



## **YOUTH COMMITTEE AGENDA**

**Tuesday, October 24, 2017**

1:30 p.m. – 3:30 p.m.

### **Meeting Location:**

Santa Clara County Probation Offices

2314 N 1<sup>st</sup> Street

San Jose, CA 95131

(408) 435-2000

**Denise Boland, Chair**  
**Meredith Studebaker, Committee Staff**

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. For additional information, please view:

[http://www.sanjoseca.gov/clerk/cp\\_manual/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf)

For questions regarding this agenda, please call Meredith Studebaker at (408) 794.1148. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Meredith Studebaker at (408) 794.1148 as soon as possible, but at least three business days before the meeting/event. work2future's website: [www.work2future.biz](http://www.work2future.biz)

## **NOTICE TO THE PUBLIC**

Good afternoon, my name is Denise Boland, and in my capacity as Chair of the Youth Committee, I would like to welcome you to the Youth Committee meeting of October 24, 2017.

Members of the public who wish to address the Committee should identify themselves and state their addresses for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any [work2future](#) staff member.

The procedure for this meeting is as follows:

- The Committee Staff will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will be given two (2) minutes each to comment.
- [work2future](#) staff and/or Committee Members will present recommendations for each action item on the agenda.
- Committee members may ask questions of [work2future](#) Staff and other Committee Members.
- The Committee may take action on any item designated as an action item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- [work2future](#) Committee members may only discuss items listed on the Agenda pursuant to the “Brown Act.”

**YOUTH COMMITTEE MEETING**

**October 24<sup>th</sup>, 2017**

**1:30 p.m. – 3:30 p.m.**

**ORDER OF BUSINESS**

**I. QUORUM VERIFICATION**

Anticipated Ending Times (an item may be heard before or after these ending times):

**II. OPENING REMARKS**

**III. CONSENT ITEMS {Action}**

None

1:35 p  
5 min.

**IV. AGENDA ITEMS**

**A. Old Business**

**1. Minutes Approval {Action}**

Approval of the December 13, 2016 work2future Special Youth Committee Meeting Minutes.

1:40 p  
5 min.

**B. New Business**

**1. WIOA FY 17-18 Budget Update {Discussion}**

*Joy Salandanan, Fiscal Manager*

Presentation on the Board approved 2017-2018 Budget.

1:55 p  
15 min.

**2. Facilities Update {Discussion}**

*Dhez Woodworth, Economic Development Officer*

Staff report on pending relocation of the Youth program to the comprehensive Job Center at Kirk Community Center.

2:05 p  
10 min.

**3. Youth Program Updates 2016 & 2017 {Discussion}**

*Meredith Studebaker, MIS Analyst*

Update on 2016-2017 and 2017-2018 outcomes in enrollment and training, as it relates to the Workforce Innovation and Opportunity Act (WIOA) and Workforce Investment Act (WIA) Youth indicators. Client Barriers/Demographic report, for the period of July 1, 2016 through June 30, 2017, will also be presented.

2:25 p  
20 min.

4. **San Jose Works 3.0 {Discussion}**  
*Joy Salandanan, Fiscal Manager*

2:40 p  
15 min.

Report on the status of the San Jose Works 3.0 Program (subsidized and unsubsidized).

5. **Approval of 2018 Meeting Schedule {Action}**  
*Meredith Studebaker, MIS Analyst*

2:45 p  
5 min.

Adopt the calendar for meeting dates in 2018.

**C. Set Items for Next Agenda**

2:50 p  
5 min.

**D. Announcements**

2:55 p  
5 min.

**E. Next Meeting**

Date and location of the next Youth Committee meeting is to be determined pending outcome of item IV.B.5.

3:00 p  
5 min.

**V. PUBLIC COMMENT**

**VI. ADJOURNMENT**

## **CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

