

**WORKFORCE DEVELOPMENT BOARD**  
**Special Meeting**  
**April 9, 2020**  
**ACTION MINUTES**  
CTO: 10:43 AM

Prepared by Kathryn Azevedo; reviewed by Lawrence Thoo; approved by Monique Melchor

WDB STAFF: K. Azevedo, M. Melchor, L. Thoo, C. Brennan

**I. CALL TO ORDER**

Chair Joe Flynn called the meeting to order and read opening remarks.

**II. QUORUM VERIFICATION (Roll Call)**

Staff took roll call.

**Present:** L. Auerhahn, C. Bojorquez, J. Estill, J. Flynn, B. Gomez, J. Gutierrez, S. Koepp-Baker, M. Lucero, R. Perez, S. Preminger, P. Smith, A. Takahashi, K. Vujjeni.

**Absent:** R. Amador-Le Beau, R. Batra, G. Chao, L. Gilroy, V. Le, H. Villalovoz

**III. BUSINESS ITEMS**

**A. Old Business**

1. **Career Services RFP Recommendation**

*Staff: Colleen Brennan, Contracts Manager*

Authorize staff to negotiate and execute agreements for WIOA services for Program Year (PY) 2020-21, with up to four one-year extensions through PY 2024-25, based on successful performance and funds availability, as follows:

- a) Adult and Dislocated Worker Program, San Jose area, with Arbor E&T, LLC dba ResCare Workforce Services for an amount not to exceed \$2,160,000 to provide individualized career services to no fewer than 800 eligible individuals;
- b) Adult and Dislocated Worker Program, South County area, with Eckerd Youth Alternatives, Inc. for an amount not to exceed \$483,000 to provide individualized career services to no fewer than 200 eligible individuals;
- c) Youth Program, San Jose area, Arbor E&T, LLC dba ResCare Workforce Services for an amount not to exceed \$1,120,000 to provide individualized career services to no fewer than 160 eligible individuals;
- d) Youth Program, South County area, with Eckerd Youth Alternatives, Inc. for an amount not to exceed \$250,000 to provide individualized career services to no fewer than 40 eligible individuals.

This item was continued from the March 26, 2020 Board meeting for time. In addition to public comment submitted as Letters from the Public, public comment was taken during the meeting. Per City guidelines, comment submitted as e-mail during the meeting was read aloud by staff. Board members asked questions of staff and discussed the recommendation.

**ACTION:** On a motion by Mr. Bojorquez, seconded by Mr. Estill, the recommendation as detailed in the memo to the Board was approved unanimously. Ms. Auerhahn and Ms. Gomez recused themselves from this item.

**VI. ADJOURNMENT:** Mr. Flynn adjourned the meeting at 11:44 a.m.

DRAFT