



**EXECUTIVE COMMITTEE
FINANCE & PERFORMANCE COMMITTEE
MEETING AGENDA**

**Thursday, November 15, 2018
11:30 am**

Business Services & Administration Center
5730 Chambertin Drive
San Jose, CA 95118
www.work2future.biz

**Joseph Flynn, Chair, Executive Committee
Susan Koepp-Baker, Chair, Finance & Performance Committee
Monique Melchor, Secretary**

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For questions regarding this agenda, please call Lawrence Thoo at 408.794.1170. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Kathryn Azevedo at 408.794.1176 or call 408.294.9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

**EXECUTIVE COMMITTEE
FINANCE & PERFORMANCE COMMITTEE**

**November 15, 2018
11:30 am**

JOINT MEETING AGENDA

I. CALL TO ORDER & OPENING REMARKS

II. QUORUM VERIFICATION

III. CONSENT ITEMS {Action}

Approve the acceptance of:

A. Financial Status as of September 30, 2018

B. Labor Market Overview as of September 30, 2018

5 min

11:40 am end

IV. BUSINESS ITEMS

A. Old Business

1. Executive Committee Minutes Approval {Action: Executive Cmte Only}

5 min

11:45 am end

Approve the minutes of the August 30, 2018 Executive Committee meeting.

2. Joint Meeting Minutes Approval {Action: Finance Cmte Only}

5 min

11:50 am end

Approve the minutes of the May 31, 2018 Joint Meeting of the Executive Committee and the Finance and Performance Committee. (Approved by Executive Cmte on August 30, 2018.)

B. New Business

1. Director's Report {Discussion}

5 min

11:55 am end

Joy Salandanan, Finance Manager

Report on various items of interest.

2. Budget Scenarios for FY 2019-20 {Discussion}

15 min

12:10 pm end

Joy Salandanan, Finance Manager

Report on preliminary scenarios for the Fiscal Year 2019-20 operating budget.

3. San Jose Works Update {Discussion}

10 min

12:20 pm end

Ruby Carrasco, Youth Program Supervisor, work2future Foundation

Report on the status of San Jose Works 4.0, currently underway, and planning for SJ

Works 5.0.

- 4. WIOA Performance and Update on Service Delivery Outcomes {Discussion}** 20 min
12:40 pm end
Meredith Studebaker, MIS Analyst
Report on i) staff's assessment of CalJOBS 'predictive reports' as a reliable interim indicator of performance pending the availability of actual WIOA performance reports from CalJOBS, ii) performance negotiations with the state, iii) employment-related outcomes in relation to priority sectors and in-demand occupations at non-priority sector employers, and iv) performance of career services providers.
- 5. San Jose Push Cart Vendor Project {Discussion}** 10 min
12:50 pm end
Dhez Woodworth, Economic Development Officer
Report on a pilot initiative to improve working conditions and the earning capacity of unpermitted push cart food vendors.
- 6. 2019 Meetings {Discussion}** 10 min
1:00 pm end
Lawrence Thoo, Special Projects Manager, Staff Liaison to the Board
Review proposed schedule of Board and committee meetings for 2019.

V. PUBLIC COMMENT

VI. SUGGESTED FUTURE AGENDA ITEMS

VII. ANNOUNCEMENTS

- A.** The next meeting of the work2future Board is scheduled for Thursday, December 6, 2018 at 11:30 am.
- B.** Other

VIII. ADJOURNMENT

Please note: *Times to the right of agenda items are estimates only of the duration of the item and its approximate ending time. Actual times may vary, and items may be taken out of order at the discretion of the chair.*

**CITY OF SAN JOSE CODE OF CONDUCT
FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a. Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b. Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c. Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d. Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e. Persons in the audience will not place their feet on the seats in front of them.
- f. No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g. All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a. Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
 - i. No objects will be larger than 2 feet by 3 feet.
 - ii. No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - iii. The items cannot create a building maintenance problem or a fire or safety hazard.
- b. Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c. Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and

hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a. Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b. Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c. Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d. Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e. Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f. If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g. Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

I.

Call to Order &
Opening Remarks

OPENING REMARKS

Good morning! My name is Joe Flynn and, in my capacity as Chair, I welcome you to the November 15, 2018 joint meeting of both the Executive Committee and the Finance & Performance Committee of the work2future Workforce Development Board.

The procedure for this meeting is as follows:

- The Chair will introduce each item on the agenda.
- work2future staff will present each discussion item.
- work2future staff and/or committee members will present recommendations for any New Business action item on the agenda.
- Committee members may ask questions of work2future Staff and other committee members.
- At the conclusion of committee members' questions and remarks on each agenda item, and prior to taking action on any action item, the Chair will invite remarks from any members of the public who wishes to address the specific item. Public remarks will be limited to two minutes each.
- The committees may take action only on items designated as an action item. As this is a joint meeting of two committees, each committee must take its own action.
 - I shall first call on the Finance Committee members to move, second and vote on a motion.
 - After the Finance Committee has taken its action, I shall call on Executive Committee members to move, second and vote on the motion.
- At the Public Comment agenda item following all Business items, members of the public wishing to make a comment on matters not on the agenda will be given two (2) minutes each to speak.
- Copies of the agenda have been placed on the table near the door for your convenience.
- Committee members may only discuss items listed on the Agenda pursuant to the "Brown Act."

Members of the public who wish to address the Board should identify themselves and state their addresses for the record. Prior to making comments, please complete a blue Comment Card located near the door and give it to any work2future staff member.

This concludes the Chair's opening remarks.

Agenda Item II—Quorum Verification.

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II.

Quorum Verification

III.

Consent Items

[Action]

III.A

Financial Status as of
September 30, 2018

[Action]

FINANCIAL STATUS AS OF SEPTEMBER 30, 2018

Key Highlights

- Projecting that WIOA formula and Rapid Response carry-over funding from FY 2017-2018 will be fully spent by the end of June 30, 2019.
- Projecting to carry over approximately \$1.68 million from the current Adult, Dislocated Worker, and Youth allocations representing the Board-mandated reserve account (\$948,373) and Board-approved Unallocated Reserve account (\$693,789) and savings from equipment credit of \$38,498.

Other Discretionary Funding

- work2future is wrapping up its Proposition 39 grant which ends on December 31, 2018. The full allocation is expected to be spent by the end of the grant term. To date, work2future has conducted 21 pre-apprenticeship trainings and enrolled 552 clients through its partners, Working Partnerships USA and San Mateo County Union-Community Alliance. Of those who have completed training, 360 have been placed to-date in apprenticeships and in other employment or post-secondary education.
- work2future is projecting to spend \$61,664 representing the remaining balance of the third round of Ready to Work (RTW) Initiative grant funds (total third round of funding is \$191,829) from the City of Sunnyvale by the end of the grant term October 31, 2018. To date, work2future has reached 133 enrollments (76% of total grant goal), including 54 in occupational training (102% of total grant goal), and assisted 84 RTW participants to find jobs (75% of total grant goal) at an average hourly wage rate of \$37.09 (124% of grant goal).
- A total funding of \$1.5 million is provided for the San Jose Works (SJ Works) 4.0 Youth Jobs Initiative, comprised of \$1.0 million in new funding from the City of San Jose and \$500,000 in unspent funding carried over from SJ Works 3.0, to provide subsidized and unsubsidized employment opportunities for 1,000 eligible youth. As of September 30, 2018, 375 youth were provided with grant-subsidized internships and about 625 youth will have been placed in employer-paid job opportunities by the time the program ends in April 2019. Over 85% of the youth successfully completed their subsidized internships and 226 others have already been placed in employer-paid opportunities. In addition to recruitment, placement, and onboarding services, youth also accessed career counselling, job readiness training, supportive services (e.g. bus passes), and financial literacy education
- work2future is projecting to fully spend the remainder of the Career Pathways Trust grant funds in the amount of \$99,283 by the grant term ending June 30, 2019. This grant covers a portion of the salaries and benefits of three full-time equivalent positions at the Foundation working on the grant. To date, work2future has served 30 participants, all of them successfully completing internships ranging from 8 to 10 weeks each.
- A grant of \$7,000 was received from the State to support implementation of the CalJOBS VOSGreeter module, an enhancement that will make it easier to track individual visits to the Job Centers. This grant has been extended until September 30, 2018, and is fully spent.

- An additional grant of \$86,319 was received from the City of Sunnyvale (NOVA) to augment the \$200,000 received from the State for the Regional Plan Development and Training Coordination Project. The funds support the implementation of the regional plan across the Bay-Peninsula Regional Planning Unit, including expenses for team development and staff training. These grants are expected to be fully spent by the end of the respective grant terms (\$200,000—March 31, 2019; \$86,319—June 30, 2019).
- work2uture has received the third and last installment for the Storm grant. The grant is for a total of \$1 million for a term originally from March 1, 2017 through September 30, 2018. This grant will continue to help dislocated workers through temporary jobs, performing storm/flood clean up at the Japanese Friendship Garden at Kelly Park, and debris/street clean-up at Rocksprings and William Street Neighborhoods which were worst hit during the flood event in 2017. The grant has been extended to September 30, 2019 with no additional funding. To date, work2future has placed 58 against the total grant goal of 65 (original goal is 50). With the release of the final installment and extension of time, work2future is anticipating to provide employment to meet or exceed the goal of 65.

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Prepared by: Joy Salandanan

Approved by: Monique Melchor

WIOA Formula Funds	Adult	Dislocated Worker	Youth	RR	TOTAL WIOA
I. Actual as of June 30, 2018					
Grant Period	07/01/17-06/30/19	07/01/17-06/30/19	04/01/17-06/30/19	07/01/17-06/30/19	
Available Funds for FY2017-2018	2,484,334	1,898,961	2,232,562	618,032	7,233,889
Actual Expenditures as of June 30, 2018	(1,546,745)	(470,115)	(1,258,257)	(573,869)	(3,848,986)
Encumbrances/Spending Plan as of June 30 2018	(156,347)	(460,505)	(23,764)	(215)	(640,831)
Total Actual Expenditures/Encumbrances/Spending Plan as of June 2018	(1,703,092)	(930,620)	(1,282,021)	(574,084)	(4,489,817)
Available Funds for FY2018-2019	781,242	968,341	950,541	43,948	2,744,072
% Remaining	31%	51%	43%	7%	38%
II. Actual Expenditures/Encumbrances					
(a) Available Funds from Carry over for FY2018-2019 (remaining plus enc.)	937,589	1,428,846	974,305	44,163	3,384,903
Expenditures as of September 30, 2018	(623,489)	(234,731)	(444,104)	(35,680)	(1,338,004)
Encumbrances as of September 30, 2018	(314,100)	(630,616)	(530,201)	0	(1,474,917)
Total Actual Expenditures/Encumbrances as of September 30, 2018	(937,589)	(865,347)	(974,305)	(35,680)	(2,812,921)
\$ Remaining	0	563,499	0	8,483	571,982
% Remaining	0%	39%	0%	19%	17%
(b) Current Allocation for FY 2018-2019	1,965,619	2,289,129	2,067,738	497,823	6,820,309
Transfer between Adult and Dislocated Worker	0	0	0	0	0
Additional Funding	0	0	0	0	0
Rescission	0	0	0	0	0
Adjusted Allocation for FY 2018-2019	1,965,619	2,289,129	2,067,738	497,823	6,820,309
Expenditures as of September 30, 2018	(31,159)	(31,344)	(399,198)	(55,538)	(517,239)
Encumbrances as of September 30, 2108	(1,014,639)	0	(697,783)	(55,293)	(1,767,715)
Total Actual Expenditures/Encumbrances aos of September 30, 2018	(1,045,798)	(31,344)	(1,096,981)	(110,831)	(2,284,954)
\$ Remaining	919,821	2,257,785	970,757	386,992	4,535,355
% Remaining	47%	99%	47%	78%	66%
Total Available Funds for FY2018-2019	2,903,208	3,717,975	3,042,043	541,986	10,205,212
Total Cumulative Expenditures/Encumbrance as of September 30, 2018	(1,983,387)	(896,691)	(2,071,286)	(146,511)	(5,097,875)
\$ Remaining	919,821	2,821,284	970,757	395,475	5,107,337
% Remaining	32%	76%	32%	73%	50%
III. Projected Expenditures/Carry Over through June 30, 2019					
Projected Expenditures/Encumbrances through June 2019	(1,500,559)	(1,532,094)	(1,609,175)	(497,823)	(5,139,651)
Projected Carry Over through June 2019 (\$)	465,060	757,035	458,563	0	1,680,658
Projected Carry Over through June 2019 (%) with Rapid Response	24%	33%	22%	0%	25%
Projected Carry Over through June 2019 (%) without Rapid Response	24%	33%	22%	0%	27%

* Expenditures/Encumbrance appears to be a lot higher for the Adult program than the Dislocated program due to the new method of combining charges for Adult and DW first and then re-allocating the expenditures after month-end based on enrolled clients. Reallocation of monthly charges will be done after each quarter.

work2future
Financial Status Report as of 9/30/2018
PD 3 Stat 3

EXECUTIVE CMTE-FINANCIAL & PERFORMANCE CMTE: 11-15-18
AGENDA ITEM: III.A
Attachment 2 of 3

Other Discretionary Funds	CWDB Proposition 39 Grant	DOL ETA H- 1B Ready to Work Partnership Initiative *	City of San Jose Youth Summer Program Initiative	Career Pathway Trust	CALJOBS VOS Enhancement Touch Screen	Regional Training Coordinator	Regional Training Coordinator (Nova)	NDWG Flood Event 2017	Total
I. Actual as of June 30, 2018									
Grant Period	06/01/2014- 12/31/2018	11/01/2014- 10/31/2018	07/01/2018- 6/30/2019	07/01/2015- 06/30/2019	03/01/2015- 9/30/2018	03/01/2017- 03/31/2019	03/01/2018- 06/30/2019	03/01/2017- 09/30/19	
Original Allocation	900,000	232,007	1,500,000	150,000	7,000	200,000	86,319	666,666	3,741,992
Increase/(Decrease)	468,750	328,969	2,400	100,000	0	0	0	333,334	1,233,453
Adjusted Allocation	1,368,750	560,976	1,502,400	250,000	7,000	200,000	86,319	1,000,000	4,975,445
Expenditures as of June 30, 2018	(1,283,551)	(499,312)	0	(150,717)	(3,436)	(86,025)	0	(624,277)	(2,647,318)
Encumbrance as of June 30, 2018	(45,213)	0	0	0	0	0	0	0	(45,213)
Total Actual Expenditures/Encumbrances as of June 2018	(1,328,764)	(499,312)	0	(150,717)	(3,436)	(86,025)	0	(624,277)	(2,692,531)
Available Funds for FY 2018-2019	39,986	61,664	1,502,400	99,283	3,564	113,975	86,319	375,723	2,282,914
% Remaining	3%	11%	100%	40%	51%	57%	100%	38%	46%
Available Funds for FY2018-2019	85,199	61,664	1,502,400	99,283	3,564	113,975	86,319	375,723	2,328,127
Expenditures as of September 30, 2018	32,069	(21,237)	(534,267)	(21,027)	(3,564)	(6,810)	(16,354)	(138,734)	(709,924)
Encumbrances as of September 30, 2018	(83,081)	(8,856)	(729,875)	(46,147)	0	0	0	(159,205)	(1,027,164)
Cumulative Expenditures/Encumbrances as of Sept. 30, 2018	(51,012)	(30,093)	(1,264,142)	(67,174)	(3,564)	(6,810)	(16,354)	(297,939)	(1,737,088)
Remaining	34,187	31,571	238,258	32,109	0	107,165	69,965	77,784	591,039
% Remaining	40%	51%	16%	32%	0%	94%	81%	21%	25%
III. Projected Expenditures/Carry Over									
Projected Expenditures/Encumbrances through June 2019	(85,199)	(61,664)	(1,264,142)	(99,283)	(3,564)	(113,975)	(86,319)	(375,723)	(2,089,869)
Projected Carry Over through June 2019 (\$)	0	0	238,258	0	0	0	0	0	238,258
Projected Carry Over through June 2019 (%)	0%	0%	16%	0%	0%	0%	0%	0%	10%

* Unspent funds for RTW pertains to obligated fund for training ending after October 31, 2018 (8,900) and unspent supportive services (\$3900).

work2future

Financial Status Report as of 9/30/2018

PD 3 Status 3

Prepared by: Joy Salandanan

Approved by: Monique Melchor

Other Funds	CWDB	Bank of America (BOS)	W2F Foundation	Total
I. Actual as of June 30, 2018				
Grant Period	N/A	N/A	N/A	
Original Allocation	5,000	10,000	15,454	30,454
Expenditure/Encumbrances as of June 2018	0	(3,258)	0	(3,258)
<i>Total Actual Expenditures/Encumbrances as of June 2018</i>	0	(3,258)	0	(3,258)
Available Funds for FY 2018-2019	5,000	6,742	15,454	27,196
% Remaining	100%	67%	100%	89%
II. Actual Expenditures				
Available Funds for FY 2018-2019	5,000	6,742	15,454	27,196
<i>Expenditures as of September 30, 2018</i>	0	(1,003)	0	(1,003)
<i>Encumbrances as of September 30, 2018</i>	0	0	0	0
Cumulative Expenditures as of September 30, 2018	0	(1,003)	0	(1,003)
\$ Remaining	5,000	5,739	15,454	26,193
% Remaining	100%	85%	100%	96%
III. Projected Expenditures and Encumbrances/Carry Over				
Projected Carry Over through June 2019	5,000	5,739	15,454	26,193
Projected Carry Over (%) through June 2019	100%	85%	100%	96%

III.B

Labor Market Overview
as of September 30, 2018

[Action]

Labor Market Overview for 2018 Calendar Third Quarter

The unemployment rate in the San Jose-Sunnyvale-Santa Clara MSA was 2.5 percent in September 2018, down from a revised 2.7 percent in August 2018, and below the year-ago estimate of 3.0 percent. This compares with an unadjusted unemployment rate of 3.9 percent for California and 3.6 percent for the nation during the same period. The unemployment rate was 4.0 percent in San Benito County, and 2.4 percent in Santa Clara County.

Between August 2018 and September 2018, combined employment in the South Bay counties of San Benito and Santa Clara decreased by 2,500 jobs to total 1,141,900 jobs.

- Professional and business services seasonally cut 2,000 jobs, with all cutbacks coming from professional, scientific, and technical services.
- Following its seasonal pattern, information trimmed 1,800 jobs for the month-over job change.
- Educational and health services declined by 1,700 jobs; most of the job loss occurred in colleges, universities, and professional schools.
- Meanwhile, government saw job gains (up 4,600 jobs). Most jobs gains came from local educational services (up 3,700 jobs), and state educational services (up 800 jobs).

Between September 2017 and September 2018, total employment in the San Jose-Sunnyvale-Santa Clara MSA, which also includes San Benito County, grew by 36,200 jobs, or 3.3 percent.

- Educational and health services led the year-over gains with 9,600 jobs.
- Several industries added jobs to payrolls: professional and business services (up 7,300 jobs), information (up 6,900 jobs), and manufacturing (up 6,000 jobs).
- Other industries that grew included construction (up 2,800 jobs), government (up 2,200 jobs), leisure and hospitality (up 2,000 jobs), and financial activities (up 1,100 jobs).
- Posting job reductions for the year-over, trade, transportation, and utilities lowered employment numbers by 1,700 jobs.

Source: State of California Employment Development Department, Labor Market Information Division

Attached: Q4 2018 Economy Overview, San Jose-Sunnyvale-Santa Clara MSA (Emsi)

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San Jose-Sunnyvale-Santa Clara, CA

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Economy Overview

2,020,079

Population (2018)

Population **grew by 91,766** over the last 5 years and is projected to **grow by 63,263** over the next 5 years.

1,203,402

Jobs (2018)

Jobs **grew by 148,951** over the last 5 years and are projected to **grow by 90,788** over the next 5 years.

\$100.5K

Median Household Income (2016)

Median household income is **\$45.1K above** the national median household income of \$55.3K.

As of 2018 the region's population **increased by 4.8%** since 2013, growing by 91,766. Population is expected to **increase by 3.1%** between 2018 and 2023, adding 63,263.

From 2013 to 2018, jobs **increased by 14.1%** in San Jose-Sunnyvale-Santa Clara, CA from 1,054,451 to **1,203,402**. This change **outpaced the national growth rate of 7.4% by 6.7%**. As the number of jobs increased, the **labor force participation rate increased from 64.9% to 66.4% between 2013 and 2018**.

Concerning educational attainment, **26.6% of San Jose-Sunnyvale-Santa Clara, CA residents possess a Bachelor's Degree** (8.0% above the national average), and **6.8% hold an Associate's Degree** (1.2% below the national average).

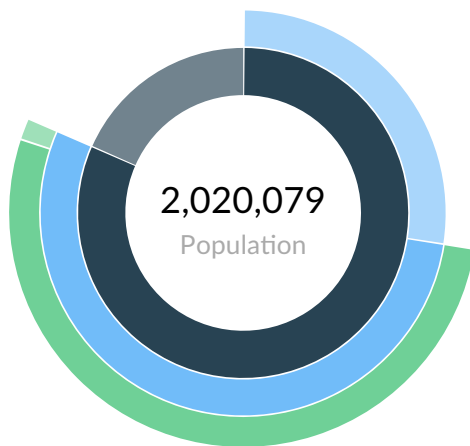
The top three industries in 2018 are Computer Systems Design and Related Services, Restaurants and Other Eating Places, and Computer and Peripheral Equipment Manufacturing.



	Population (2018)	Labor Force (2018)	Jobs (2018)	Cost of Living	GRP	Imports	Exports
Region	2,020,079	1,093,399	1,203,402	143.6	\$297.47B	\$191.57B	\$289.34B
United States	328,038,851	163,733,789	161,636,598	100.0	\$19.28T	\$0	\$8.38T
California	39,853,042	19,469,463	19,494,226	133.8	\$2.72T	\$1.37T	\$1.92T

Economy Overview - Cont.

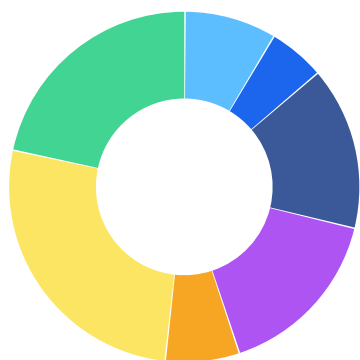
2018 Labor Force Breakdown



	Population
Total Working Age Population	1,646,712
Not in Labor Force (15+)	553,313
Labor Force	1,093,399
Employed	1,063,137
Unemployed	30,262
Under 15	373,368

Educational Attainment

Concerning educational attainment, **26.6% of San Jose-Sunnyvale-Santa Clara, CA residents possess a Bachelor's Degree** (8.0% above the national average), and **6.8% hold an Associate's Degree** (1.2% below the national average).

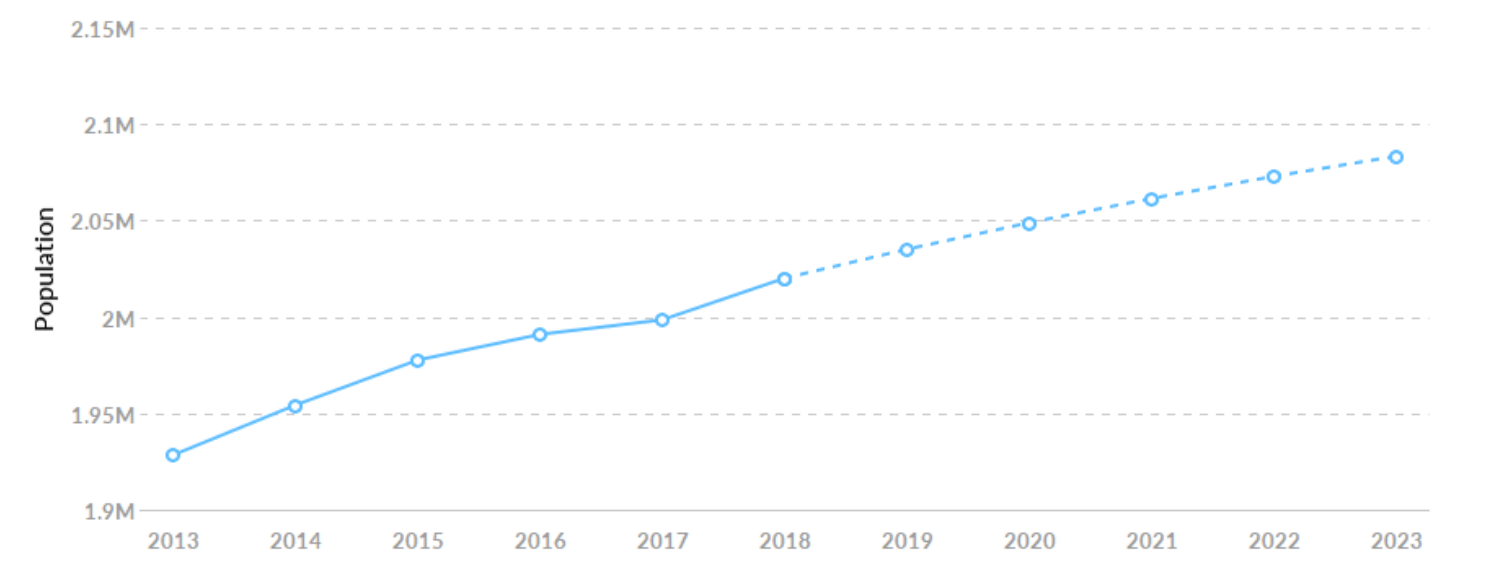


	% of Population	Population
Less Than 9th Grade	8.5%	118,928
9th Grade to 12th Grade	5.2%	72,960
High School Diploma	15.0%	210,814
Some College	16.1%	225,660
Associate's Degree	6.8%	95,885
Bachelor's Degree	26.6%	373,219
Graduate Degree and Higher	21.7%	304,194

Historic & Projected Trends

Population Trends

As of 2018 the region's population **increased by 4.8%** since 2013, growing by 91,766. Population is expected to **increase by 3.1%** between 2018 and 2023, adding 63,263.

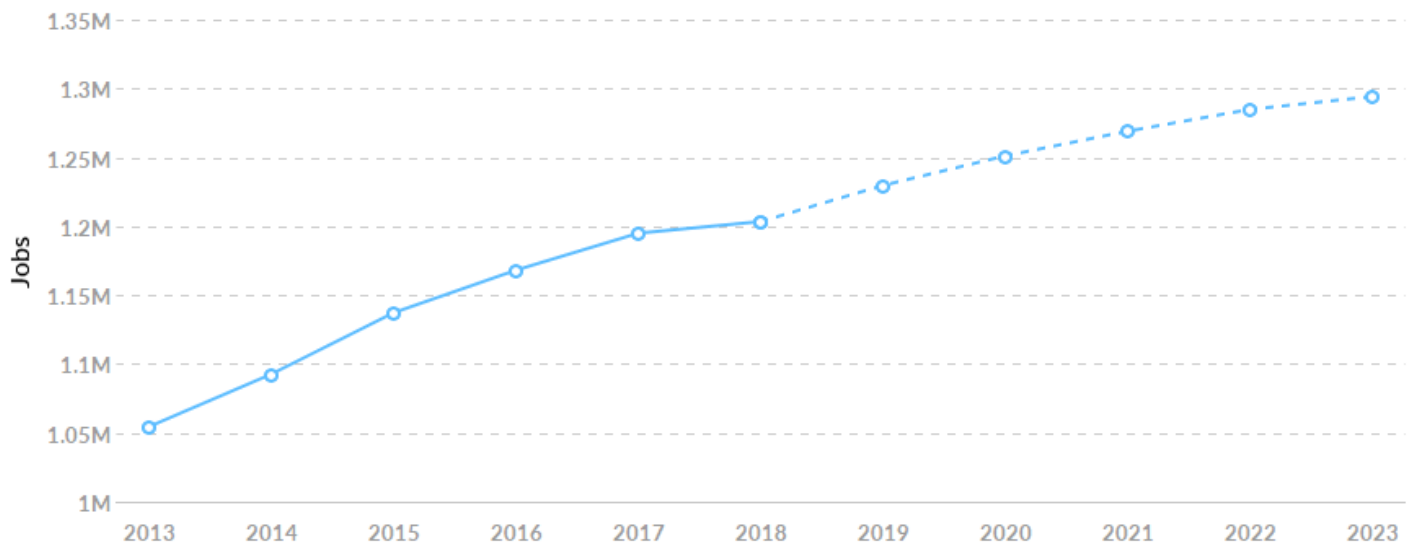


Timeframe	Population
2013	1,928,314
2014	1,954,232
2015	1,977,602
2016	1,990,920
2017	1,998,474
2018	2,020,079
2019	2,035,083
2020	2,048,847
2021	2,061,430
2022	2,072,904
2023	2,083,342

Historic & Projected Trends - Cont.

Job Trends

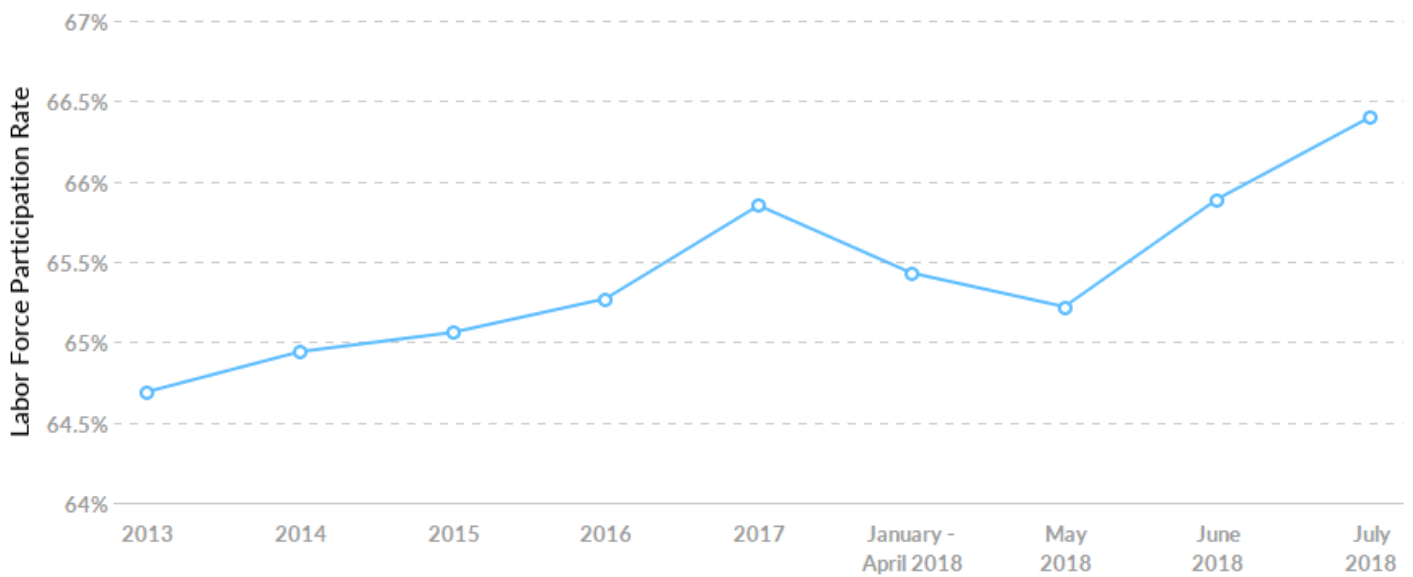
From 2013 to 2018, jobs increased by 14.1% in San Jose-Sunnyvale-Santa Clara, CA from 1,054,451 to 1,203,402. This change outpaced the national growth rate of 7.4% by 6.7%.



Timeframe	Jobs
2013	1,054,451
2014	1,092,613
2015	1,137,191
2016	1,168,106
2017	1,194,960
2018	1,203,402
2019	1,229,624
2020	1,251,102
2021	1,269,021
2022	1,284,836
2023	1,294,190

Historic & Projected Trends - Cont.

Labor Force Participation Rate Trends

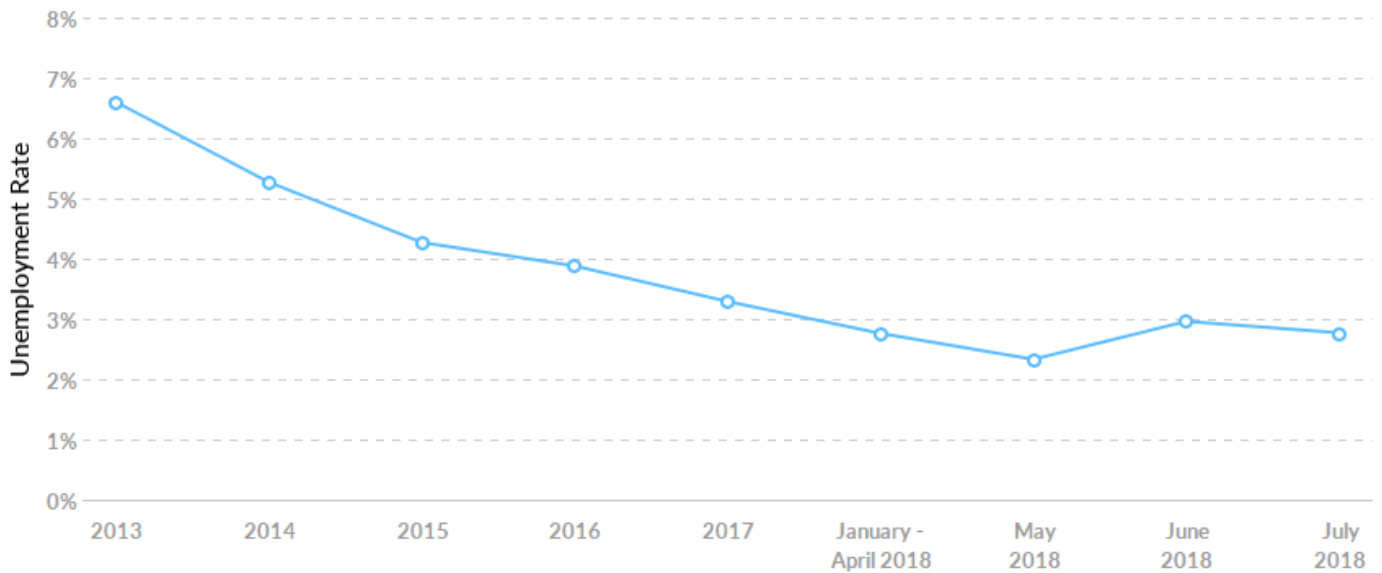


Timeframe	Labor Force Participation Rate
2013	64.69%
2014	64.94%
2015	65.06%
2016	65.27%
2017	65.85%
January - April 2018	65.43%
May 2018	65.22%
June 2018	65.89%
July 2018	66.40%

Historic & Projected Trends - Cont.

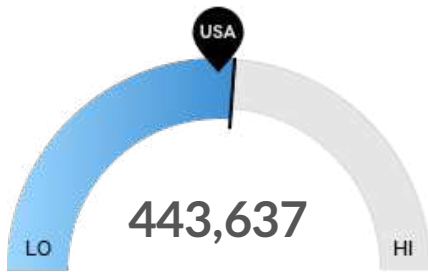
Unemployment Rate Trends

San Jose-Sunnyvale-Santa Clara, CA had a July 2018 unemployment rate of 2.77%, **decreasing from 6.60%** 5 years before.



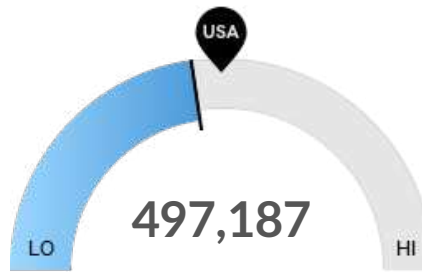
Timeframe	Unemployment Rate
2013	6.60%
2014	5.27%
2015	4.27%
2016	3.88%
2017	3.29%
January - April 2018	2.76%
May 2018	2.33%
June 2018	2.96%
July 2018	2.77%

Population Characteristics



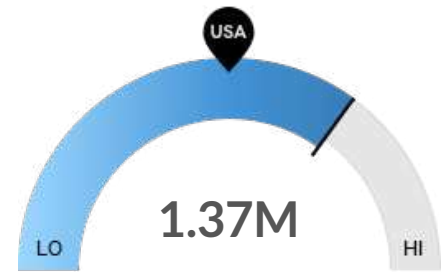
Millennials

San Jose-Sunnyvale-Santa Clara, CA has 443,637 millennials (ages 20-34). The national average for an area this size is 413,914.



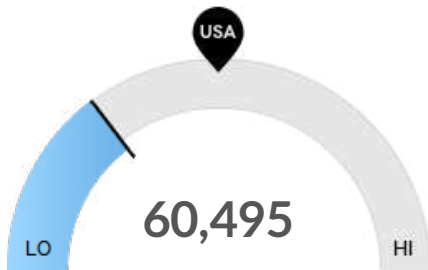
Retiring Soon

Retirement risk is low in San Jose-Sunnyvale-Santa Clara, CA. The national average for an area this size is 569,715 people 55 or older, while there are 497,187 here.



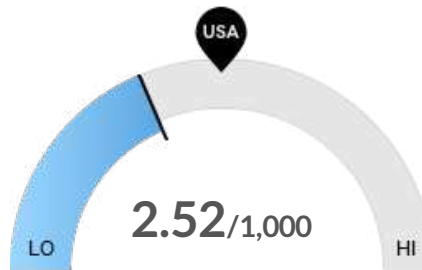
Racial Diversity

Racial diversity is high in San Jose-Sunnyvale-Santa Clara, CA. The national average for an area this size is 784,838 racially diverse people, while there are 1,365,545 here.



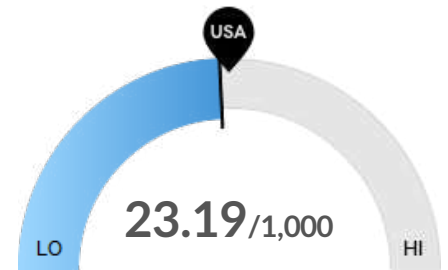
Veterans

San Jose-Sunnyvale-Santa Clara, CA has 60,495 veterans. The national average for an area this size is 120,262.



Violent Crime

San Jose-Sunnyvale-Santa Clara, CA has 2.52 violent crimes per 1,000 people. The national rate is 3.75 per 1,000 people.



Property Crime

San Jose-Sunnyvale-Santa Clara, CA has 23.19 property crimes per 1,000 people. The national rate is 24.21 per 1,000 people.

Population Characteristics - Cont.

Place of Work vs Place of Residence

Understanding where talent in San Jose-Sunnyvale-Santa Clara, CA currently works compared to where talent lives can help you optimize site decisions. For example, the #1 ranked ZIP for employment ranks #31 for resident workers. The top ZIP for resident workers is 95035.



Where Talent Works

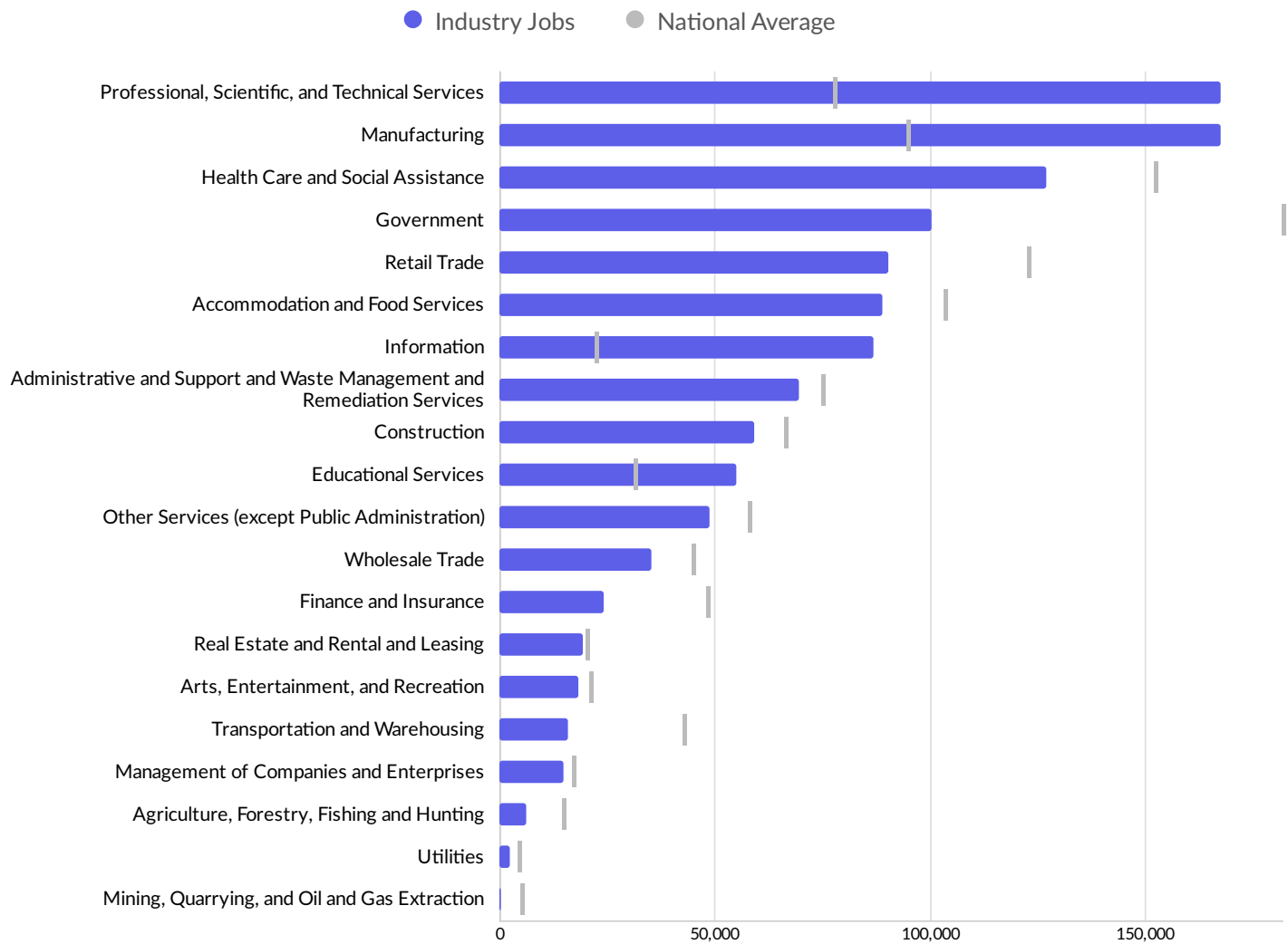
ZIP	Name	2018 Employment
95131	San Jose, CA (in Santa ...	92,520
95054	Santa Clara, CA (in San...	68,573
94043	Mountain View, CA (in...	67,028
95035	Milpitas, CA (in Santa ...	58,725
95112	San Jose, CA (in Santa ...	48,988

Where Talent Lives

ZIP	Name	2018 Workers
95035	Milpitas, CA (in Santa ...	41,337
95123	San Jose, CA (in Santa ...	37,450
95112	San Jose, CA (in Santa ...	32,302
95127	San Jose, CA (in Santa ...	31,973
95051	Santa Clara, CA (in San...	31,785

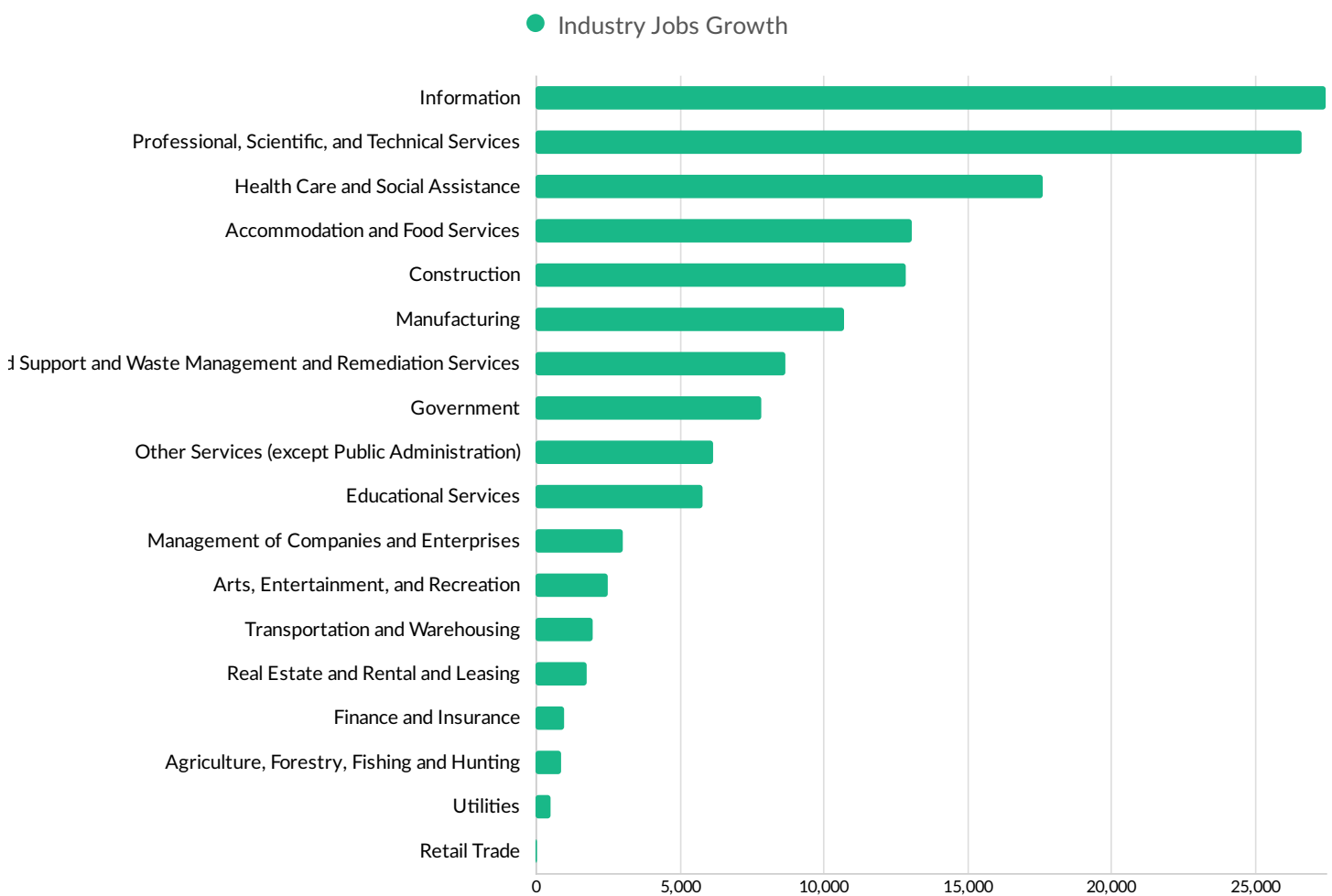
Industry Characteristics

Largest Industries



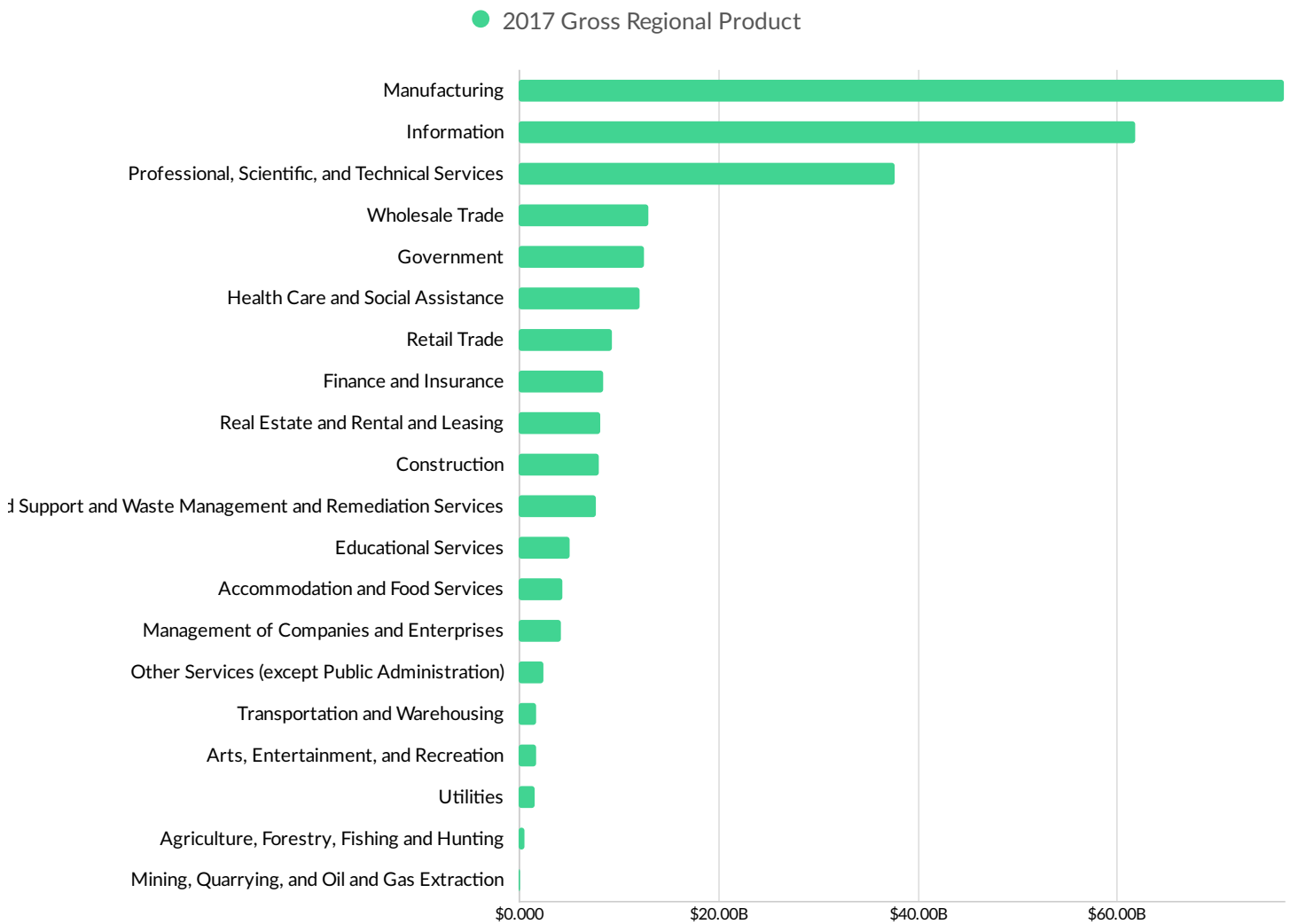
Industry Characteristics - Cont.

Top Growing Industries



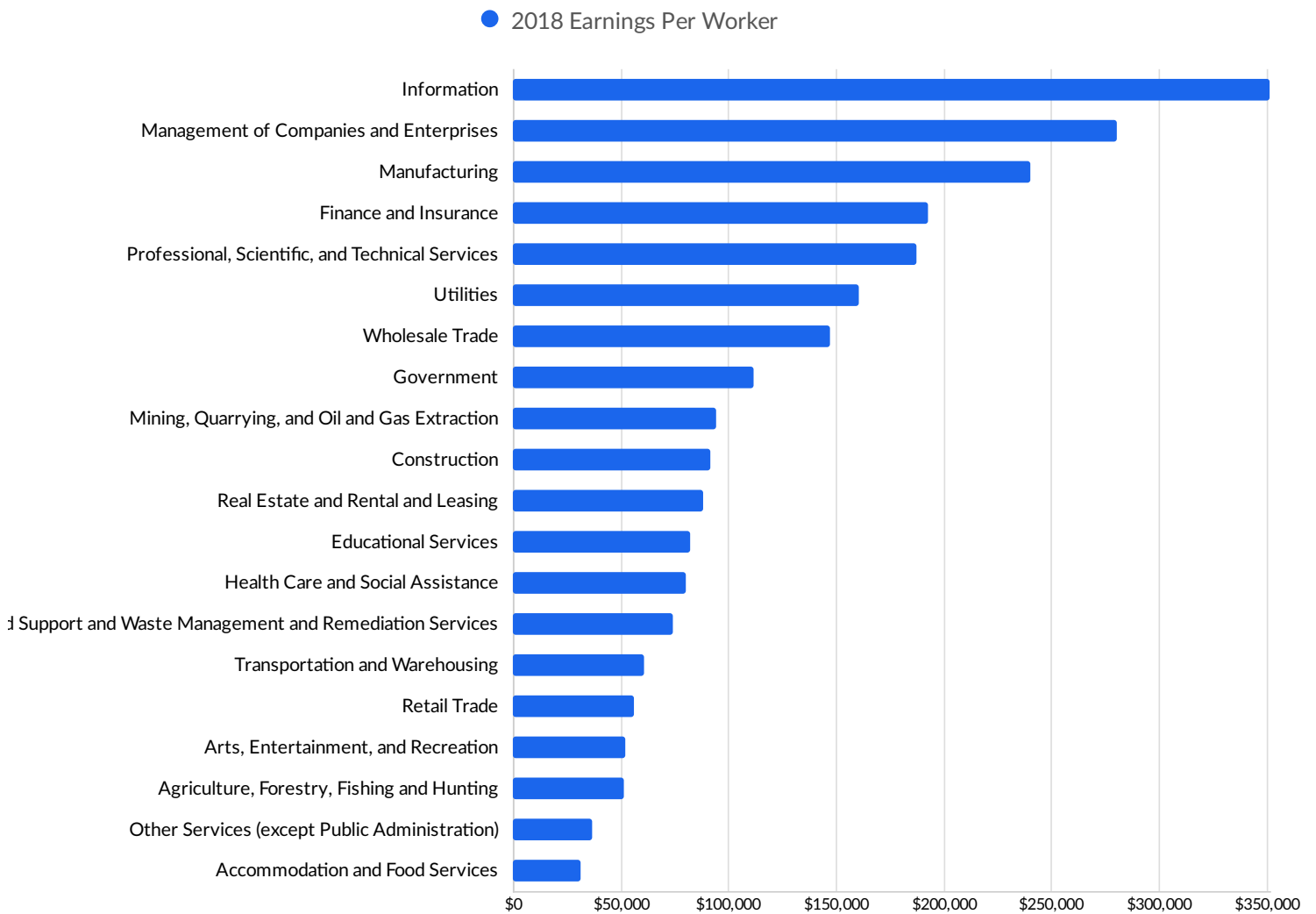
Industry Characteristics - Cont.

Top Industry GRP



Industry Characteristics - Cont.

Top Industry Earnings



Industry Characteristics - Cont.

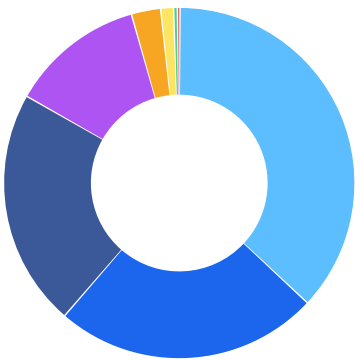
Industry	2013 Jobs	2018 Jobs	Change in Jobs	% Change in Jobs	2018 LQ	2018 Earnings Per Worker	2017 GRP
Professional, Scientific, and Technical Services	141,006	167,610	26,604	+19%	2.16	\$187,105	\$37.78B
Manufacturing	156,834	167,580	10,746	+7%	1.77	\$240,476	\$76.74B
Health Care and Social Assistance	109,440	127,055	17,615	+16%	0.84	\$80,615	\$12.13B
Government	92,563	100,400	7,837	+8%	0.55	\$111,718	\$12.50B
Retail Trade	90,447	90,495	48	+0%	0.74	\$56,056	\$9.38B
Accommodation and Food Services	75,844	88,910	13,066	+17%	0.86	\$31,279	\$4.32B
Information	59,510	86,968	27,458	+46%	3.93	\$351,412	\$61.89B
Administrative and Support and Waste Management and Remediation Services	60,828	69,502	8,674	+14%	0.93	\$74,508	\$7.79B
Construction	46,330	59,215	12,885	+28%	0.90	\$91,651	\$8.08B
Educational Services	49,303	55,108	5,805	+12%	1.76	\$82,129	\$5.14B
Other Services (except Public Administration)	42,722	48,904	6,182	+14%	0.85	\$36,998	\$2.49B
Wholesale Trade	37,406	35,466	-1,940	-5%	0.79	\$147,437	\$13.06B
Finance and Insurance	23,354	24,361	1,007	+4%	0.50	\$192,506	\$8.51B
Real Estate and Rental and Leasing	17,446	19,237	1,791	+10%	0.95	\$88,194	\$8.20B
Arts, Entertainment, and Recreation	15,870	18,381	2,511	+16%	0.88	\$52,478	\$1.72B
Transportation and Warehousing	13,883	15,882	1,999	+14%	0.37	\$60,960	\$1.77B
Management of Companies and Enterprises	11,843	14,865	3,022	+26%	0.87	\$280,636	\$4.28B
Agriculture, Forestry, Fishing and Hunting	5,512	6,410	898	+16%	0.45	\$51,535	\$511.66M

Industry Characteristics - Cont.

Industry	2013 Jobs	2018 Jobs	Change in Jobs	% Change in Jobs	2018 LQ	2018 Earnings Per Worker	2017 GRP
Utilities	1,725	2,264	539	+31%	0.54	\$160,728	\$1.56B
Mining, Quarrying, and Oil and Gas Extraction	269	247	-22	-8%	0.05	\$94,156	\$174.04M

Business Characteristics

Business Size

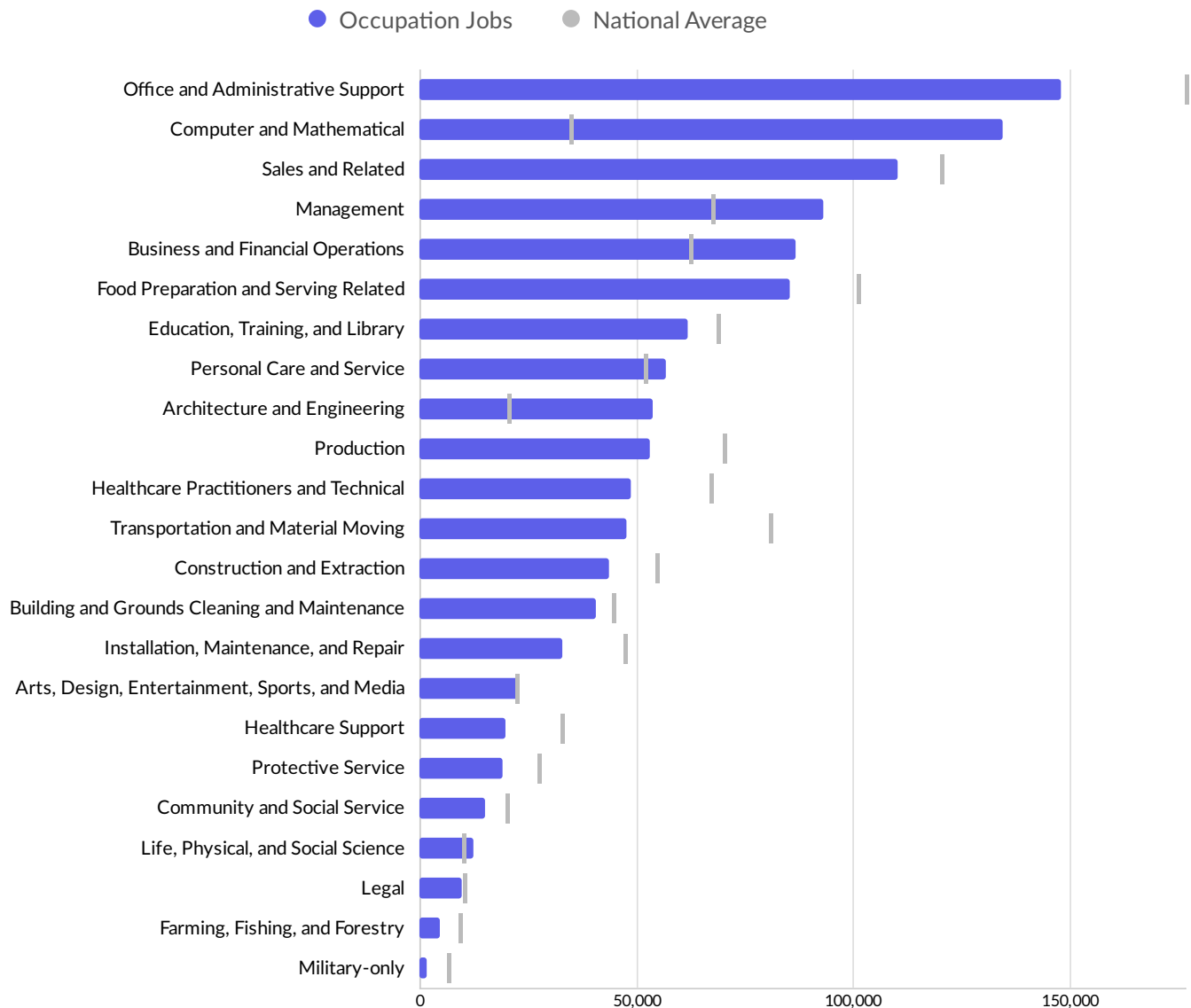


	Percentage	Business Count
1 to 4 employees	36.9%	27,010
5 to 9 employees	24.4%	17,842
10 to 19 employees	21.9%	16,027
20 to 49 employees	12.4%	9,054
50 to 99 employees	2.7%	1,977
100 to 249 employees	1.2%	865
250 to 499 employees	0.3%	252
500+ employees	0.2%	177

**Business Data by DatabaseUSA.com is third-party data provided by Emsi to its customers as a convenience, and Emsi does not endorse or warrant its accuracy or consistency with other published Emsi data. In most cases, the Business Count will not match total companies with profiles on the summary tab.*

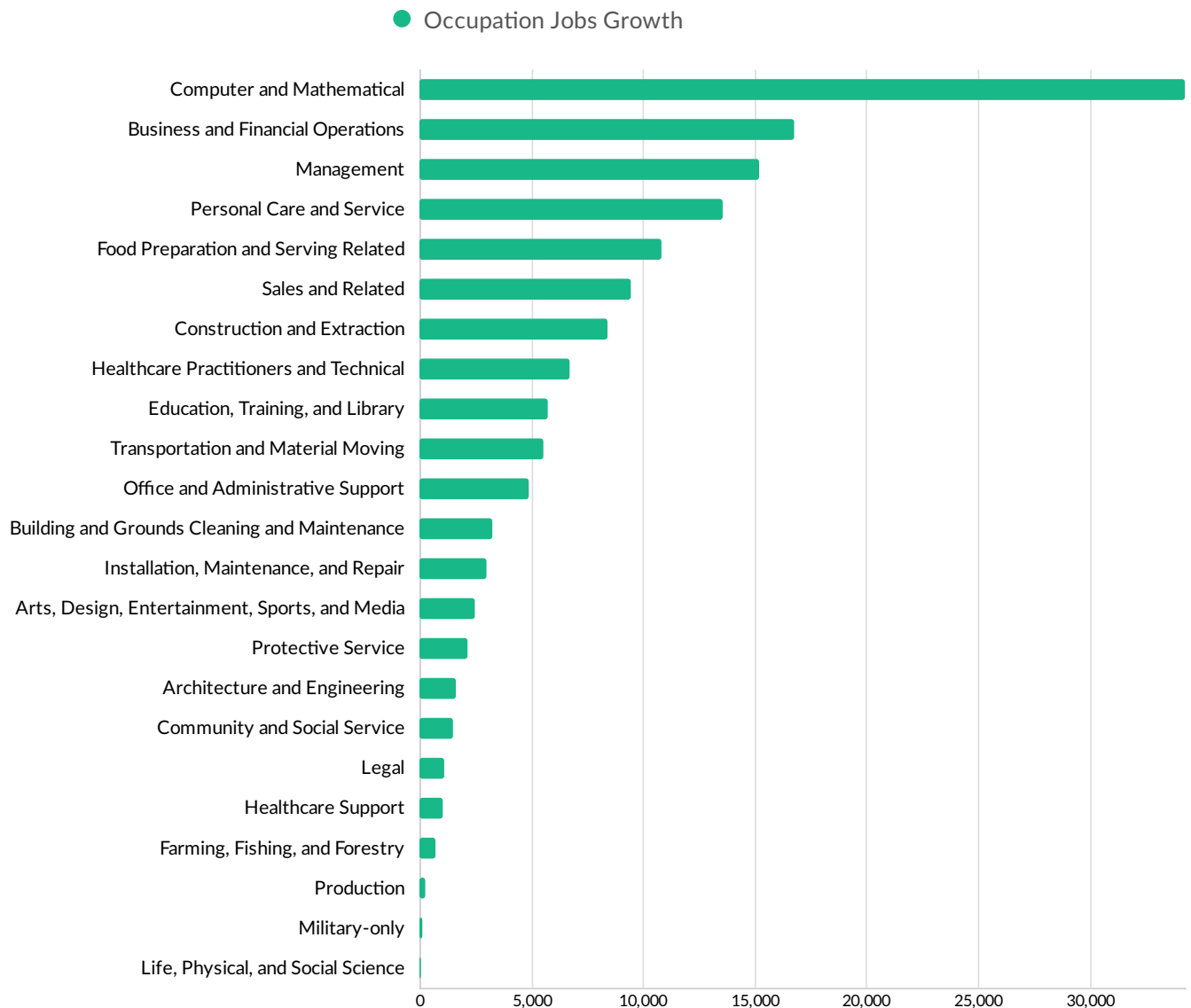
Workforce Characteristics

Largest Occupations



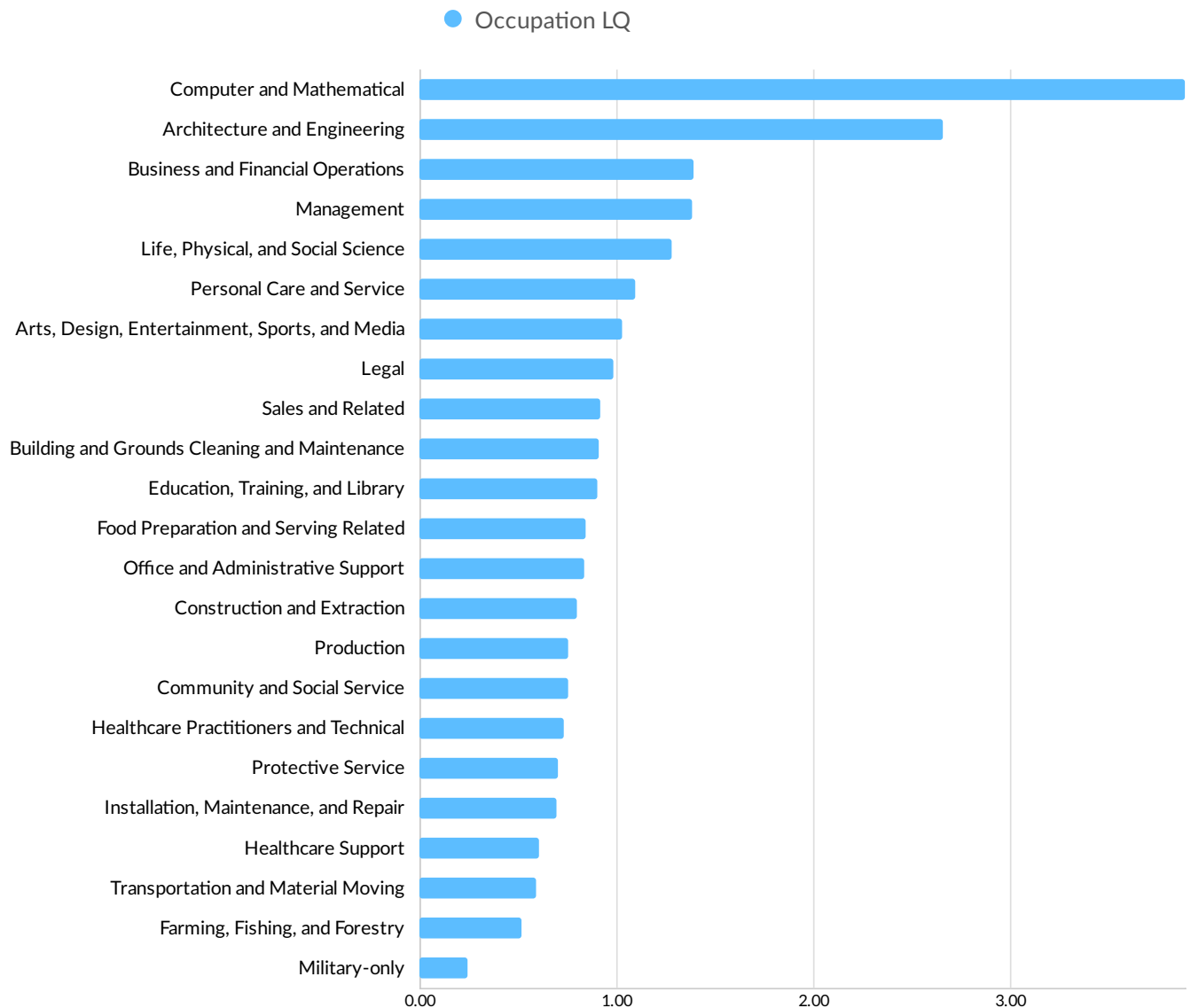
Workforce Characteristics - Cont.

Top Growing Occupations



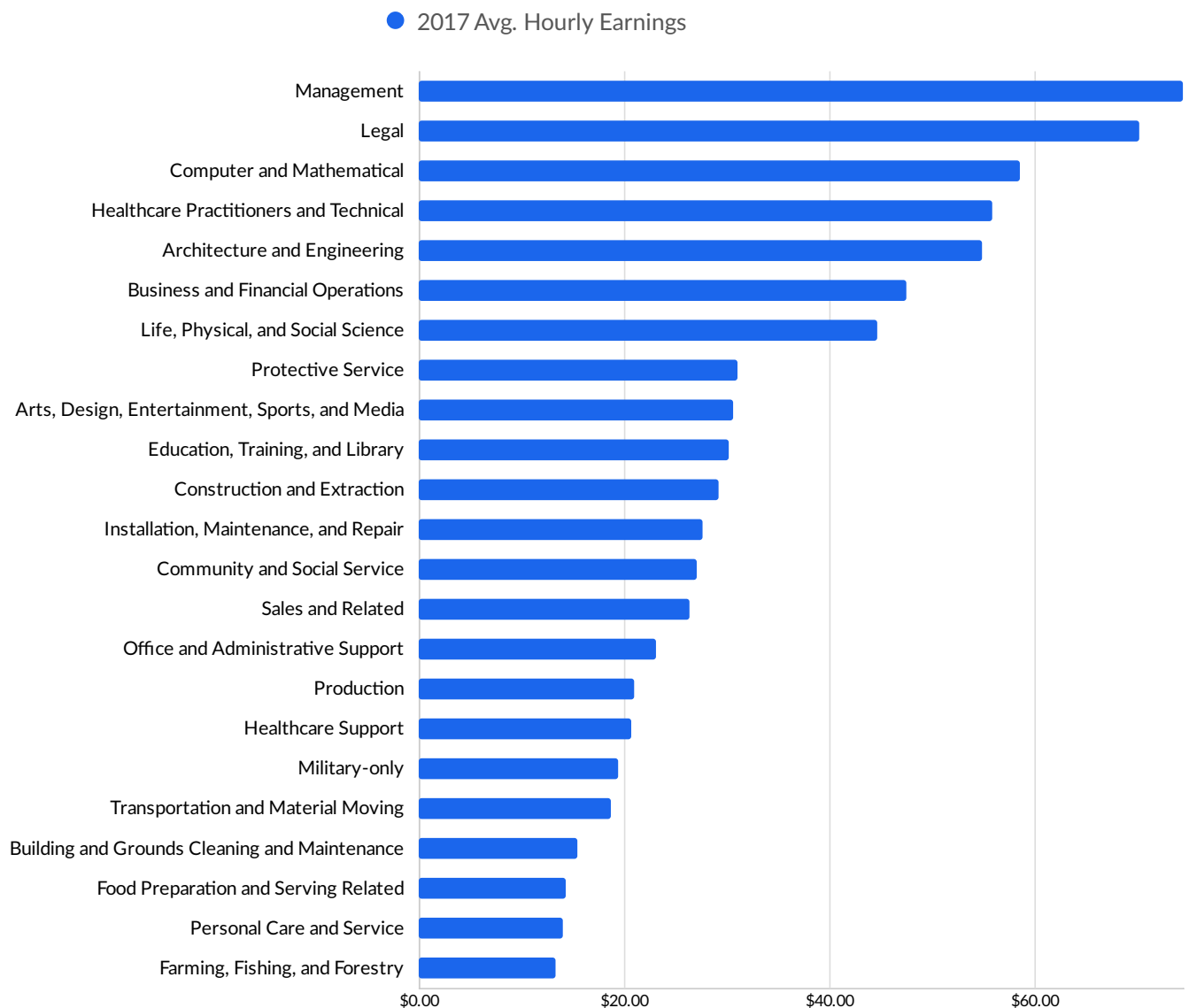
Workforce Characteristics - Cont.

Top Occupation LQ



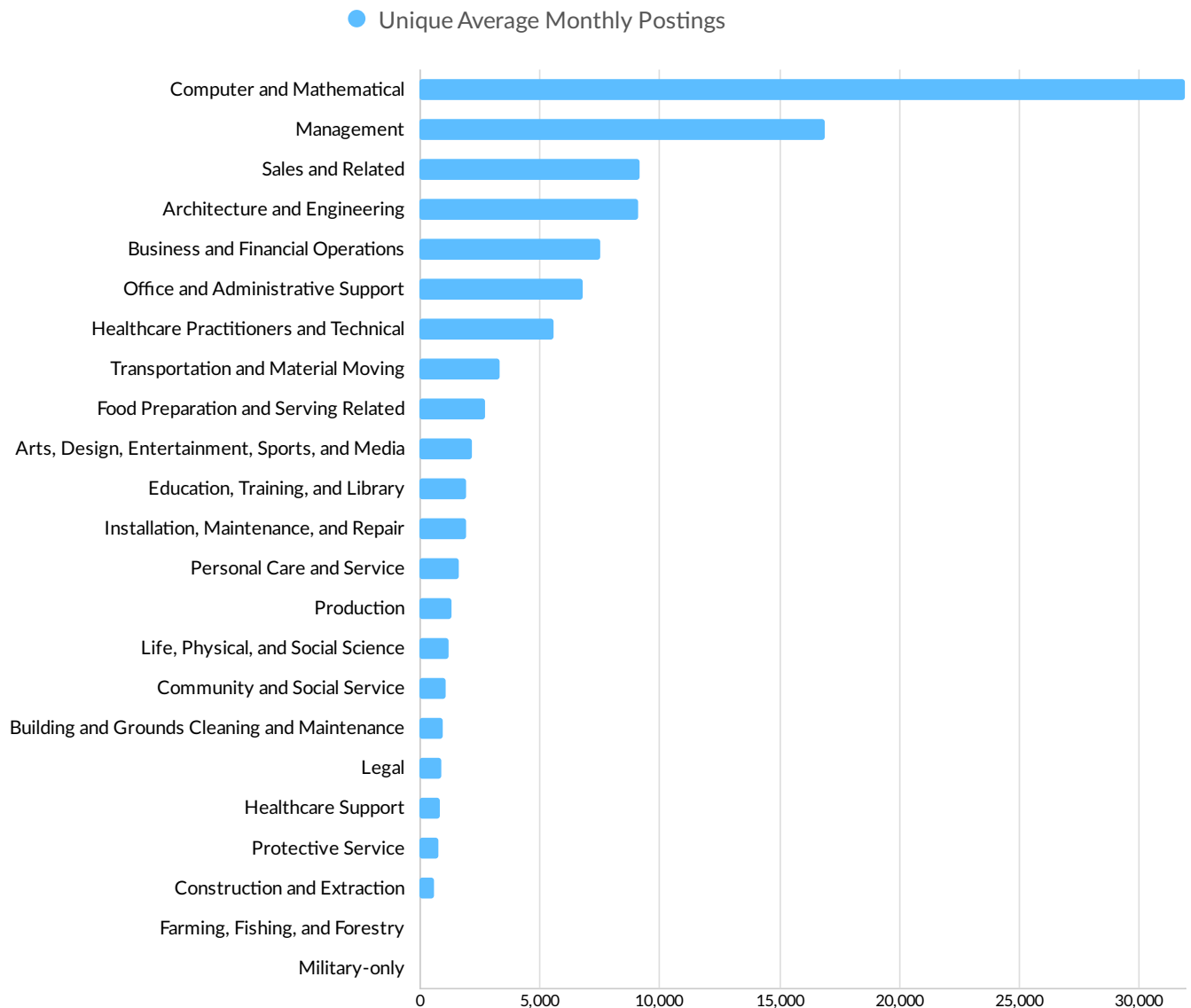
Workforce Characteristics - Cont.

Top Occupation Earnings



Workforce Characteristics - Cont.

Top Posted Occupations



Workforce Characteristics - Cont.

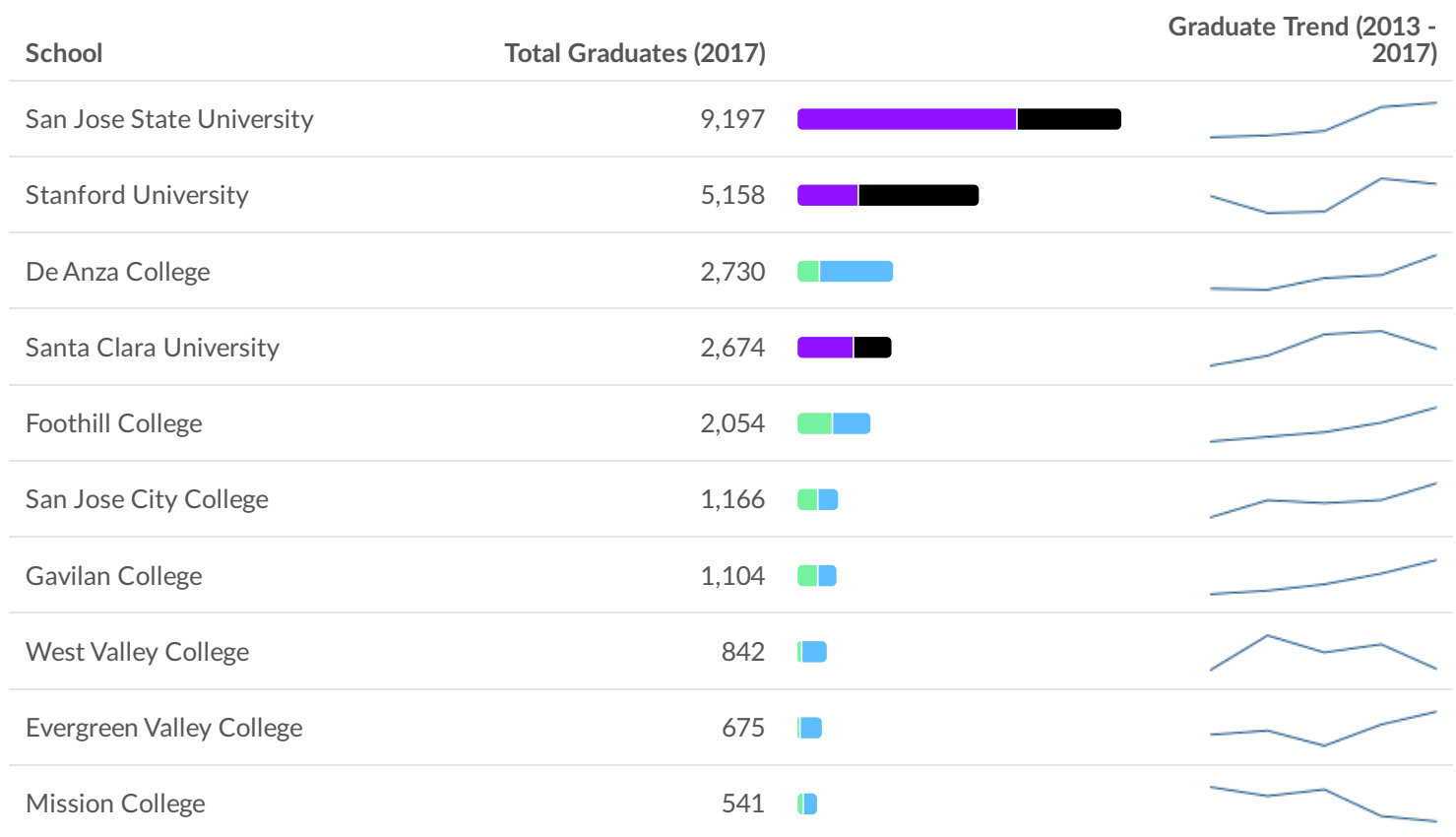
Occupation	2013 Jobs	2018 Jobs	Change in Jobs	% Change in Jobs	2018 LQ	2017 Avg. Hourly Earnings	Oct 2017 - Sep 2018 Unique Average Monthly Postings
Office and Administrative Support	143,089	148,016	4,927	+3%	0.84	\$23.05	6,822
Computer and Mathematical	100,200	134,462	34,262	+34%	3.89	\$58.49	31,922
Sales and Related	101,017	110,460	9,443	+9%	0.92	\$26.35	9,165
Management	77,851	93,058	15,207	+20%	1.39	\$74.38	16,928
Business and Financial Operations	70,184	86,942	16,758	+24%	1.40	\$47.41	7,520
Food Preparation and Serving Related	74,569	85,390	10,821	+15%	0.85	\$14.34	2,758
Education, Training, and Library	56,024	61,796	5,772	+10%	0.90	\$30.22	1,971
Personal Care and Service	43,250	56,828	13,578	+31%	1.10	\$13.98	1,668
Architecture and Engineering	52,296	53,940	1,644	+3%	2.66	\$54.77	9,109
Production	52,872	53,143	271	+1%	0.76	\$20.98	1,350
Healthcare Practitioners and Technical	42,166	48,859	6,693	+16%	0.73	\$55.82	5,622
Transportation and Material Moving	42,272	47,849	5,577	+13%	0.59	\$18.72	3,361
Construction and Extraction	35,205	43,641	8,436	+24%	0.80	\$29.20	593
Building and Grounds Cleaning and Maintenance	37,395	40,660	3,265	+9%	0.92	\$15.45	972
Installation, Maintenance, and Repair	29,878	32,897	3,019	+10%	0.70	\$27.60	1,943

Workforce Characteristics - Cont.

Occupation	2013 Jobs	2018 Jobs	Change in Jobs	% Change in Jobs	2018 LQ	2017 Avg. Hourly Earnings	Oct 2017 - Sep 2018 Unique Average Monthly Postings
Arts, Design, Entertainment, Sports, and Media	20,338	22,799	2,461	+12%	1.03	\$30.65	2,211
Healthcare Support	18,921	19,980	1,059	+6%	0.61	\$20.65	868
Protective Service	16,885	19,067	2,182	+13%	0.70	\$31.04	811
Community and Social Service	13,546	15,033	1,487	+11%	0.75	\$27.07	1,104
Life, Physical, and Social Science	12,299	12,382	83	+1%	1.28	\$44.59	1,197
Legal	8,746	9,876	1,130	+13%	0.99	\$70.15	916
Farming, Fishing, and Forestry	4,056	4,788	732	+18%	0.52	\$13.27	17
Military-only	1,392	1,535	143	+10%	0.24	\$19.39	5

Educational Pipeline

In 2017, there were 28,483 graduates in San Jose-Sunnyvale-Santa Clara, CA. This pipeline has grown by 6% over the last 5 years. The highest share of these graduates come from "Business Administration and Management, General", "Business Administration and Management, General", and Liberal Arts and Sciences/Liberal Studies.



● Certificate
 ● Associate's
 ● Bachelor's
 ● Master's or Higher

IV.A.1

Executive Committee Minutes Approval

[Action]

EXECUTIVE COMMITTEE MEETING

August 30, 2018

Called to Order: 1:34 p.m.

ACTION MINUTES (DRAFT)

Draft minutes prepared by Kathryn Azevedo, approved by Monique Melchor

WDB Staff: Monique Melchor, Meredith Studebaker, Lawrence Thoo, Kathryn Azevedo

I. OPENING REMARKS: Read by Sue Koepp-Baker

II. QUORUM VERIFICATION

Present: Sue Koepp-Baker, Rashad Said, Steve Preminger, Joe Flynn (arrived at 1:40 p.m.)

III. CONSENT ITEMS

ACTION: It was moved by Mr. Said, seconded by Mr. Preminger, and approved unanimously to accept the following:

A. Financial Status as of June 30, 2018

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

Upon a motion by Mr. Preminger, seconded by Mr. Said, the Executive Committee unanimously approved the minutes of the May 31, 2018 Joint Meeting of the work2future Executive Committee and Finance & Performance Committee.

B. New Business

1. WIOA Performance and Outcomes

MIS Analyst Meredith Studebaker reported on Adult/Dislocated Worker and Youth Program outcomes for PY 2017-18 and discussed an alternative approach to tracking performance in between the recent termination of WIA performance data updates in CalJOBS and the availability of appropriate state and federal WIOA performance data. Staff will use 'predictive reports' in CalJOBS, which pull from actual client data, to anticipate how well we are achieving state negotiated benchmarks. Staff will assess the reliability of the 'predictive reports' for this use and report their assessment to the committee. Director Monique Melchor stated that staff will be negotiating work2future's new performance measures with the state in September based on these predictive reports.

2. Financial Updates

Director Melchor reported on the status of work2future's finances. Carry-over funding, as of 6/30/2018, stands at \$2.96 million dollars for the WIOA Adult, Dislocated Worker, Youth, and Rapid Response programs. She also informed the committees that Bay Peninsula RPU (Regional Planning Unit) will be applying for a Prison to Employment state planning grant which will allow work2future to better serve our reentry population. Mr. Thoo announced that preliminary budget scenarios for FY 2019-2020 reflecting AS IS funding (\$.311 million budget shortfall), a 5% funding reduction (\$1.548 million shortfall), and a 10% funding reduction (\$1.785 million shortfall) will be presented at the October Executive Committee meeting.

3. San Jose Works Update

Director Melchor reported on the status of the San Jose Works 4.0 program, currently underway. The program has provided 347 youth with subsidized employment and is planning a Fall Cohort of an additional 28 youth to be placed in nonprofits and companies. Director Melchor also reported on a planned shift to a cohort model of placing 20 or 30 or more youth in larger companies to increase the number of youth working in our priority industry sectors. The goal is to develop ongoing relationships with these larger, mostly high-tech employers, so that work2future can continue placing San Jose Works youth. Committee members discussed how to attract large employers.

Staff are also currently working with the City and work2future Foundation on the Unsubsidized program which has a goal of serving 625 youth by March 2019.

4. Advanced Manufacturing Initiative Update

Special Projects Manager Lawrence Thoo reported on the status of the Advanced Manufacturing Initiative on the one-year anniversary of the first employer convening in August 2017. work2future is at the end of its contract with Collaborative Economics and will be transitioning its role in the convening process to the Business and Economic Development unit at the Office of Economic Development. Staff has continued to work with about twenty employers on two priority objectives: attracting talent and developing talent, particularly at lower skill levels (such as assemblers). The Attracting Talent group created a video piece that was viewed by committee members highlighting the "coolness" of manufacturing careers and that will be used at community outreach presentations as part of an "Ambassador Kit."

work2future will continue working with employers and community college partners on developing a new model of apprenticeship, having learned that middle-skill job opportunities in advanced manufacturing require skillsets and certifications that take longer to obtain than the current training model supports. One idea is to scale up the technician internship pilot that Cobham Microelectronic Solutions, an Initiative partner, had developed with Evergreen Valley College, and develop other manufacturing apprenticeships with our employer and community college partners.

V. Public Comment: None

VI. Suggested Future Agenda Items: None

VII. Announcements:

- A. The next meeting of the Executive Committee is scheduled for October 18, 2018, 12:30 pm.
- B. Director Melchor plans to conduct one-on-one phone meetings with each board member to get input on board direction, funding, etc.

VIII. Adjournment: The meeting was adjourned at 3:00 pm.

IV.A.2

Joint Meeting Minutes Approval

[Action]

DRAFT JOINT EXECUTIVE and FINANCE & PERFORMANCE COMMITTEE MEETING

May 31, 2018

Called Order: 12:45 p.m.

ACTION MINUTES

Draft minutes prepared by Kathryn Azevedo, approved by Monique Melchor

WDB Staff: Monique Melchor, Katty Alvarez, Kathryn Azevedo, Colleen Brennan, Joy Salandanan, Lawrence Thoo, Dhez Woodworth

I. OPENING REMARKS: Read by Sue Koepp-Baker

II. QUORUM VERIFICATION

Executive:

Present: Joe Flynn, Sue Koepp-Baker, Rashad Said, Steve Preminger

Absent: Denise Boland

Finance & Performance Committee:

Present: Sue Koepp-Baker, Jack Estill, Leslie Gilroy

Absent: Carl Cimino

III. CONSENT ITEMS

The Joint Executive and Finance & Performance Committee unanimously accepted the Consent Items.

Finance & Performance Committee:

Motion: Jack Estill

Second: Leslie Gilroy

Executive:

Motion: Steve Preminger

Second: Rashad Said

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

Executive Committee

Mr. Said moved, Mr. Preminger seconded, and the Committee unanimously approved

the minutes of the February 15, 2018 work2future Executive and Finance & Performance Joint Committee meeting.

Finance & Performance Committee

Mr. Jack Estill moved, Ms. Leslie Gilroy seconded, and the Committee unanimously approved the minutes of the February 15, 2018 work2future Executive and Finance & Performance Joint Committee meeting.

B. New Business

1. WIA/WIOA Performance as of March 31, 2018

Director Monique Melchor reported on the Adult, Dislocated Worker and Youth Programs measured against WIA/WIOA benchmarks.

2. San Jose Works 2018-19

Finance Manager Joy Salandanan asked the joint committee for approval of a recommendation that the Board approve the acceptance of \$1.5 million in City of San Jose funds and \$120,000 in funds from other sources to support San Jose Works in FY2018-19, and the distribution of \$1,376,348 to work2future Foundation for San Jose Works services. The launch of the program will be in June 2018 at Independence High School. Joint committee members discussed the value of this program for our local youth and unanimously approved the acceptance and distribution of funding.

Finance & Performance Committee

Motion: Leslie Gilroy

Second: Sue Koepp-Baker

Executive Committee

Motion: Steve Preminger

Second: Rashad Said

3. FY2018-19 work2future Operating Budget

Finance Manager Salandanan asked for approval of a recommendation that the Board approve an initial operating budget of \$10,269,411 for Fiscal Year 2018-19, based on the state's estimated WIOA Adult, Dislocated Worker and Youth funding allocations for the fiscal year; approve authority for staff to transfer funds between Adult and Dislocated Worker programs based on the distribution of clients; and approve staff authority to transfer funds between budget line items without changing overall amounts for personnel and non-personnel expenses or the overall budget total.

Mr. Rashad Said recused himself from this agenda item. The FY2018-19 Operating Budget was unanimously approved.

Finance & Performance Committee

Motion: Sue Koepp-Baker

Second: Jack Estill

Executive Committee

Motion: Steve Preminger

Second: Sue Koepp-Baker

4. Program Summary Update

Director Monique Melchor presented a report on Adult/Dislocated Worker and Youth Program outcomes to date, including a discussion about keeping track of and following up with WIOA clients, and the status of clients who exit the programs without employment. She reported that the Adult/DW program exceeded its goals by placing 64% of participants in demand occupations. She also reported on the enrollment challenges of the Youth program and what work2future is doing to address these challenges. New initiatives to improve enrollment include outreach to county probation and CBOs, transitioning training from a cohort to a WEX/OJT model, and co-enrolling Youth from other local programs (Conservation Corps, MetroEd, Opportunity Youth). work2future staff is working closely with contractors Eckerd and work2future Foundation and instituting a performance based contract moving forward. Executive Committee Chair Joe Flynn noted that there is expertise on the work2future board that could be utilized by both the work2future Foundation and Eckerd to improve performance.

5. Special Grants

Special Projects Manager Lawrence Thoo presented updates and lessons learned regarding the following grants: Prop 39, Storm NDWG, Ready to Work and Sector Partnership NEG. Extensive committee discussion ensued regarding these grants. Mr. Thoo underscored that future grant applications for special projects of any significant size would include a budget provision of a dedicated project manager.

6. Business Services

Economic Development Officer Dhez Woodworth presented an overview and update on business services activities. work2future, together with the work2future Foundation and Eckerd Workforce Development, provided almost 2000 services to about 670 employers.

Nearly 200 clients have been placed in employment, OJT, or WEX opportunities. Executive Committee Chair Joe Flynn asked Mr. Woodworth to report back at a future meeting with innovative ways to improve business services.

7. One-Stop Certification, Hallmarks of Excellence

Contracts Manager Colleen Brennan updated the joint committee on the second phase

of the One-Stop Certification process. work2future will submit the Hallmarks of Excellence assessment to the State by the June 30, 2018 deadline after the interviews with staff and clients are completed. The AJCC is already in compliance with the ADA because it offers universal physical access which is another requirement for One-Stop certification.

V. Public Comment: None

VI. Proposed Agenda Items for Next Meeting

1. Mr. Preminger asked for an organizational overview from Director Melchor.
2. Ms. Koepp-Baker asked for the new work2future Foundation Director to be invited to the next meeting.

VII. Announcements: None

VIII. Next Meeting

A. Executive Committee

The next meeting is scheduled for July 19, 2018, 12:30 pm.

B. Finance & Performance Committee

The next meeting is tentatively scheduled for October 18, 2018, 1:00 pm.

IX. Adjournment: The meeting was adjourned at 2:32 pm.

IV.B.1

Director's Report

DIRECTOR'S REPORT

Staff updates on various matters of interest to the committee.

###

IV.B.2

Budget Scenarios for FY 2019-20

[Discussion]

PRELIMINARY BUDGET SCENARIOS FOR FY 2019–20

I. Projected Changes in WIOA Formula Allocation

FISCAL YEAR	2018-2019 BASE	2019-2020 AS IS	2019-2020 5% Reduction	2019-2020 10% Reduction
Allocation	\$6,322,486	\$6,322,486	\$6,006,362	\$5,690,237
Shortfall in Funding		0	\$316,124	\$632,249
Shortfall in %		0%	5%	10%

II. Assumptions: Sources

- Assumes three scenarios: AS IS, 5% reduction, and 10% funding reduction.
- Assumes a 27% carry-over from FY 18-19 Adult, Dislocated Worker and Youth programs which includes the Board-mandated and Board-approved Contingency Reserve accounts. This represents about \$1 million or 37% lower than the carry-over funding from FY 17-18.
- Assumes 15% carry-over funds to FY 20-21.
- Proposed Scenarios excludes Admin and Rapid Response Allocation; strictly WIOA program operating budget only.

FISCAL YEAR	2018-2019 BASE	2019-2020 AS IS	2019-2020 5% Reduction	2019-2020 10% Reduction
Allocation	\$6,582,513	\$6,322,486	\$6,006,362	\$5,690,237
Proposed Funding	\$7,414,925	\$6,422,525	\$6,185,431	\$5,948,338
Shortfall in Funding		(\$992,397)	(\$1,229,494)	(\$1,466,587)
Shortfall in %		-13%	-17%	-20%

III. Assumptions: Uses

- Assumes the same staffing level funded as FY 18-19; assumes COLA (cost-of-living adjustment) of 3%.
- Assumes 20% of Youth Program allocation will be spent on work experience programs.
- Assumes 20% of Adult and Dislocated Worker allocation will be spent on SB 734 training; 10% will be sourced from other leveraged resources.
- Assumes no Unallocated Reserve account.
- Assumes no change in funding distributions to the Service Providers.

IV. Budget Impact

- Depending on scenarios, financial impact results in a deficit of approximately \$800,000 to \$900,000.

FISCAL YEAR	2018-2019 BASE	2019-2020 AS IS	2019-2020 5% reduction	2019-2020 10% Reduction
Proposed Sources	\$7,414,925	\$6,422,524	\$6,185,431	\$5,948,338
Proposed Uses	\$7,414,925	\$6,650,828	\$6,609,327	\$6,528,514
Shortfall in \$	0	(\$764,097)	(\$805,598)	(\$886,411)
Shortfall in %	0%	-10%	-11%	-12%

- Staff will be looking into possible ways to mitigate the impact such as:
 - Potential new grant funding.
 - Reducing Board-mandated reserve from 15% to 10%
 - Spreading SB 734 funds over two years, spending only 10% rather than 20% on the first years
 - Reducing staffing level and client-service delivery

V. Looking Ahead

- The improving economy will likely result in decreased funding for Workforce Development Boards, particularly as the White House asked Congress to cut overall funding for Department of Labor by 9%, which included a 40% cut to funding for WIOA.
- Carry-over funds will continue to decrease as a result of lower allocations, unless new funding streams are generated.

VI. Next Steps

- Staff will present three Budget Scenarios to the Finance and Executive Committees in February 2019 and at the subsequent Board meeting.

###

IV.B.3

San Jose Works Update

[Discussion]

SAN JOSE WORKS UPDATE

San Jose Works (SJ Works) is a City of San Jose-funded partnership between work2future, the City's Parks, Recreation, and Neighborhood Services Department (PRNS), and The Silicon Valley Organization (The SVO), an unfunded partner.

SJ Works has two tracks, (i) subsidized, in which the City covers the cost of stipends or wages for youth internships/jobs, and (ii) unsubsidized, in which employers cover the cost of stipends or wages. It serves 1,000 youth, focusing increasingly on career pathways.

SJ Works 4.0, the 2018-19 edition of the subsidized program, has provided:

- 375 subsidized employment opportunities for youth aged 14–18.
 - To date, 93% of placed youth have successfully completed paid internships subsidized by the program. Retention methodology: Youth who have earned three paychecks or completed 100 hours in two pay periods.
 - The subsidized model focused increasingly on Priority-Sector and In-Demand Occupation internships for high school youth.
 - Of the 375 subsidized placements, 261 were in priority sectors—information and communications technology, health care, construction, advanced manufacturing, and business and finance—or in-demand occupations outside those sectors.
 - Youth were recruited from High School Career Technical Education classes focusing on the priority sectors and related in-demand occupations.
 - The remaining 114 subsidized placements were with community centers, libraries, City departments and Council offices, or with nonprofit agencies.
- Additional services provided to participating youth included career counseling, job readiness workshops, supportive services (e.g. bus passes), and financial education.

Staff are currently working with the City and Foundation on the Unsubsidized program, and expect to meet a goal of serving 625 youth by April 2019. To date 411 have been enrolled and 226 have been placed.

Staff will also begin working with the City and the Foundation in preparation of SJ Works 5.0 for 2019-20:

- Expected to serve approximately 1,000 youth, ages 14–29, with an estimated 375 subsidized employment opportunities and an estimated 625 unsubsidized employment opportunities.
- Participating youth will continue to have access to services such as job counseling, job readiness training, supportive services (e.g. transportation, clothing, etc.) and financial education.

###

IV.B.4

WIOA Performance and Update on Service Delivery Outcomes

[Discussion]

WIOA PERFORMANCE AND UPDATE ON SERVICE DELIVERY OUTCOMES

Predictive Reports

- As reported at the August Executive Committee meeting, official Workforce Innovation, and Opportunity Act (WIOA) performance reporting is not available in the state reporting system. The state advised local workforce boards that 'predictive reports' should be used to obtain WIOA performance measure information beginning in mid-2018.
- Results from the predictive reports coincide with draft directive WSDD-185.
- Cohorts for each performance measure (Entered Employment Rate 2nd Quarter, Median Earnings, Entered Employment Rate 4th Quarter, Attainment of Degree or Certificate, and Measurable Skills Gain) align with dates that are being measured in each report.
- Predictive reports that local areas access are the same as the reports that the State used for PY 2018-19 and PY 2019-20 negotiations.
- A WIOA PY 2017-18 performance report using predictive report data is attached (Attachment 1), as is a first look at WIOA 1st Quarter performance using 'predictive reports' (Attachment 2).

The predictive reports are not the 'official' performance but mimic this same process. The predictive reports have been used by the Performance Reporting Analysis Unit (PRAU) to validate the data submitted to the Department of Labor (DOL), so they are relatively close to the official numbers.

With the addition of the ETA 9173 to the system, those numbers are going to be nearly identical to (if not the same as) the quarterly report data calculated by DOL. The PRAU will be using this report instead of the predictive reports moving forward to validate the data to ensure both the DOL and CalJOBS data are synonymous. Until the state provides other means of providing the workforce development boards with performance data, work2future will utilize the predictive reports as a mechanism to track ongoing performance for the new measures. work2future will continue to work with the state regarding updates and modifications within the CalJOBS systems to track and provide performance data.

(Note: The ETA-9173 is the Office of Management and Budget-approved template for DOL's WIOA Quarterly Performance Reports.)

Performance Negotiations

Early in September 2018, in preparation for performance negotiations, the California Workforce Association sent to work2future a workbook of available data for PY 2017-18 from the CalJOBS predictive reporting system. This data allowed work2future to analyze the prior year's goals and outcomes to begin the negotiation process for PY 2018-19 and PY 2019-20

On October 5, 2018 work2future successfully negotiated Performance Goals for WIOA Title I Programs—Adult, Dislocated Worker, and Youth—for PY 2018-19 and PY 2019-20 (Attachment 3).

Employment Outcomes and Performance of Career Services Providers

work2future Foundation

- **Adult/Dislocated Worker (A/DW) Program:** Based on the cumulative Fiscal Year 1st Quarter (FYQ1) information, the work2future Foundation (Foundation) is not meeting its FYQ1 contractual goals for enrollments, overall employment placements and training, except for OJT.
- **A/DW Outcomes:** Based on available information, the Foundation is not meeting the A/DW employment outcome targets of at least 75 percent employment overall with (i) at least 50% of

clients employed by Priority Sector Employers or in In-Demand Occupations with other employers, and (ii) 25% of clients securing employment outside Priority Sectors/In-Demand Occupations.

- **Youth Program:** Based on available information, the Foundation is meeting only their enrollment goals; all other Youth goals are not being met to date.
- **Youth Program Placement Outcomes:** Based on available information, the Foundation is not meeting the following outcomes goals:
 - Place 50% of clients into employment or work experience with Priority Sector Employers or in In-Demand Occupations, or into Post-Secondary Education; and
 - Secure employment regardless of Priority Sectors or In-Demand Occupations for another 25% who are low-income youth or have additional barriers.

work2future is now in the second year of a change from an integration model, where clients met with a case manager on a drop-in basis, to an intensive case management one-on-one model which provides an opportunity for a greater emphasis on customer-focused and effective case management. For the PY17-18 A/DW program, 86% of participants found employment. However, the Foundation fell 5 percentage points short of meeting the 50% goal of employment specifically in Priority Sector/In-demand/Career Pathway Occupation Placements. To meet the outcomes goal of 50% Priority Sector/In-demand/Career Pathway Occupation Placements and 25% Other Sector Placements, the Foundation should follow up with the clients to establish the status of at least 264 of the 433 with status pending. The distributions would then be as follows: 492 (50%) or more Individuals placed/ employed in priority sectors or in-demand occupations in other sectors, and 247 (25%) in non-priority sector, non-demand placements.

The Youth program also did not meet its outcome goals for the year. It fell short by 8 percentage points in Priority Sector/In-demand/Career Pathway Occupation Placements. 23 of the 24 youth whose employment status is pending would need to be employed appropriately to reach the 50% goal. As with the A/DW program, the Foundation needs to follow up with the clients. It is still early enough in PY 18-19 to remedy the current outcomes. The work2future board will continue to oversee the contractors and provide them with technical support and training throughout the transition. However, corrective actions will need to be put into place if performance does not improve.

Eckerd Connects Workforce Development

- **A/DW Program:** Eckerd met its FYQ1 goals for Enrollment, ETPL placements, OJT and Obtained-Credential rate. It did not meet its goal for Entered Employment. Eckerd has advised that the Entered Employment rate has not been met due to participants not yet having completed training.
- **A/DW Employment Outcomes:** Based on available information, Eckerd is not meeting the Adult/Dislocated Worker employment goal of at least 75 percent employment overall with (i) at least 50 percent of clients placed with Priority Sector Employers or in In-Demand Occupations and (ii) another 25 percent of clients securing employment elsewhere. Eckerd has had only one staff in place until the week of October 15, when a second began work.

See Attachments 4 and 5 for A/DW outcomes data and 6 and 7 for Youth outcomes data.

WIOA PERFORMANCE AND OUTCOMES

utilizing 'predictive report' data

work2future

WIOA Performance Outcomes Report 4th Quarter
(Run date: 09-12-18)**PY 2017 (2017-2018) 4th Quarter**

Performance Measures	WIOA Perf. Goals	Actual	Success Rate
ADULT			
Entered Employment Rate 2nd Qtr	58.0%	62.3%	107.4%
Entered Employment Rate 4th Qtr	55.0%	62.8%	114.2%
Median Earnings	\$5,550.00	\$7,522.00	135.5%
Attainment of a Degree or Certificate	48.0%	27.6%	57.5%
Measurable Skills Gain	Baseline	3.6%	Baseline
DISLOCATED WORKERS			
Entered Employment Rate 2nd Qtr	64.0%	64.4%	100.6%
Entered Employment Rate 4th Qtr	62.0%	67.7%	109.2%
Median Earnings	\$8,425.00	\$10,578.00	125.6%
Attainment of a Degree or Certificate	60.0%	20.6%	34.3%
Measurable Skills Gain	Baseline	0.2%	Baseline
YOUTH			
Placement in Employment or Education 2nd Qtr	62.4%	64.4%	103.2%
Median Earnings	Baseline	\$3,415.00	Baseline
Entered Employment Rate 4th Qtr	64.2%	66.4%	103.5%
Attainment of a Degree or Certificate	52.0%	81.0%	155.7%
Measurable Skills Gain	Baseline	0.5%	Baseline
Overall Performance - Local Target (100%)	Exceeded 9/11		
Overall Performance - State Target (80%)	Exceeded 9/11		



WIOA PERFORMANCE AND OUTCOMES

utilizing 'predictive reports' data

work2future

WIOA Performance Outcomes Report 1st Quarter

(Run date: 10-15-18)

PY 2018 1st Quarter

Performance Measures	WIOA Perf. Goals	Actual	Success Rate
ADULT			
Entered Employment Rate 2nd Qtr	55.0%	67.8%	123.3%
Entered Employment Rate 4th Qtr	54.0%	61.2%	113.3%
Median Earnings	\$5,650.00	\$8,112.14	143.6%
Attainment of a Degree or Certificate	53.0%	22.2%	41.9%
Measurable Skills Gain	Baseline	1.2%	Baseline
DISLOCATED WORKERS			
Entered Employment Rate 2nd Qtr	60.0%	68.4%	114.0%
Entered Employment Rate 4th Qtr	62.0%	76.4%	123.2%
Median Earnings	\$8,600.00	\$11,762.80	136.8%
Attainment of a Degree or Certificate	57.0%	17.3%	30.4%
Measurable Skills Gain	Baseline	0.7%	Baseline
YOUTH			
Placement in Employment or Education 2nd Qtr	60.0%	68.8%	114.7%
Entered Employment Rate 4th Qtr	62.0%	72.7%	117.3%
Median Earnings	Baseline	\$4,051.01	Baseline
Attainment of a Degree or Certificate	53.0%	85.0%	160.4%
Measurable Skills Gain	Baseline	0.0%	Baseline
Overall Performance - Local Target (100%)	Exceeded 9/11		
Overall Performance - State Target (80%)	Exceeded 9/11		

WIOA PERFORMANCE AND OUTCOMES

Negotiated Performance Goals

On October 5, 2018 performance was negotiated for the years below.

Performance Indicators	Final Negotiated Goals		
	PY18	PY19	Change
Adult			
Employment Q2 post-exit	55.0%	56.0%	2%
Employment Q4 post-exit	54.0%	55.0%	2%
Median Earnings	\$5,650	\$5,800	3%
Credential Attainment Rate	53.0%	54.0%	2%
Measurable Skills Gain	<i>baseline</i>	<i>baseline</i>	<i>N.A.</i>
Dislocated Worker			
Employment Q2 post-exit	60.0%	62.0%	3%
Employment Q4 post-exit	62.0%	64.0%	3%
Median Earnings	\$8,600	\$8,800	2%
Credential Attainment Rate	57.0%	58.0%	2%
Measurable Skills Gain	<i>baseline</i>	<i>baseline</i>	<i>N.A.</i>
Youth			
In Educ., Training or Employment Q2 post-exit	60.0%	61.0%	2%
In Educ., Training or Employment Q4 post-exit	62.0%	63.0%	2%
Median Earnings	<i>baseline</i>	<i>baseline</i>	<i>N.A.</i>
Credential Attainment Rate	53.0%	54.0%	2%
Measurable Skills Gain	<i>baseline</i>	<i>baseline</i>	<i>N.A.</i>

WORK2FUTURE FOUNDATION & ECKERD SERVICES

Prepared by Meredith Studebaker, Bige Yilmaz. Approved by Monique Melchor
Reporting Period: July 1, 2018 – September 30, 2018

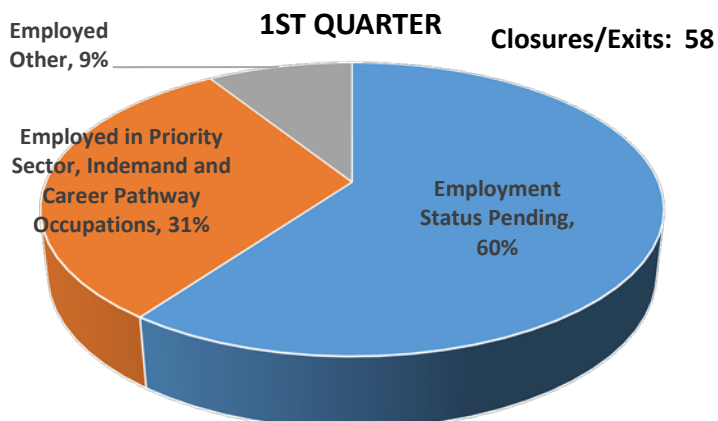
TOTAL NUMBERS SERVED JULY 1, 2018 – SEPTEMBER 30, 2018	
Number of Carryover Participants:	750
Total Enrollments as of July 1, 2018 (September = 77 participants):	258
Participants Provided Services:	1008

work2future Foundation Adult & DW Performance 1st Quarter 2018-2019							
Measures for NEW Participants	ANNUAL GOALS	Monthly Goals	7/31/18	8/31/18	9/30/18	% of Quarter Goal	% of Annual Goal
Enrollments	1000	GOAL	85	170	265	88%	23%
		ACTUAL	85	164	234		
ETPL	70	GOAL	0	10	25	16%	6%
		ACTUAL	0	3	4		
OJT	30	GOAL	3	6	9	111%	33%
		ACTUAL	3	5	10		
Obtained Credential	75	GOAL	0	0	3	0%	0%
		ACTUAL	0	0	0		
Entered Employment in Area of Training	90	GOAL	0	5	10	0%	0%
		ACTUAL	0	0	0		

Based on the cumulative 1st quarter information above, the work2future Foundation (Foundation) did not meet its 1st quarter goals, except for OJT.

Based on the information below the Foundation did not meet the Adult/Dislocated Worker outcome goal of placing (i) 50% of Adult and Dislocated Worker clients in Priority Sectors and/or in In-Demand Occupations and (ii) another 25% clients securing other employment.

AD/DW CLIENT OUTCOMES 18-19



INDUSTRY SECTOR OCCUPATIONS	#		
CONSTRUCTION	0		
BUSINESS SERVICES AND FINANCE	3		
HEALTHCARE	2		
INFORMATION COMPUTER TECH	2		
MANUFACTURING	4		
EMPLOYED OTHER SECTORS	5	5	9%
EMPLOYED IN PRIORITY SECTOR	11		
EMPLOYED IN-DEMAND OCCUPATION	7	18	31%
EMPLOYMENT STATUS PENDING	35	35	60%
TOTAL CLOSURES/EXITS	58	58	100%

WORK2FUTURE FOUNDATION & ECKERD SERVICES

Prepared by Meredith Studebaker, Bige Yilmaz. Approved by Monique Melchor
Reporting Period: July 1, 2018 – September 30, 2018

Eckerd Connects Adult & DW Performance 1st Quarter 2018-2019							
Measures for NEW Participants	ANNUAL GOALS	Monthly Goals	7/31/18	8/31/18	9/30/18	% of Quarter Goal	% of Annual Goal
Enrollments	231	GOAL	12	15	18	133%	10%
		ACTUAL	8	17	24		
ETPL	27	GOAL	0	3	3	266%	30%
		ACTUAL	0	1	8		
OJT	5	GOAL	0	0	0	0%	0%
		ACTUAL	0	0	0		
Obtained Credential	15	GOAL	0	0	0	0%	0%
		ACTUAL	0	0	0		
Entered Employment in Area of Training	150	GOAL	5	5	10	0%	0%
		Actual	0	0	0		

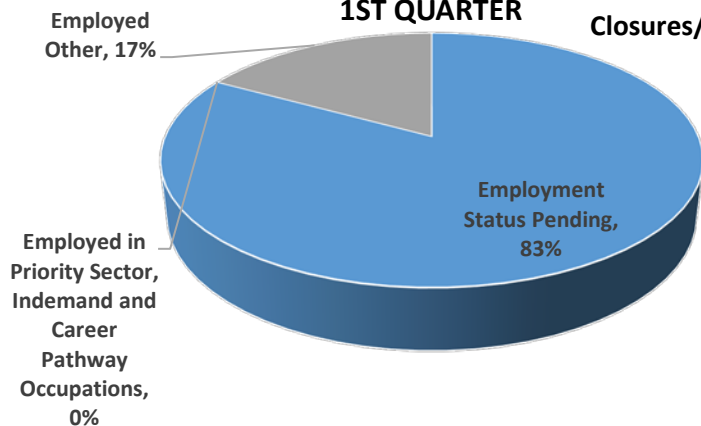
Based on the information above, Eckerd met its quarterly goal of Enrollment and ETPL placements. The Entered Employment rate did not meet the goal, but that reflects the fact that participant' training programs are still in progress.

Based on the information below Eckerd did not meet the Adult/Dislocated Worker outcomes goal of placing (i) 50% of Adult and Dislocated Worker clients in Priority Sector and/or In-Demand Occupations, and (ii) another 25% clients securing other employment. Eckerd has been advised. Eckerd has had only one staff in place a second joined the team the week of October 15.

AD/DW CLIENT OUTCOMES 18-19

1ST QUARTER

Closures/Exits: 6



INDUSTRY SECTOR OCCUAPATIONS	#		
CONSTRUCTION	0		
BUSINESS SERVICES AND FINANCE	0		
HEALTHCARE	0		
INFORMATION COMPUTER TECH	0		
MANUFACTURING	0		
EMPLOYED OTHER SECTORS	0	1	17%
EMPLOYED IN PRIORITY SECTOR	0		
EMPLOYED IN-DEMAND OCCUPATION	0	0	0%
EMPLOYMENT STATUS PENDING	0	5	83%
TOTAL CLOSURES/EXITS	6	100%	

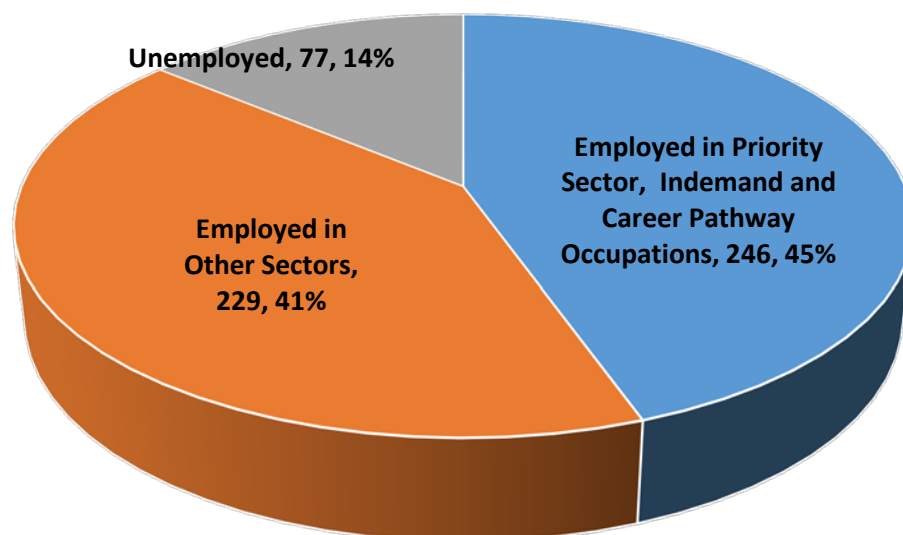
WIOA PERFORMANCE AND SERVICE DELIVERY OUTCOMES

**work2future Foundation Outcome
 Adults/Dislocated Workers
 PY 2017-18**

CLOSURES / FOLLOW – UP WITH EMPLOYMENT				
INDUSTRY SECTOR	#		TOTALS	
CONSTRUCTION	16			
BUSINESS SERVICES AND FINANCE	41			
HEALTHCARE	40			
INFORMATION	18			
MANUFACTURING	45	160		
EMPLOYED IN DEMAND OCCUPATION		86		
EMPLOYED OTHER		229		
TOTAL EMPLOYED		475		
EMPLOYED IN PRIORITY SECTOR	160			
EMPLOYED IN IN-DEMAND OCCUPATIONS (OTHER THAN PRIORITY SECTORS)	86		246	25%
EMPLOYMENT OTHER (NON-IN-DEMAND)			229	23%
EMPLOYMENT STATUS PENDING			433	44%
EXITED			77	8%
TOTAL			985	100%

See chart on next page.

Adult/DW Employment Outcomes 17-18
552 Clients (Excluding Employment Status Pending Clients)



- In order to meet the outcomes goal of 50% Priority Sector/In-demand/Career Pathway Occupation Placements and 25% Other Sector Placements, work2future Foundation should follow up with the clients to establish the status of at least 264 of the 433 with status pending. The distributions should be at least as follows:

WORK2FUTURE FOUNDATION SERVICES

Prepared by Meredith Studebaker. Approved by Monique Melchor

Reporting Period: July 1, 2018 – September 30, 2018

TOTAL YOUTH NUMBERS SERVED JULY 1, 2018 – SEPTEMBER 30, 2018	
Number of Carryover Participants:	134
Total Enrollments as of July 1, 2018 (September = 14 participants):	73
Participants Provided Services:	207

Youth Performance Operating Plan 1st Quarter San Jose							
		Yearly Goal	7/31/2018	8/31/2018	9/30/2018	Total	Year%
Enrollments	New	185	30	15	12	57	
	Actual		35	22	14	71	38%
Placement	New	148	0	8	10	18	
	Actual		3	3	0	6	4%

Youth Performance 1st Quarter South County							
		Goal	7/31/2018	8/31/2018	9/30/2018	Total	Year%
Enrollments	New	50	7	4	4		
	Actual		2	0	0	2	4%
Placement	New	40	0	2	3		
	Actual		0	0	0	0	0%

Based on the information above the work2future Foundation is only meeting their enrollment goals. All other Youth goals are not being met to date.

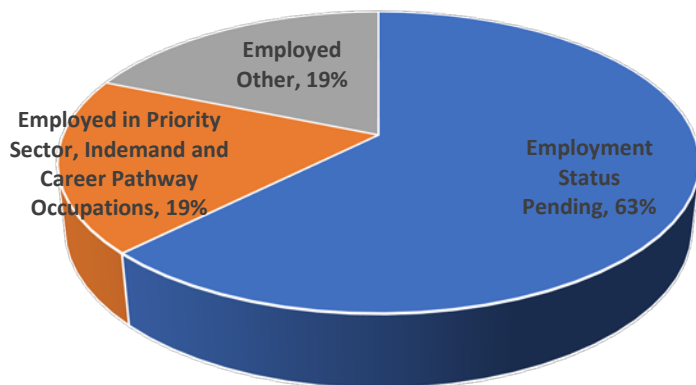
Based on the data below the Foundation did not meet 1st Quarter outcome goals as indicated below:

- Place 50% of clients with Priority Sector Employers or in In-Demand Occupations, without including work experience, or placement in postsecondary education.
- Secure employment in other sectors and/or occupations for another 25% who are low-income or have additional barriers.

Foundation Youth Client Outcomes 18-19

1st Quarter

Closures/Exits 16



INDUSTRY SECTOR	#	TOTALS
WEX		
CONSTRUCTION	0	
FINANCE	0	
HEALTHCARE	1	
ICT	0	
MANUFACTURING	0	
IN-DEMAND OCCUPATIONS	2	
EMPLOYED IN PRIORITY SECTORS, IN-DEMAND OCCUPATIONS	3	
EMPLOYED OTHER	3	
EMPLOYMENT STATUS PENDING = CLOSURES NYE /EXITED NO INFO	10	
GRAND TOTAL		16

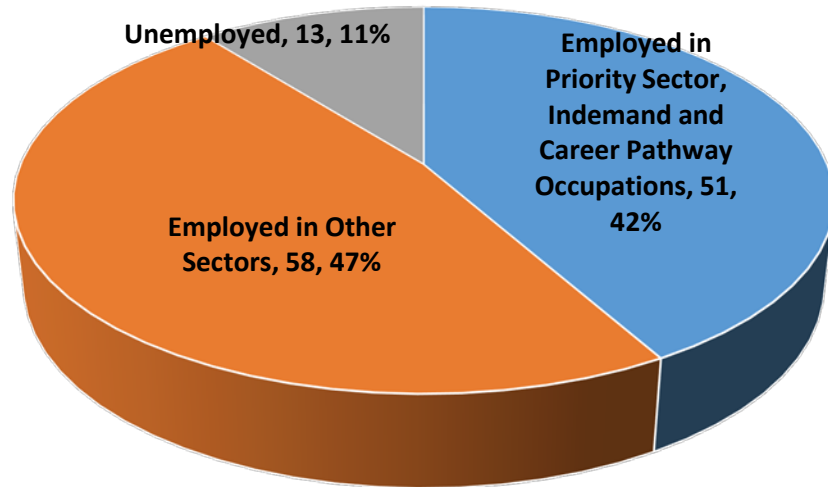
WIOA PERFORMANCE AND SERVICE DELIVERY OUTCOMES**work2future Foundation Outcome****Youth****PY 2017-18**

CLOSURES / FOLLOW-UP WITH EMPLOYMENT				
Includes Work Experience (WEX) and Post-Secondary Education Placements				
INDUSTRY SECTOR	#		TOTALS	
CONSTRUCTION	0			
BUSINESS SERVICES AND FINANCE	8			
HEALTHCARE	0			
INFORMATION (Including 4 WEX/Post-Secondary Placement)	5			
MANUFACTURING (Including 3 WEX/Post-Secondary Placement)	7	20		
EMPLOYED IN DEMAND OCCUPATION (Including 10 WEX/Post-Sec Placement)	31	31		
EMPLOYED OTHER (Including 16 WEX/Post-Sec Placement)	58	58		
TOTAL EMPLOYED OR WEX/POST-SECONDARY EDUCATION PLACEMENT		109		
EMPLOYED IN PRIORITY SECTOR	20			
EMPLOYED IN IN-DEMAND OCCUPATIONS (OTHER THAN PRIORITY SECTORS)	31		51	35%
EMPLOYMENT OTHER (NON-IN-DEMAND)	58		58	40%
EMPLOYMENT STATUS PENDING			24	16%
EXITED, NO EMPLOYMENT OR POST-SEC PLACEMENT			13	9%
TOTAL			146	100%

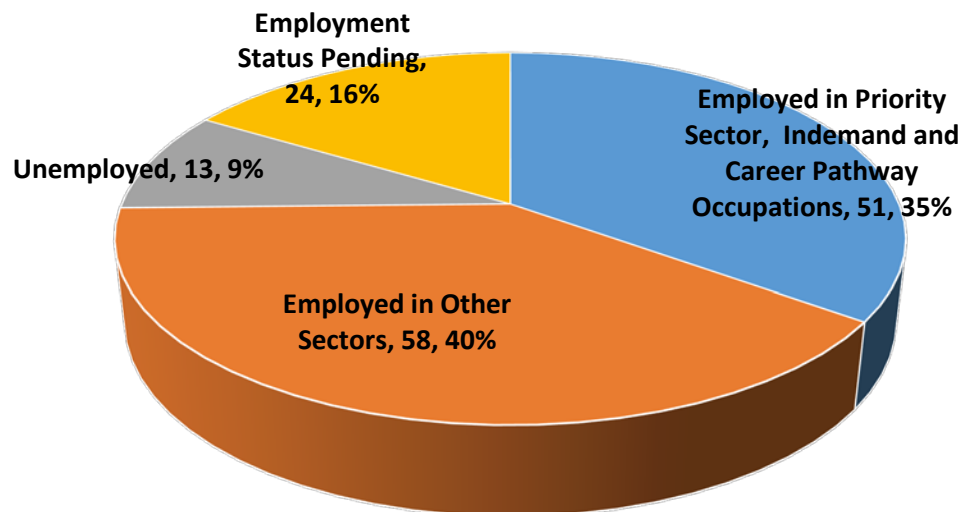
Charts on next page.

Youth Employment Outcomes 17-18**122 Clients**

whose employment status is clear

**Youth Employment Outcomes 17-18****All 146 Clients**

including clients whose employment status is still pending



IV.B.5

San Jose Push Cart Vendor Project

[Discussion]

SAN JOSE PUSH CART VENDOR PROJECT

Context

Currently, at events and other public and private gatherings throughout San Jose, hundreds of unpermitted vendors with push carts work long, hard days with minimal compensation from cart owners who exploit the vulnerable position and limited resources of push cart vendors. Most of these vendors are immigrants with limited English proficiency who have few other options to earn an income. In addition, typically the carts available are not in compliance with State and local regulations, exposing customers to unsanitary food and in some cases the public to dangerous exposed burners and other hazards.

Objectives

Over the past six months work2future has been making progress with a variety of partners to establish a pathway to self-sufficiency for individuals trying to make a living by selling food from push carts. Through a pilot program funded by Citi Foundation, Veggielution, the project's lead organization, has purchased eight food carts which will be operated by as many as 12 vendors from the beginning of November through the end of December. The results of the pilot will help Veggielution and the City of San Jose determine if an extension to the program will result in viable businesses capable of independent operations while in compliance with health code requirements.

Approach

work2future has assembled funding and a coalition of community activists and non-profits, crowd-sourced funders, entrepreneurship counselors, and concerned commercial food resources to tackle this very complex issue. Veggielution, a local food coop with a mission to expand access to healthy food to the community surrounding their base at Prusch Park, is working with SOMOS Mayfair, a local activist group working primarily with immigrant residents, to promote the program to unlicensed push cart vendors and train participants on aspects of collective action. The local Small Business Development Center is bringing its expertise with entrepreneurship to help the individuals understand how to operate profitably on their own. KIVA, a crowd-funded organization offering zero-interest loans and an early proponent of this project, will play a larger role in later stages of this project as vendors explore how to purchase their own carts. San Jose Kitchen Rentals has generously offered the use of their commercial kitchen during the project to allow food to be handled properly and in compliance with the law. The Santa Clara County Health Department has supported the project by meeting with partners to help ensure that purchased carts are compliant. Citi Foundation has provided initial funding, without which none of this would have been possible.

In order to secure additional funding, work2future has prepared grant proposals with the objective of allowing more rapid scaling of the project.

Through the combined efforts of these groups, the San Jose Push Cart Vendor Project will help vulnerable individuals move out of poverty by supporting their transformation into independent entrepreneurs. As entrepreneurship has been linked to increased wealth, heightened economic mobility, and resiliency, this program will be just the first step for many program participants.

IV.B.6

2019 Meetings

[Discussion]

2019 Meetings

Staff proposes that the Board schedule three meetings in calendar 2019: March 21, June 20 and November 21. Meetings would continue to fall on Thursdays and begin at 11:30 am.

The November 21, 2019 meeting would be in lieu of the December meeting, which traditionally has also been the occasion for the Community Builder Awards. Staff proposes that the Community Builder Awards be moved to the November 21 meeting.

Executive Committee meetings would continue to be scheduled on the third Thursday of each month in which there is not a Board meeting: January, February, April, May, July, August, September and October. However, staff proposes that no committee meeting be scheduled for December 2019.

Executive Committee meetings would begin at 12:30 pm, as they have in 2018.

Finance & Performance Committee meetings are proposed for the months of February, May and October. They would coincide and be held jointly with Executive Committee meetings in those months.

#

V.

Public Comment

VI.

Suggested Future Agenda Items

VII.

Announcements

VII.A

The next meeting of the Board is scheduled for Thursday, December 6, 2018 at 11:30 a.m.

VII.B

Other announcements

VIII.

Adjournment