



WORKFORCE DEVELOPMENT BOARD MEETING

Thursday, September 16, 2021, 9:30 am

www.work2future.org

Joseph Flynn, Chair

Susan Koepp-Baker, Vice Chair

COVID-19 NOTICE

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79450 from the City of San José, and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the meeting will not be physically open to the public. Committee members will participate from remote locations.

Members of the public can observe the meeting by computer, smartphone and smart tablet at <https://sanjoseca.zoom.us/j/92419630798?pwd=OWtLYTc0cDVQWkxYnVBqBGNyWEZxdz09>

To submit written Public Comment before the meeting: Send e-mail to Lawrence.Thoo@sanjoseca.gov by 8:00 am the day of the meeting. The e-mails will be posted with the Agenda as "Letters from the Public". Please identify the Agenda Item Number in the subject line of your email.

To submit written Public Comment during the meeting: Send e-mail during the meeting to Kathryn.Azevedo@sanjoseca.gov, identifying the Agenda Item Number in the e-mail subject line, to have the comments verbally read into the record, with a maximum of 250 words, which corresponds to approximately 2 minutes per individual comment, subject to the Chair's discretion. Comments received after the agenda item is heard but before the close of the meeting will be included as a part of the meeting record but will not be read into the record.

To provide Spoken Public Comment during the meeting:

a) Phone (408) 638-0968, Webinar ID 924 1963 0798. Press ***9 to Raise a Hand** to let the Chair know that you'd like to speak. Press ***6 to Unmute and Mute** yourself.

b) Online using the Zoom link above: 1) Use an up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause audio feedback. 2) Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak. 3) When the Chair calls for the Agenda Item to which you wish to speak, click on the "Raise Hand" icon or command. Speakers will be notified shortly before they are called on to speak.

Please limit remarks to the time limit allotted by the meeting chair, usually two minutes.

WORKFORCE DEVELOPMENT BOARD MEMBERS

September 2021

1. **Louise Auerhahn**
Director of Economic & Workforce Policy
Working Partnerships USA
2. **Rajiv Batra**
Associate General Counsel
Fundbox
3. **Chad Bojorquez**
Chief Program Officer
Destination: Home
4. **George Chao, *Business Services Committee Chair***
Advanced Manufacturing & Strategic
Partnerships Manager
Manex
5. **John (Jack) Estill**
Business Consultant
6. **Joseph A. Flynn, *Board Chair***
Business Consultant
7. **Leslie Gilroy**
Operations Director
Career Systems Development Corp.
8. **Blanca Gomez**
Social Impact and Innovation
Wells Fargo
9. **Juan Gutierrez**
Organizer
UA Local Union 393 Plumbers, Steamfitters,
Pipefitters, & HVACR Service Technicians
10. **Susan L. Koepp-Baker, *Board Vice Chair***
Principal
Enviro-Tech Services
11. **Van T. Le**
Trustee and Clerk of the Board
East Side Union High School District
Agent
State Farm Insurance
12. **Maria Lucero**
Deputy Division Chief, Region I
Northern Division, Workforce Services Branch
Employment Development Department, State of
California
13. **Emily McGrath**
Director of Workforce Development, Education
& Training
NextFlex
14. **Robert Moreno**
Training Director
Santa Clara County Electrical Joint Apprentice
Training Center, IBEW
15. **Rafaela Perez**
Employment Services Director
Social Services Agency, County of Santa Clara
16. **Steve Preminger**
Director, Office of Strategic &
Intergovernmental Affairs
County of Santa Clara
17. **Priya Smith, MPH**
Medical Group Administrator
The Permanente Medical Group
Kaiser Permanente San Jose
18. **Alan Takahashi**
Vice President and General Manager
Multifunction Microwave Solutions
Cobham Advanced Electronic Solutions (CAES)
19. **Todd Teixeira, MA**
Team Manager (SSM1), San Jose North Branch
California Department of Rehabilitation
20. **Kishan Vujjeni**
Co-chair
South Bay Consortium for Adult Education
Dean of College Transitions & Extension
Programs
San Jose Evergreen Community College District

WORKFORCE DEVELOPMENT BOARD

September 16, 2021

9:30 am

MEETING AGENDA

- | | |
|---|--------------------------------|
| I. CALL TO ORDER & ROLL CALL | <i>5 min
9:35 am end</i> |
| II. CONSENT ITEMS {Action}
Approve the acceptance of:
A. Financial Status Report as of June 30, 2021 (revised)
B. San Jose Works Report as of June 30, 2021
C. July 2021 Labor Market Summary | <i>5 min
9:40 am end</i> |
| III. OPEN FORUM
Members of the public may address the committee on matters not on the agenda | <i>5 min
9:45 am end</i> |
| IV. BUSINESS ITEMS | |
| A. Minutes Approval {Action}
Approve minutes of the June 17, 2021, Board meeting | <i>5 min
9:50 am end</i> |
| B. Director's Report {Information}
<i>Monique Melchor, Director</i>
Reports on various matters of interest | <i>5 min
9:55 am end</i> |
| C. Selection of Online Training Provider {Action}
<i>Colleen Brennan, Contracts Manager</i>
Approval for staff to negotiate and execute an agreement with the selected provider to provide online training to WIOA Adults, Dislocated Workers, and Youth through June 30, 2022, with an option for up to four one-year extensions at the discretion of City and dependent on various parameters. | <i>15 min
10:10 am end</i> |
| D. WIOA Performance Report through Quarter 4 of PY 2020 {Information}
<i>Sangeeta Durrall, Program Services Manager</i>
Preliminary report on achievement of Workforce Innovation and Opportunity Act (WIOA) performance measures for Program Year 2020-21 (PY 2020). | <i>5 min
10:15 am end</i> |
| E. WIOA Career Services PY2020 {Information}
<i>Monique Melchor, Director; Sead Eminovic, IRC San Jose Director, International Rescue Committee; Adrineh Terantonians, Regional Director, Equus Workforce Solutions</i>
Updates on WIOA Adult, Dislocated Worker, and Youth Program services. | <i>25 min
10:40 am end</i> |

- F. Special Projects {Information}** 10 min
10:50 am end
Nguyen Pham, Analyst
Reports on the following special projects:
1. Facebook Career Connections digital marketing internships
 2. Resilience Corps digital marketing internships
- G. Rapid Response {Information}** 5 min
10:55 am end
Huong Tran, Business Services Supervisor
Update on layoff-related activities to date since January 2021.
- H. Business Services Committee {Information}** 5 min
11:00 am end
George Chao, Business Services Committee Chair
Report on activities of the Business Services Committee since the June Board meeting.
- I. Community Youth Forum {Information}** 10 min
11:10 am end
Jack Estill, Board member
Update on activities of the community youth forum since the June Board meeting.
- J. Bridge to Recovery Initiative {Information}** 5 min
11:15 am end
Lawrence Thoo, Strategic Engagement Manager
Update on the countywide Bridge to Recovery Initiative since the June Board meeting.
- K. San Jose Job Center (AJCC) Relocation Update {Information}** 10 min
11:25 am end
Monique Melchor, Director
Report on the status of the relocation of the San Jose Job Center (America's Job Center of California) from its Foxworthy Avenue location to a new location on Las Plumas Avenue in east San Jose.
- V. OTHER**
Announcements, suggested business for future meetings, other housekeeping
- A. November Board Meeting Elections: Board Chair, Board Vice Chair, two at-large members of the Executive Committee
 - B. Return to In-Person Meetings in October
 - C. Other
- VI. ADJOURNMENT**

Please note: *Times to the right of agenda items are estimates only of the duration of each item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

Novel Coronavirus (COVID-19) Precautions

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the meeting will not be physically open to the public. Instead, the meeting will be conducted via on-line videoconference open to the public. The Code of Conduct will apply to the extent possible in a videoconference setting.

1. Public Meeting Decorum:
 - a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
 - b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
 - c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
 - d. Appropriate attire, including shoes and shirts are always required in the meeting room.
 - e. Persons in the audience will not place their feet on the seats in front of them.
 - f. No food, drink (other than bottled water with a cap) or chewing gum will be allowed in the meeting room, except as otherwise pre-approved by City staff.
 - g. All persons entering the meeting room, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.
2. Signs, Objects or Symbolic Material:
 - a. Objects and symbolic materials, such as signs or banners, will be allowed in the meeting room, with the following restrictions:
 - i. No objects will be larger than 2 feet by 3 feet.
 - ii. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - iii. The items cannot create a building maintenance problem or a fire or safety hazard.
 - b. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
 - c. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the meeting room if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting

knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Board or Committee:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c. Speakers should discuss topics related to work2future business on the agenda, unless they are speaking during open forum.
- d. Speakers' comments should be addressed to the full body. Requests to engage Board or Committee Members or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at work2future's Business and Administrative Services Center at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I.

**Call to Order &
Roll Call**

II.

Consent Items

Approve the acceptance of:

- A. Financial Status Report as of June 30, 2021 (revised)
- B. San Jose Works Report as of June 30, 2021
- C. July 2021 Labor Market Summary

[Action]

PRELIMINARY FINANCIAL STATUS AS OF JUNE 30, 2021

Key Highlights

- WIOA formula carry-over funding from FY 2019-20 is fully spent as of June 30, 2021.
- An extension for Rapid Response use of funds were granted by the State. Term end date was modified from June 30, 2021 to June 30, 2022. As of June 30, 2021, \$253,948 will be carried over to FY2021-22.
- At the end of the preliminary close as of June 30, 2021, work2future has \$4.24 million from the current Adult, Dislocated Worker, and Youth allocations to be carried over to FY 2021-22 representing:
 1. Board-mandated Reserve Account: \$871,951
 2. Unallocated Reserve Account: \$895,520
 3. Additional WIOA funding received in FY20-21: \$14,620
 4. Actual savings of \$2,458,141 which comprised of the following:
 - a. Savings from personnel costs generated by mandatory one-month separations from City employment for temporary unclassified positions whose assignments have or would have reached the maximum two-year employment period, unfilled vacant positions, and a portion of staff salaries budget that was transferred to other discretionary grants: \$637,782
 - b. Savings from non-personnel costs from maintenance, telephone, security services, website contracts, travel, other professional services, supplies, etc.: \$244,289
 - c. Savings from unspent contracted services: \$432,375
 - d. Savings from unspent clients' training, workshop, OJT, and work experience budget: \$1,007,659
 - e. Savings from unspent clients' supportive services budget: \$131,036
 - f. Savings from one-stop operator over-budget: \$5,000

Other Discretionary Funding

- work2future received an allocation from the City's General Fund of \$1,500,000 for San Jose Works 6.0, in addition to the carry over funding, net of adjustment of \$1,148,527 from FY 2019-20 for a total funding of \$2,648,527. As of April 30, 2021, 331 of the youth have successfully completed their subsidized internships on April 30th (San Jose Works 6.0 conclusion) with a retention rate of 89%. San Jose Works 7.0 has begun with goals of serving 400 subsidize youth. As of June 30, 2021, 311 youth have been onboarded and placed for participation in the summer 2021 cohort. The summer program will run from June 21st through August 13th and pending cohorts to follow and conclude the goal of 400 participants. In addition to recruitment, placement, and onboarding services, youth also were also provided career counseling, job readiness training, supportive services (e.g. bus passes), and financial literacy education.
- An additional funding of \$661,784—\$607,977 for P2E implementation and \$53,807 for work2future serving as the P2E program lead—has been awarded to work2future. The funds, in partnership with the Santa Clara County probation and other corrective systems organizations, will support training,

job placement and supportive services to eligible re-entry individuals. In addition, work2future will provide grant coordination for the P2E project in the Bay-Area Peninsula Regional Planning Unit (RPU), comprised of four workforce development boards: San Francisco, NOVA, San Benito and work2future. As of June 30, 2021, approximately 72% of the total funding has been spent. The grant term for this award is from September 1, 2019 to March 31, 2022.

- work2future received funding of \$15,000 for the Regional Training Coordinator grant to support trainings, conferences, travel costs and costs associated with travel and professional development of work2future and partners' staff. This grant originally ends in September 30, 2020 but a 6-month extension was approved to move to end date to March 31, 2021. At the end of the grant period, a total of \$14,736 was expended.
- A total of \$11,653 was awarded to work2future from the Slingshot 2.0 Apprenticeship Initiative grant to the Bay-Peninsula RPU. The joint project is focused on regional apprenticeship system alignment and systems building. The development of a regional support network for non-traditional apprenticeships is projected to be the outcome of this grant. This grant originally ends in September 30, 2020 but a 6-month extension was approved to move to end date to March 31, 2021. Due to difficulty in spending the funds, the remaining balance of \$7,565 as of January 31, 2021 will be transferred to San Francisco workforce board. In addition, \$20,000 was granted to fund the next phase of the program (RPI 3.0) with term date starting April 1, 2020 and ending March 31, 2022.
- \$45,000 additional assistance funding for the Underserved COVID-19 Impacted Individuals Grants were awarded to work2future. These will be used to provide supportive services to individuals impacted by COVID-19. The term of the funds is from March 1, 2020 through September 30, 2020. Due to difficulty in spending the funds, an extension was requested, and the grant end date was modified and approved to December 31, 2020. With an initiative from EDD, an opportunity to request another extension was submitted for this grant. New end date is June 30, 2021. AS of the term end date, only \$800 was spent for this grant.
- work2future was granted \$600,000 of National Dislocated Worker Grant funds to the COVID-19 Employment Recovery NDWG Project in grant code 1194. The term of these funds is from April 10, 2020 through March 31, 2022. As of June 30, 2021, 18% of the grant were spent. Remaining funds is expected to be fully spent in FY21-22.
- On February 19, 2020, a grant agreement was executed between East Side High School Union District (ESHSUD), the grantor, and City of San Jose work2future, the grantee, to provide case management and work readiness assessment, job placement, and support services to 120 eligible ESUHSD CTE students enrolled in the San Jose Works program. As of June 30, 2021, 121 ESUHSD Career Pathway students successfully completed their internship. During their internship experience, students also attended a financial literacy workshop, emotional intelligence workshop, and career exploration workshop. In addition, 26 Career Pathway students have participated in our Mentoring Pilot program and has served as a great asset to the development of the new addition to San Jose Works. Recruitment for San Jose Works 7.0 summer program has begun and will fully integrate the mentoring program in with all 100-120 Career Pathway students will obtain a mentor. The grant amount of \$160,000 was fully spent as of February 28, 2021.

- On September 3, 2020, a Memorandum of Understanding was executed which gives work2future \$53,000 from Parks, Recreation and Neighborhood Services (PRNS) Department to supplement the San Jose Works program. The funding will provide services to 17 additional youth participants. Youth enrolled in the program will receive work readiness training, financial services, access to job fairs, job leads, and work experience opportunities. Grant end date is June 30, 2021. Funds were fully spent as of May 30, 2021.
- Cities of Financial Empowerment (CFE) pledged to provide work2future \$35,000 to support a Summer Jobs Connect Program. This will provide banking access and financial empowerment training to participants in municipal Summer Youth Employment Programs. The grant term will begin as March 1, 2020 and end on April 30, 2021. The grant was fully spent as of April 30, 2021.
- EDPR CA Solar Park, one of renewable energy developers of the City's Community Energy Department is required to perform certain obligations related to workforce development and community investment as stated in the Renewable Power Purchase Agreement with the City of San Jose. In relation to this, EDPR agreed to contribute \$275,000 in three annual installments - \$91,667 on or before May 31, 2020, \$91,667 on or before May 31, 2021, and \$91,666 on or before May 31, 2022. The funds will be used to support the San Jose Work program aimed for participant placements in partner companies related to clean energy and sustainability. First round of funding was fully spent while second round of funding was received as of June 30, 2021.
- Bank of America awarded \$57,375 to fund the San Jose Works program. Money will be spent for youth participant internship wages. As of February 28, 2021, all funds are spent for the internship program.
- BusinessOwnersSpace (BOS) and CA Workforce Development Board (CWDB) funds are unrestricted funds that have been sourced from various agencies and have been carried forward year after year until funding is fully exhausted.

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Attachments

WIOA Formula Funds	Adult	Dislocated Worker	Youth	RR	TOTAL WIOA
I. Actual as of June 30, 2020					
Grant Period	07/01/19-06/30/21	07/01/19-06/30/21	04/01/19-06/30/21	07/01/19-06/30/21	
Available Funds for FY2019-2020 PD 14 Stat 3	2,225,927	1,708,151	1,879,639	590,830	6,404,547
<i>Actual Expenditures as of June 30, 2020</i>	(1,168,666)	(295,314)	(773,250)	(462,766)	(2,699,997)
<i>Encumbrances/Spending Plan as of June 30, 2020</i>	(458,644)	(631,246)	(484,777)	(6,655)	(1,581,322)
<i>Total Actual Expenditures/Encumbrances/Spending Plan as of June 2020</i>	(1,627,310)	(926,561)	(1,258,027)	(469,422)	(4,281,319)
Available Funds for FY2020-2021	598,617	781,590	621,612	121,408	2,123,228
% Remaining	27%	46%	33%	21%	33%
II. Actual Expenditures/Encumbrances					
(a) Available Funds from Carry over for FY2020-2021 (remaining plus enc.)	1,057,261	1,412,837	1,106,389	128,064	3,704,550
Transfer between Adult and Dislocated Worker	350,000	(350,000)	0	0	0
<i>Expenditures as of June 30, 2021</i>	(1,407,261)	(1,062,837)	(1,106,389)	(128,064)	(3,704,550)
<i>Encumbrances as of June 30, 2021</i>	0	0	0	0	0
Total Actual Expenditures/Encumbrances as of June 30, 2021	(1,407,261)	(1,062,837)	(1,106,389)	(128,064)	(3,704,550)
\$ Remaining	0	0	0	0	0
% Remaining	0%	0%	0%	0%	0%
(b) Current Allocation for FY 2020-2021	1,878,999	1,952,400	1,981,610	633,925	6,446,934
Additional Funding	3,846	10,774	0	0	14,620
Transfer between Adult and Dislocated Worker	0	0	0	0	0
Rescission	0	0	0	0	0
Adjusted Allocation for FY 2020-2021	1,882,845	1,963,174	1,981,610	633,925	6,461,554
<i>Expenditures as of June 30, 2021</i>	(755,507)	(386,982)	(444,909)	(379,977)	(1,967,374)
<i>Encumbrances as of June 30, 2021</i>	(35,908)	(58,016)	(30,681)	0	(124,605)
Total Actual Expenditures/Encumbrances as of June 30, 2021	(791,415)	(444,998)	(475,590)	(379,977)	(2,091,979)
\$ Remaining	1,091,430	1,518,176	1,506,020	253,948	4,369,575
% Remaining	58%	77%	76%	40%	68%
Total Available Funds for FY2020-2021	3,290,106	3,026,011	3,087,999	761,989	10,166,104
Total Cumulative Expenditures/Encumbrance as of June 30, 2021	(2,198,676)	(1,507,834)	(1,581,979)	(508,040)	(5,796,529)
\$ Remaining	1,091,430	1,518,176	1,506,020	253,948	4,369,575
% Remaining	33%	50%	49%	33%	43%
III. Projected Expenditures/Carry Over through June 30, 2021					
<i>Actual Expenditures/Encumbrances through June 2021</i>	(2,198,676)	(1,507,834)	(1,581,979)	(508,040)	(5,796,529)
<i>Actual Carry Over through June 2021 (\$)</i>	1,127,338	1,576,192	1,536,701	253,948	4,494,180
<i>Actual Carry Over through June 2021 (%) with Rapid Response</i>	60%	80%	78%	40%	70%
<i>Actual Carry Over through June 2021 (%) without Rapid Response</i>	60%	80%	78%	40%	73%

work2future
Preliminary Financial Status Report as of 06/30/2021
PD 14 Status 3

Other Discretionary Funds	City of San Jose Youth Summer Program Initiative	Prison To Employment Direct Service Earn and Learn (NOVA)	Prison to Employment Program Lead	Regional Training Coordinator Funds (NOVA)	SlingShot 2.0 Apprenticeship Initiative (NOVA)	Underserved COVID-19 Impacted Individuals Grants	National Dislocated Worker Grant Funds to COVID-19 Employment Recovery NDWG Project	Total
I. Actual as of June 30, 2020								
Grant Period	04/30/2020 - 4/30/2021	9/1/2019 - 3/31/2022	9/1/2019 - 3/31/2022	4/1/2019 - 3/31/2021	4/1/2019 - 3/31/2021	3/1/2020 - 06/30/2020	4/10/2020 - 3/31/2022	
Original Allocation	1,500,000	607,977	53,807	15,000	11,653	45,000	600,000	2,833,437
Increase/(Decrease)	590,064	0	0	0	0	0	0	590,064
Adjusted Allocation	2,090,064	607,977	53,807	15,000	11,653	45,000	600,000	3,423,501
<i>Expenditures as of June 30, 2020</i>	<i>(941,537)</i>	<i>(134,616)</i>	<i>(11,748)</i>	<i>(7,255)</i>	<i>(2,600)</i>	<i>0</i>	<i>0</i>	<i>(1,097,756)</i>
<i>Encumbrance as of June 30, 2020</i>	<i>(25,377)</i>	<i>(184,450)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>(209,827)</i>
Total Actual Expenditures/Encumbrances as of June 2020	<i>(966,914)</i>	<i>(319,066)</i>	<i>(11,748)</i>	<i>(7,255)</i>	<i>(2,600)</i>	<i>0</i>	<i>0</i>	<i>(1,307,583)</i>
Available Funds for FY 2020-2021	1,123,150	288,911	42,059	7,745	9,053	45,000	600,000	2,115,918
% Remaining	54%	48%	78%	52%	78%	100%	100%	62%
Available Funds for FY2020-2021	1,148,527	473,361	42,059	7,745	9,053	45,000	600,000	2,325,745
Funding 20-21	1,500,000	0	0	0	0	0	0	1,500,000
Adjustment	0	0	0	0	0	0	0	0
Total Available Funding for FY 2020-2021	2,648,527	473,361	42,059	7,745	9,053	45,000	600,000	3,825,745
<i>Expenditures as of June 30, 2021</i>	<i>(943,779)</i>	<i>(303,374)</i>	<i>(23,878)</i>	<i>(7,480)</i>	<i>(1,488)</i>	<i>(800)</i>	<i>(106,576)</i>	<i>(1,387,374)</i>
<i>Encumbrances as of June 30, 2021</i>	<i>(1,141,908)</i>	<i>(62,816)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>(25,770)</i>	<i>(1,230,494)</i>
Cumulative Expenditures/Encumbrances as of June 30, 2021	<i>(2,085,686)</i>	<i>(366,191)</i>	<i>(23,878)</i>	<i>(7,480)</i>	<i>(1,488)</i>	<i>(800)</i>	<i>(132,345)</i>	<i>(2,617,868)</i>
Remaining	562,841	107,170	18,182	264	7,565	44,200	467,655	1,207,876
% Remaining	21%	23%	43%	3%	84%	98%	78%	32%
III. Projected Expenditures/Carry Over								
<i>Actual Expenditures/Encumbrances through June 2021</i>	<i>(2,085,686)</i>	<i>(366,191)</i>	<i>(23,878)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>(132,345)</i>	<i>(2,608,100)</i>
<i>Actual Carry Over through June 2021 (\$)</i>	<i>1,704,748</i>	<i>169,986</i>	<i>18,182</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>493,424</i>	<i>2,386,341</i>
<i>Actual Carry Over through June 2021 (%)</i>	64%	36%	43%	0%	0%	0%	82%	62%

work2future
Preliminary Financial Status Report as of 06/30/2021
PD 14 Status 3

Other Discretionary Funds	San Jose Works (East Side Union High School District) NEW GRANT	San Jose Works (PRNS) NEW GRANT	San Jose Works (CFE) NEW GRANT	San Jose Works (EDP Renewables) NEW GRANT	San Jose Works (Bank of America) NEW GRANT	SlingShot 3.0 Apprenticeship Initiative (NOVA) NEW GRANT	Total
I. Actual as of June 30, 2020							
Grant Period	2/19/2020 - 6/30/2021	Execution - 6/30/2021	Execution - 4/30/2021	Execution - 5/31/2021	Execution - 6/30/2021	4/1/2020 - 3/31/2022	
Original Allocation							
Increase/(Decrease)							
Adjusted Allocation							
<i>Expenditures as of June 30, 2020</i>							
<i>Encumbrance as of June 30, 2020</i>							
Total Actual Expenditures/Encumbrances as of June 2020							
Available Funds for FY 2020-2021							
% Remaining							
Available Funds for FY2020-2021	0	0	0	0	0	0	0
Funding 20-21	160,000	53,000	35,000	91,667	57,375	20,000	417,042
Adjustment	0	0	0	0	0	0	0
Total Available Funding for FY 2020-2021	160,000	53,000	35,000	91,667	57,375	20,000	417,042
<i>Expenditures as of June 30, 2021</i>	<i>(160,000)</i>	<i>(53,000)</i>	<i>(35,000)</i>	<i>(91,667)</i>	<i>(57,375)</i>	<i>(2,216)</i>	<i>(399,258)</i>
<i>Encumbrances as of June 30, 2021</i>	0	0	0	0	0	0	0
Cumulative Expenditures/Encumbrances as of June 30, 2021	(160,000)	(53,000)	(35,000)	(91,667)	(57,375)	(2,216)	(399,258)
Remaining	0	0	0	0	0	17,784	17,784
% Remaining	0%	0%	0%	0%	0%	89%	4%
III. Projected Expenditures/Carry Over							
<i>Actual Expenditures/Encumbrances through June 2021</i>	0	0	0	0	0	(2,216)	(2,216)
<i>Actual Carry Over through June 2021 (\$)</i>	0	0	0	0	0	17,784	17,784
<i>Actual Carry Over through June 2021 (%)</i>	0%	0%	0%	0%	0%	89%	4%

work2future
Preliminary Financial Status Report as of 06/30/2021
PD 14 Status 3

Other Funds	CWDB	BOS	Total
I. Actual as of June 30, 2020			
Grant Period	N/A	N/A	
Original Allocation	5,000	15,454	20,454
Expenditure/Encumbrances as of June 2020	(958)	(5,254)	(6,212)
<i>Total Actual Expenditures/Encumbrances as of June 2020</i>	(958)	(5,254)	(6,212)
Available Funds for FY 2020-2021	4,042	10,200	14,242
% Remaining	81%	66%	70%
II. Actual Expenditures			
Available Funds for FY 2020-2021	4,042	10,200	14,242
<i>Expenditures as of June 30, 2021</i>	0	(1,300)	(1,300)
<i>Encumbrances as of June 30, 2021</i>	0	0	0
Cumulative Expenditures as of June 30, 2021	0	(1,300)	(1,300)
\$ Remaining	4,042	8,900	12,942
% Remaining	100%	87%	91%
III. Projected Expenditures and Encumbrances/Carry Over			
Actual Carry Over through June 2021	4,042	8,900	12,942
Actual Carry Over (%) through June 2021	100%	87%	91%

SAN JOSE WORKS REPORT AS OF JUNE 30, 2021

San Jose Works (SJ Works) is a City of San Jose-funded partnership between work2future, and the City's Parks, Recreation, and Neighborhood Services Department (PRNS). SJ Works has two tracks, (i) subsidized, in which the City covers the cost of stipends or wages for youth internships/jobs, and (ii) unsubsidized, in which employers cover the cost of stipends or wages.

Staff have continued to work on the Unsubsidized component of SJ Works 7.0 during the pandemic. To date, 64 clients are enrolled and 26 have been placed in various positions and employers. While the rest of the clients have received a service or multiple services such as assistance in job searching, job applications, resume, financial literacy workshop, mock interview, or attended a job fair or interview.

Thus far, the subsidized component of SJ Works 7.0 provided:

- To date, 312 subsidized employment opportunities for youth aged 14–18.
 - Due to the pandemic, our goal of 375 participants will be reached within cohorts. With the success of the summer, two pending cohorts of 30 students each will take place in the fall (November) and spring (March).
 - Of the 312 participants, 90% of placed youth successfully completed paid internships subsidized by the program Retention methodology: Youth who have earned three paychecks or completed 100 hours in two pay periods.
 - The subsidized model focused increasingly on Priority-Sector and In-Demand Occupation internships for high school youth.
 - Of the 312 subsidized placements, 105 were in priority sectors—information and communications technology, health care, construction, advanced manufacturing, and business and finance—or in-demand occupations outside those sectors.
 - Youth were recruited from High School Career Technical Education classes focusing on the priority sectors and related in-demand occupations.
 - The remaining 207 subsidized placements were with community centers, libraries, City departments and Council offices, or with nonprofit agencies.
 - About 85% of the internship positions were virtual or a hybrid of virtual work and in person.
 - In addition, San Jose Works piloted the first cohort of mentors. About 74 mentors committed to the program and 78 youth successfully completed the mentoring program. Mentoring was done in group sessions and will move to a 1-on-1 model for the spring cohort with new mentees.
 - Mentors recruited from different companies such as Western Digital, BofA, Intel, City departments, Noys & Girls Club, and others.
 - The mentoring program will take place again during the spring cohort and will continue to recruit for more mentors.
 - There was a total of 13 job offers made to interns during the summer:
 - Offers made by Boys & Girls Club, Better Business Bureau, American Italian Foundation, Paper Moon, and the YMCA.

Additional services provided to participating youth in both subsidized and unsubsidized components included career counseling, job readiness workshops, supportive services (e.g., bus passes), and financial education.

Staff have already begun working with the City and the Foundation in preparation of SJ Works 8.0 for 2022-2023:

- Participating youth will continue to have access to services such as job counseling, job readiness training, supportive services (e.g., transportation, clothing, etc.) and financial education.
- Program goal is still being discussed
- SJ Works 8.0 summer worksite recruitment has also begun

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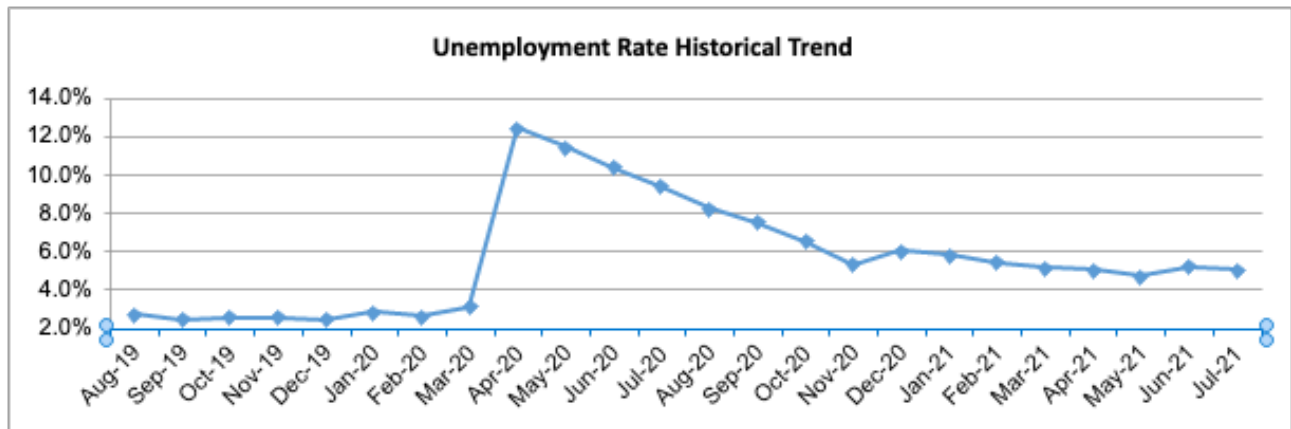
Prepared by Ruby Carrasco, San Jose Works manager

JULY 2021 LABOR MARKET SUMMARY

The estimated July 2021 unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA (Santa Clara County and San Benito County) was 5.0 percent, down from a revised 5.2 percent in June 2021. It was substantially below the year-ago estimate of 9.4 percent.

The July 2021 unadjusted unemployment rate was 7.9 percent for California and 5.7 percent for the nation.

The unemployment rate in Santa Clara County was 4.9 percent. It was 7.2 percent in San Benito County.



Labor Force (Residents)

At 1,059,500, the estimated July labor force in the MSA was the largest since March 2020 (1,078,800). The number of MSA residents employed in July stood at 1,006,600, a 1.6 percent improvement over June, but still significantly below pre-pandemic levels (1,057,800 in February 2020; 1,045,100 in March 2020). The number of unemployed residents in July was 52,900, down 3.5 percent from June, but well above late pre-pandemic levels (29,100 in February 2020; 33,700 in March 2020).

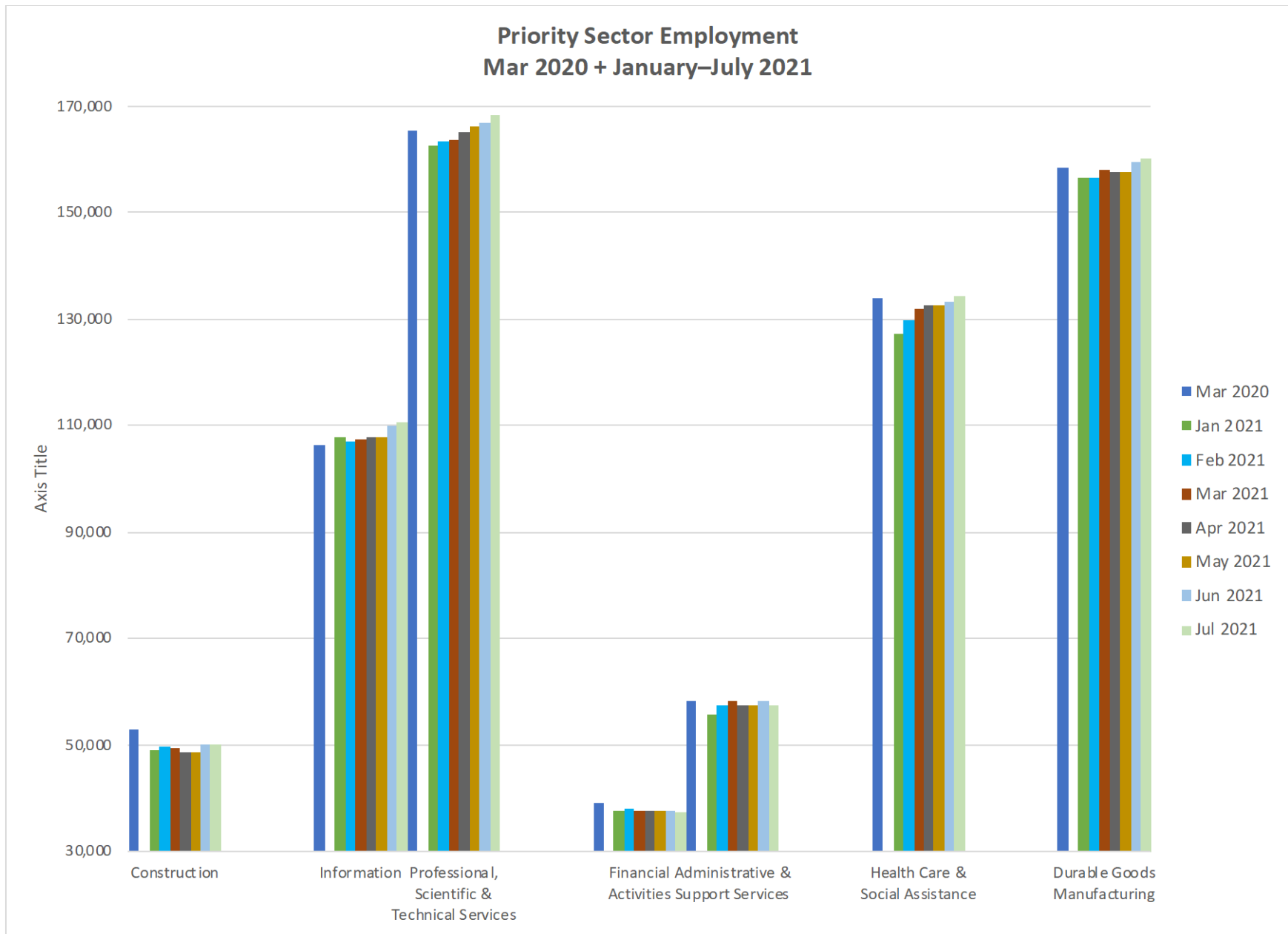
Santa Clara County’s share of the MSA labor force in July was 1,027,700, of whom 977,100 were employed and 50,600 were unemployed.

Employment (Jobs)

Between June and July 2021, total non-farm employment in the MSA decreased by 1,300 jobs to 1,090,200. (Farm employment was 6,100, up 200 jobs.) Government (down 4,700 jobs) led the decline as public schools slashed 4,600 jobs due to the onset of summer vacation.

Leisure & Hospitality gained the most jobs (up 2,400) with Food Services & Drinking Places adding 1,900 jobs, mainly in Restaurants (1,400 jobs). However, at 75,300 jobs, Leisure & Hospitality is still about 25 percent shy of its last pre-pandemic level.

The chart on the next page shows employment in work2future’s priority sectors since January of this year, with a pre-pandemic benchmark.



Approximately, Information + Professional, Scientific, & Technical Services = Information & Communications Technology; and Financial Activities + Administrative & Support Services = Finance & Business Services

Census

On August 12, 2021, the U.S. Census Bureau released its first tranche of local data from the 2020 census.

Santa Clara County's population grew by 8.7 percent between the 2010 census and the 2020 census to reach a population 1,936,259 residents (up 154,617). It is the largest county in northern California and the sixth largest in the state. It outpaced the state's growth of 6.1 percent and the nation's of 7.4 percent.

Santa Clara County has the eighth highest Diversity Index* in the state at 70.1 percent, just shy of its 2010 Index of 70.2%. In addition to Santa Clara County, five of the other top eight counties are in the Bay Area: Solano, Alameda, Contra Costa, San Mateo, and San Francisco. However, it is an indication of California's increasingly diverse counties that Santa Clara County's Diversity Index was the third highest in 2010.

Race and Ethnicity: The census questionnaire has two ethnicity and race questions. The first asks if one is of "Hispanic, Latino or Spanish" origin. The second asks one to select one race or more, e.g., White, Black or African American, American Indian or Alaska Native, etc. The Census Bureau tallies responses to the first question as Ethnicity and responses to the second question as Race. However, as all respondents answer both questions, counts that include both ethnicity and race tend to add up to more than 100 percent.

Discounting for Ethnicity in each Racial Group: Asian (not Hispanic or Latino) became the largest racial or ethnic group in Santa Clara County in 2020 with 753,399 residents (38.9 percent). White (not Hispanic or Latino) became the second largest with 555,708 residents (28.7 percent) and Hispanic or Latino (any race) remained the third largest with 487,357 residents (25.2 percent).

In the 2010 census, White (not Hispanic or Latino) was the largest racial or ethnic group at 35.2 percent of the county's population and Asian (not Hispanic or Latino) was the second largest at 31.7 percent. Hispanic or Latino (any race) was 26.9 percent of the county's population.

Including Hispanic or Latino in Each Racial Group: The 2020 census counted 759,030 Asian residents in 2020 (39.2 percent), up from 570,524 in 2010 (32.0 percent), and 622,617 White residents in 2020 (32.2 percent), down from 836,616 in 2010 (47.0 percent). Two or More Races grew fastest to reach a total of 209,468 in 2020 (10.8 percent), up from 87,248 in 2010. Among residents identifying as Hispanic or Latino, this group grew even faster, with 26.9 percent choosing two or more races in 2020, compared to 7.0 percent in 2010.

Age: Like the state and nation, Santa Clara County's population is aging. The Aged 18 and Over population grew by 13.1 percent, while the Under the Age of 18 population declined by 5.4 percent. The adult population grew from 75.9 percent of the overall county population in 2010 to 79.0 percent in 2020, while the Under 18 population fell from 24.1 percent in 2010 to 21.0 percent in 2020.

The growth of Santa Clara County's adult population outpaced the state's (10.3 percent) and the nation's (10.1 percent). However, the Under 18 population shrank more gradually than the state's (-6.3 percent) but faster than the nation's (-1.4 percent).

###

*The Diversity Index indicates the chance that two people chosen at random will be from different racial and ethnic groups.

III.

Open Forum

IV.

Business Items

IV.A.

Minutes Approval

[Action]

WORKFORCE DEVELOPMENT BOARD

June 17, 2021

MINUTES

STAFF: Azevedo, Brennan, Mallari, Melchor, Thoo
Guest: Vinz Koller, Social Policy Research Associates

NOTE: All votes were by roll call, unless otherwise indicated.

I. CALL TO ORDER & ROLL CALL

The meeting via Zoom Webinar was called to order at 9:37 am by Vice Chair Sue Koepp-Baker.

Roll Call

Present: Auerhahn, Bojorquez, Chao (left at 10:39 am), Estill, Gomez (left at 11 am), Gutierrez, Koepp-Baker, Le (left meeting at 10:10 am), Lucero, McGrath (left at 11:33 am), Perez, Smith (left at 11:30 am), Takahashi, Teixeira (left at 11:02 am), Vujjeni

Arrived after Roll Call: Batra (9:46 am)

Absent: Flynn, Gilroy, Moreno, Preminger

II. CONSENT ITEMS

ACTION: Mr. Bojorquez moved, Mr. Estill seconded, and the Board unanimously approved the acceptance of:

- A. Financial Status Report as of April 30, 2021
- B. Performance Report as of March 31, 2021
- C. April 2021 Labor Market Summary

III. OPEN FORUM – None

IV. BUSINESS ITEMS

A. Minutes Approval

ACTION: Ms. Auerhahn moved, Ms. Perez seconded, Ms. Gomez abstained, and the Board unanimously approved the minutes of the March 18, 2021 board meeting.

B. Director's Report

Director Monique Melchor updated Board members on the following:

- Return of in-person services at the Kirk AJCC (staff already coming back)
- Continuation of Prison to Employment (P2E) with NOVAworks unspent funds. Also working to provide currently incarcerated individuals access to remote learning programs by partnering with local community colleges including San Jose City College.
- Launch of Resilience Corps in July 2021
- Facebook digital marketing internship project has launched
- Bridge to Recovery – Director Melchor let members know about our work with the countywide Bridge to Recovery Initiative

C. Selection of FY 2022-FY2027 Workshop and Training Providers

Contracts Manager Colleen Brennan asked for the board to approve selection of workshop and training providers and direction to staff to negotiate and execute a two-year agreement, with an option for up to two two-year extensions based on performance and funding availability, as follows:

1. With each of the following three organizations to provide workshops for the Workforce Innovation and Opportunity Act (WIOA) Adult Program and Dislocated Worker Program:
 - ConXión to Community (Center for Training and Careers, Inc.)
 - San Jose Evergreen Community College District—Workforce Institute
 - Gavilan Community College
2. With the following organization to provide Youth Career Technical Training:
 - Gavilan Community College
3. Direct staff to provide to the Executive Committee a report on provider performance prior to exercising options for extensions.

Public Comment: Dean Maniphone Dickerson of Evergreen Valley College stated that she would submit a Youth Career Technical training provider proposal at the next opportunity.

ACTION: Ms. Gomez moved, Ms. Le seconded, Mr. Vujjeni recused himself, and the Board unanimously approved the recommendations.

D. One-Stop Operator for FY 2022–FY 2025

Contracts Manager Brennan asked the board to approve the selection of and direction to staff to negotiate and execute a one-year agreement with San Jose Evergreen Community College District—Center for Economic Mobility to serve as One Stop Operator for Fiscal Year 2021-22, with an option for contract extensions for up to three additional years based on successful performance and funding availability. Mr. Batra asked about the availability of scoring information for the board and Ms. Brennan responded that this information is not normally provided but would be during announcements at the end of the meeting. Mr. Thoo noted that the Executive Committee will add RFP scoring information availability to their July 2021 agenda.

ACTION: Mr. Bojorquez moved, Mr. Estill seconded, and the Board unanimously approved the recommendations. Mr. Batra abstained, and Mr. Vujjeni recused himself.

E. Relocation of the San Jose Job Center

Director Melchor asked the board to approve the proposed relocation of the San Jose Job Center, work2future's comprehensive one-stop center, from 1601 Foxworthy Avenue to 1608 Las Plumas Drive in San Jose's east side, and direct staff to provide the Executive Committee for its review and approval a final relocation budget, including tenant improvements, moving costs and other associated costs, and a final timeline. She also noted that she hopes the move can be accomplished by the end of the calendar year so that work2future can be closer to more potential clients located in vulnerable, east side communities.

ACTION: Ms. Lucero moved, Mr. Estill seconded, and the Board unanimously approved the recommendation. Ms. Auerhahn recused herself.

F. New Discretionary Grant Awards

Finance Manager Allain Mallari asked the board to approve the acceptance of the following grant funds:

1. \$250,000 in Workforce Accelerator Fund 9.0 funds to carry out the project, Gateways to High-Road Opportunities in Manufacturing
2. \$57,200 in state funds sub-granted for the implementation of the Veterans' Employment-Related Assistance Program led by NPower

ACTION: Ms. Gomez approved, Ms. Smith seconded, and the Board unanimously approved the acceptance of the grant funds. Mr. Takahashi recused himself.

G. San Jose Works 7.0 Funding

Finance Manager Mallari asked the board to approve funding for the San Jose Works 7.0 program as follows:

1. Acceptance of \$1,500,000 in City of San Jose funds to support the program.
2. Allocation of \$2,429,260 to work2future and \$95,000 to the City's Parks, Recreation and Neighborhood Services Department (PRNS) for the operation of the program.

ACTION: Mr. Estill moved, Ms. Perez seconded, and the Board unanimously approved the San Jose Works 7.0 program funding.

H. Proposed FY 2022 WIOA Budget

Finance Manager Mallari asked the board to approve staff's proposed WIOA Budget for Fiscal Year 2021-22, including:

1. WIOA Program Operating Budget of \$8,688,558
2. WIOA Administrative Budget in the amount of \$597,613
3. Proposed WIOA estimated Rapid Response Funding of \$901,159
4. Authorization for staff to transfer funds without additional Board approval
 - a) Between budget line items, as long as there is no change to the overall amount of the program operating budget

- b) Between the Adult and the Dislocated Worker Programs, as needed to accommodate changes in the numbers of clients served by the two programs, as long as the total of the combined budgets is not changed.

In response to a question from Mr. Batra regarding the reporting of the transfer of funds per items H.4.a and H.4.b, Mr. Thoo explained that budget variances will be reported to the Executive Committee.

ACTION: Ms. Perez moved, Mr. Estill seconded, and the board unanimously approved the recommendations. Mr. Vujjeni recused himself.

I. Automation|AI|COVID-19 and the Future of Work

Following a presentation by Vinz Koller, senior strategist, Social Policy Research Associats (SPR), Strategic Engagement Manager Thoo asked the board to accept the report by SPR on research findings and recommendations for improved service to underrepresented communities in the wake of the COVID-19 pandemic and already existing trends in automation and artificial intelligence, and direct staff to present an action plan in response to the report at the September 2021 Board meeting. The research revealed how COVID highlighted the existing inequities in our economy and Mr. Koller presented recommendations on the role the work force board can play moving forward to address these issues. Discussion of the issues presented ensued among board members.

ACTION: Mr. Estill moved, Ms. Lucero seconded, and the board unanimously voted to accept the report from SPRA.

J. Community Youth Forum

Mr. Estill updated the board on activities of the community youth forum. He noted that they will be meeting next in August 2021 and that they hope to have a work plan to present to the board by the end of the year.

V. OTHER

- A. Contracts Manager Colleen Brennan announced the points given for the two One-Stop Operator proposals, (Item IV.D):
 - San Jose Evergreen Community College District – Center for Economic Mobility – 77.25
 - Collaborative Partnering Services – 62.75
- B. Strategic Engagement Manager Thoo announced that the next Board meeting on September 16, 2021, will be via Zoom. Committee meetings will also be virtual through September 2021.

VI. ADJOURNMENT at 11:44 am

Draft prepared by K. Azevedo, reviewed by L. Thoo, approved by M. Melchor

IV.B

Director's Report

[Information]

DIRECTOR'S REPORT

The Director's Report will include, without limitation, the following:

- America's Job Centers of California (AJCC) open for public services
- New discretionary grants received
- Community Builder Awards—coming soon!

###

IV.C

Selection of Online Training Provider

[Action]



Memorandum

TO: BOARD
FROM: Colleen Brennan
SUBJECT: Selection of Online Training Provider
DATE: September 8, 2021

Approved _____ **Date:** _____

RECOMMENDATION

Approval for staff to negotiate and execute an agreement with NY Wired for Education to provide online training to WIOA Adults, Dislocated Workers, and Youth through June 30, 2022, with four one-year options to renew immediately following the initial contract term and each subsequent one-year term.

Exercise of a renewal option is solely at the discretion of the City and may be dependent upon Workforce Development Board (WDB) approval, compliance with contractual obligations, satisfactory performance, funding availability, ongoing legislative mandate for these federally funded workforce development services, and other factors as determined by the WDB.

The Executive Committee is scheduled to review this recommendation at a special meeting on Friday, September 10, 2021, at 11:30 am. The committee's recommendation will be reported prior to Board action.

BACKGROUND

The online training model will increase the number and types of training available to WIOA clients. work2future has provided online training as one of the services available to clients since 2016. This type of training augments the in-person trainings available to clients.

RFP Process

The Online Training RFP was released on August 13, 2021, on the City's WebGrants online grants management system. In addition to posting the RFP on WebGrants, an announcement regarding the release of the Online Training RFP was distributed to a variety of online training stakeholders who were requested to forward to others as applicable. The RFP was announced on the WebGrants platform and posted on the work2future website.

A pre-proposal technical assistance conference call was held on August 17, 2021, via Zoom. The conference was attended by one participant. The questions asked sought clarification of the ability to propose a hybrid training model, and whether clients would have the minimum skills necessary to access online training. Responses to questions were posted on WebGrants the same day. The deadline for submission of proposals was 2:00 p.m. on September 3, 2021.

BOARD

Date: 09-08-21

Subject: Online Training Provider

Page 2 of 2

The evaluation criteria for the RFP were:

Criterion	Up To
Organization, Structure, Experience and Past Performance	20 Points
Online Training List and Narrative	40 Points
Course Content and Outcomes	25 Points
Cost Proposal	15 Points
TOTAL AVAILABLE	100 Points

Subject to Board approval, a contract will be negotiated with the successful proposer and clients will be able to select from among the approved online courses available.

ANALYSIS

Three organizations submitted proposals:

- Carahsoft Technology Corporation, a government IT Solutions provider associated with LinkedIn Learning
- Coursera, an open-source online course provider
- NY Wired for Education, creator of Metrix Learning web-based online learning management portal

The WebGrants platform averaged the scores of the review panel for each proposal, and the results were as follows:

Proposing Organizations	Points Awarded
Carahsoft	74.00
Coursera	82.67
NY Wired for Education	94.67

Based upon the scoring, it is recommended that work2future should enter into negotiations with NY Wired for Education to provide the services detailed in the Online Training RFP.

The recommended organization demonstrated strong capacity to meet the WDB's needs. The application indicated deep experience in this arena and showcased a customized training plan that included the metrics identified in the RFP.

The offerings from the recommended provider will ensure that work2future clients have a wide variety of online training from which to choose programs relevant to work2future's priority industry sectors. The selection of online training will also meet the needs of the employers in the area for a well-trained, qualified workforce.

/s/
COLLEEN BRENNAN
Contracts Manager

cc: Monique Melchor

IV.D

WIOA Performance Report through Quarter 4 of PY 2020

[Information]

work2future
 WIOA Performance Outcomes Report

PY 2020 4th Quarter

Performance Measures	WIOA Perf. Goals	Actual	Success Rate
ADULT			
Entered Employment Rate 2nd Qtr	62.0%	68.7%	110.9%
Entered Employment Rate 4th Qtr	61.0%	64.1%	105.1%
Median Earnings	\$6,250.00	\$9,239.00	147.8%
Attainment of a Degree or Certificate	55.0%	65.8%	119.6%
Measurable Skills Gain	45.0%	76.3%	169.6%
DISLOCATED WORKERS			
Entered Employment Rate 2nd Qtr	65.0%	70.3%	108.1%
Entered Employment Rate 4th Qtr	67.0%	65.2%	97.3%
Median Earnings	\$7,800.00	\$12,318.00	157.9%
Attainment of a Degree or Certificate	58.0%	65.3%	112.6%
Measurable Skills Gain	47.0%	56.5%	120.3%
YOUTH			
Placement in Employment or Education 2nd Qtr	71.0%	71.6%	100.8%
Entered Employment Rate 4th Qtr	67.5%	67.1%	100.0%
Median Earnings	\$3,390.00	\$6,476.00	191.0%
Attainment of a Degree or Certificate	57.5%	88.2%	153.5%
Measurable Skills Gain	49.7%	58.8%	118.4%
Overall Performance - Local Target (100%)	Exceeded 14 / 15		
Overall Performance - State Target (90%)	Exceeded 15 / 15		

IV.E

WIOA Career Services

PY2020

[Information]

WIOA CAREER SERVICES

Initial data indicates that, as of August 31, 2021, work2future’s WIOA programs—Adult, Dislocated Worker, Youth, and National Dislocated Worker Grant (NDWG)—have served 484 individuals in the current program year, PY 2021 (July 2021–June 2022), including 208 newly enrolled clients. The year-end goal is to enroll 900 new clients. The tally of new enrollments last year (PY 2020) was 364.

San Jose-Silicon Valley Local Workforce Development Area (LWDA) Active Clients

Equus Workforce Solutions: Adult Program, Dislocated Worker Program, and NDWG throughout the LWDA; Youth Program in northern portion of LWDA (north of San Martin)

Program	New Enrollments YTD PY 2021 as of Aug 31 (% YTD goal)	Carryover from PY 2020 (2020-21)	Total Clients YTD PY 2021 as of Aug 31	Year-end Clients Goal PY 2021 (Jun 30, 2022)
Adult Program, Dislocated Worker Program	135 (112.5%)	179	314	719
NDWG	66 (94.5%)	57	123	217
Youth Program (north LWDA)	7 (23.3 %)	35	42	195

International Rescue Committee: Youth Program in southern portion of LWDA (south of San Jose)

Program	New Enrollments YTD PY 2021 as of Aug 31 (% YTD goal)	Carryover from PY 2020 (2020-21)	Total Clients YTD PY 2021 as of Aug 31	Year-end Clients Goal PY 2021 (Jun 30, 2022)
Youth Program (south LWDA)	0 (0%)	5	5	45

Adrineh Terantonians, Regional Director, Equus Workforce Solutions, and Sead Eminovic, IRC San Jose Director, International Rescue Committee, will report on their respective organizations’ services.

IV.F

Special Projects

[Information]

SPECIAL PROJECTS

Staff reports on two special projects in progress:

1. Facebook Connections Digital Marketing Internships (WIOA)
2. Resilience Corps Digital Marketing Internships (City of San José)

###

IV.G

Rapid Response

[Information]

RAPID RESPONSE

Staff update on layoff response and layoff aversion activities to date since January 2021.

###

IV.H

Business Services Committee

[Information]

BUSINESS SERVICES COMMITTEE

Committee Chair's report on the activities of the Business Services Committee since the June Board meeting, as well as the Executive Committee's selection at its August 19, 2021 meeting, of Karamjit Taunk, Senior Manager, Technical Training, National Service Center West, Olympus Surgical Technologies America, to join the committee as a non-Board member through December 31, 2022.

###

IV.1

Community Youth Forum

[Information]

COMMUNITY YOUTH FORUM

The fifth meeting of the Community Youth Forum Meeting was held on August 4, 2021. Courtney Portal of Groundwork Consulting opened the meeting with the question, “What makes you inspired or hopeful today?” This was followed by Carrie Felton of Heartland Alliance who put participants in random breakout groups for eight minutes that seemed to go by too quickly. Joe Herrity of Groundwork Consulting then led the meeting, outlining two needs for the Youth Forum to progress:

1. We need everyone to complete the mapping surveys (we currently have three partials and nine fully complete).
2. We need organizations that have access to youth representatives to use their influence to bring more lived-experience youth to the focus groups.

Joe reiterated the goals that the Forum has set of identifying four gaps in current youth services and offering four solutions along with identifying current best practices with detailed input from lived-experience youth. Two elements that will move our effort along are:

1. A local service map using the mapping surveys
2. A summary of the youth focus groups using input from at least 30 lived-experience youth

The Forum have some limited data on priority group services survey now:

1. All youth – 80% of respondents
2. Homeless – 40%
3. Justice involved – 30%
4. Pregnant and parenting – 10%
5. Low income – 60%
6. Foster youth - unknown
7. Other populations – 40%
8. There are some unidentified groups including refugees, unaccompanied minors, English language learners
9. Assistance with resumes 80% of respondents say yes

Ms. Portal provided information about the youth focus groups. It has taken longer than anticipated to get these organized. However, the Forum has finished with the young leaders and are ready to transition to a broader group of lived-experience youth, at least 25 more. Courtney asked if every organization in the Forum could bring one or more individuals, we could easily finish this month and have results for the next meeting on Oct. 6, 2021. She outlined some specifics for participants in the focus groups:

1. All identities would be kept secret
2. Participants would be paid \$50 in a cash card
3. She would like to have names by August 13.
4. She would provide a summary statement for all the youth organizations by early next week that they can use to recruit youth.

Nicole Torres, one of the young leaders, closed out the meeting with a request for a one-word summary of participants' feelings at the end of the meeting – excited and hopeful were both popular.

The meeting was adjourned. The next meeting will be held on Wednesday, October 6, 2021, at 5 to 6 pm PDT.

~ *Jack Estill*

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IV.J

Bridge to Recovery Initiative

[Information]

BRIDGE TO RECOVERY INITIATIVE

Staff update on developments in the countywide Bridge to Recovery Initiative since the June 17, 2021, Board meeting.

Board members Louise Auerhahn, Leslie Gilroy, Rafaela Perez and Steve Preminger, and staff members Monique Melchor and Lawrence Thoo, participate in various Bridge to Recovery working groups.

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IV.K

San Jose Job Center (AJCC)
Relocation Update

[Information]

SAN JOSE JOB CENTER RELOCATION UPDATE

Staff will report on progress towards the relocation of work2future's San Jose Job Center, a comprehensive America's Job Center of California, from its current location, the Kirk Community Center on Foxworthy Avenue, to the San Jose Environmental Innovation Center at 1608 Las Plumas Avenue in east San Jose.

Staff will provide an update on the estimated timeframe for activating the new location and the timeline for providing a final relocation budget to the Executive Committee for review and approval.

The Board approved the relocation at its June 17, 2021, meeting.

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V.

Other

VI.

Adjournment