice-Chair.

The new terms begin January 1, 2020 and end December 31, 2021.

Executive Committee:

Board members nominated Ms. Auerhahn, Mr. Bojorquez, Ms. Lucero, Ms. Perez and Mr. Preminger for the four at-large seats on the Executive Committee. In a confidential paper ballot, Ms. Auerhahn, Ms. Lucero, Ms. Perez and Mr. Preminger received the larger numbers of votes. In a subsequent blind drawing, Mr. Preminger and Ms. Perez won one-year terms, through December 31, 2020, while Ms. Auerhahn and Ms. Lucero won two-year terms, through December 31, 2021.

ACTION: The elections were conducted by staff and unanimously approved by the Board following a motion by Ms. Gilroy, seconded by Ms. Gomez.

4. 2020 Meeting Schedule

ACTION: Upon a motion by Ms. Koepp-Baker seconded by Mr. Estill, the 2020 Meeting Schedule was unanimously approved as follows:

- Thursday, March 19, 2020
- Thursday, June 18, 2020

- Thursday, September 17, 2020
- Thursday, November 19, 2020

VI. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Update on board member interest in serving on an ad hoc youth committee, as needed.

VII. ANNOUNCEMENTS

- A.** Ms. Moore announced that she will be retiring at the end of 2019 from the Department of Rehabilitation and, therefore, resigning from the Board. Ms. Koeppe-Baker spoke on the Board's behalf and thanked Ms. Moore for her service.
- B.** Mr. Thoo reminded all Board members to complete their annual Form 700 filing in the new year, and new Board members to complete their "taking office" Form 700 by the end of November.

VIII. ADJOURNMENT: Mr. Flynn adjourned the meeting at 12:28 pm in order to begin the Community Builder Award presentations.